

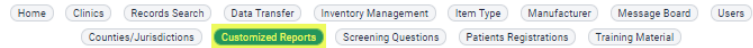
## Summary

Users can view customized reports based on their access role for a particular venue across the different clinics for that particular venue / location. There is also the ability to filter by the clinic creation date, clinic date, clinic level data, or patient data.

## Key Steps

### Step 1: Generate Customized Report

- a. Click on the “Customized Reports” in the Menu Bar



- b. Alternatively, this can be accessed by clicking on Customized Reports from the “Clinic Listing” page

The 'Clinics Listing' page features a search bar, radio buttons for 'All', 'Upcoming', 'Past', and 'Closed', and 'Search' and 'Reset' buttons. A 'Create Clinic' button is also present. Below is a table with columns: Date #, County/Jurisdiction #, Venue/Location #, Type #, Access #, Registered #, Menu, and Action.

Date #	County/Jurisdiction #	Venue/Location #	Type #	Access #	Registered #	Menu	Action
01/14/2021	Isanti County	Isanti County Public Health	COVID	Public	9	<ul style="list-style-type: none"> <li>&gt; Registration List</li> <li>&gt; Clinic Activity</li> <li>&gt; Activity Report</li> </ul>	<ul style="list-style-type: none"> <li>&gt; View/Edit Clinic</li> <li>&gt; Customized Report</li> </ul>
02/09/2021	Isanti County	Isanti County Public Health	COVID	Private	2	<ul style="list-style-type: none"> <li>&gt; Registration List</li> <li>&gt; Clinic Activity</li> <li>&gt; Activity Report</li> </ul>	<ul style="list-style-type: none"> <li>&gt; View/Edit Clinic</li> <li>&gt; Customized Report</li> </ul>

Navigation buttons: < Prev, 1, Next >

- c. Select the County/Jurisdiction, Organization / Provider, Venues / Locations that you want to view

**Note: Based on your access, you can view data only in your county / jurisdiction, organization / provider, venue / location or across multiple**

The 'Customized Reports' form includes a 'Report Type' section with radio buttons for 'All data points', 'Clinic report', and 'Patient report'. It features three dropdown menus for 'County/Jurisdiction', 'Organization/Provider', and 'Venues/Locations', each with a 'Select All' button. Below are date pickers for 'Clinic Creation Date' and 'Clinic Date', and a 'Create' button.

- d. Chose the Report Type (All Data Points, Clinic Report or Patient Report)

The screenshot shows the 'Customized Reports' form. At the top right, the 'Report Type' section has three radio buttons: 'All data points' (selected), 'Clinic report', and 'Patient report'. Below this, there are three dropdown menus for 'County/Jurisdiction', 'Organization/Provider', and 'Venues/Locations', each with a 'Select All' button. There are also two date range pickers for 'Clinic Creation Date' and 'Clinic Date'. A 'Create' button is at the bottom left.

- e. Additionally, within Clinic Report or Patient Report, the report can be further customized to generate specific pre-configured data points

This screenshot shows the 'Customized Reports' form with 'Clinic report' selected in the 'Report Type' section. A yellow box highlights a list of report options: 'Registration List', 'Appointment Time, Personal Information, Contact Information, Medical Screening Questions, Insurance Information, Vaccinations Requested', 'Summary Of Vaccinations Requested By Clinic', 'Clinic Details', 'Date, Time, Location, County, Type, Private Clinic Uri, Access, Insurance Requirement, Total Appointments', 'Total Patients Registered', and 'Total Vaccinated By Clinic'. The rest of the form structure is identical to the previous screenshot.

## Additional Resources

- PrepMod User Manual
- PrepMod Clinic Activity Report
- PrepMod Clinic Day Tasks
- PrepMod Clinic Planning
- PrepMod In Clinic Handbook