

# Small Shipment Redistribution Program (SSRP) Overview

**Background:** Supply of the COVID-19 vaccine is now outpacing demand across the Commonwealth. In the spirit of continuing to expand access and boost vaccination rates, small providers like Primary Care Physicians and Pediatricians have the advantage of being trusted healthcare advisors to present a pathway for their patients to receive the vaccine in a comfortable and familiar space.



## OVERVIEW

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The **Small Shipment Redistribution Program (SSRP)** is a voluntary network of **geographically dispersed providers** who coordinate with a **central distribution center (DC)** to order substantially smaller quantities of the vaccine than is available through direct federal shipments. Coordination is managed by the central pharmacy team and the allocation team. **Providers must be enrolled with VDH (have a VTrckS ID) to order a redistribution shipment**



## BENEFITS TO PROVIDERS

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The SPRP allows Primary Care Physicians, Pediatricians, and independent medical practices to have access to a **constant supply of small shipments** of the COVID-19 vaccine. Program participation will enable providers to **maximize opportunistic administrations** in a trusted setting for their patients not yet vaccinated. Vaccine supply is provided by the **federal allotment** of COVID-19 doses, so they will remain free to all providers



## OTHER DETAILS

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**Target Participants:** Primary care physicians, pediatricians, independent pharmacies

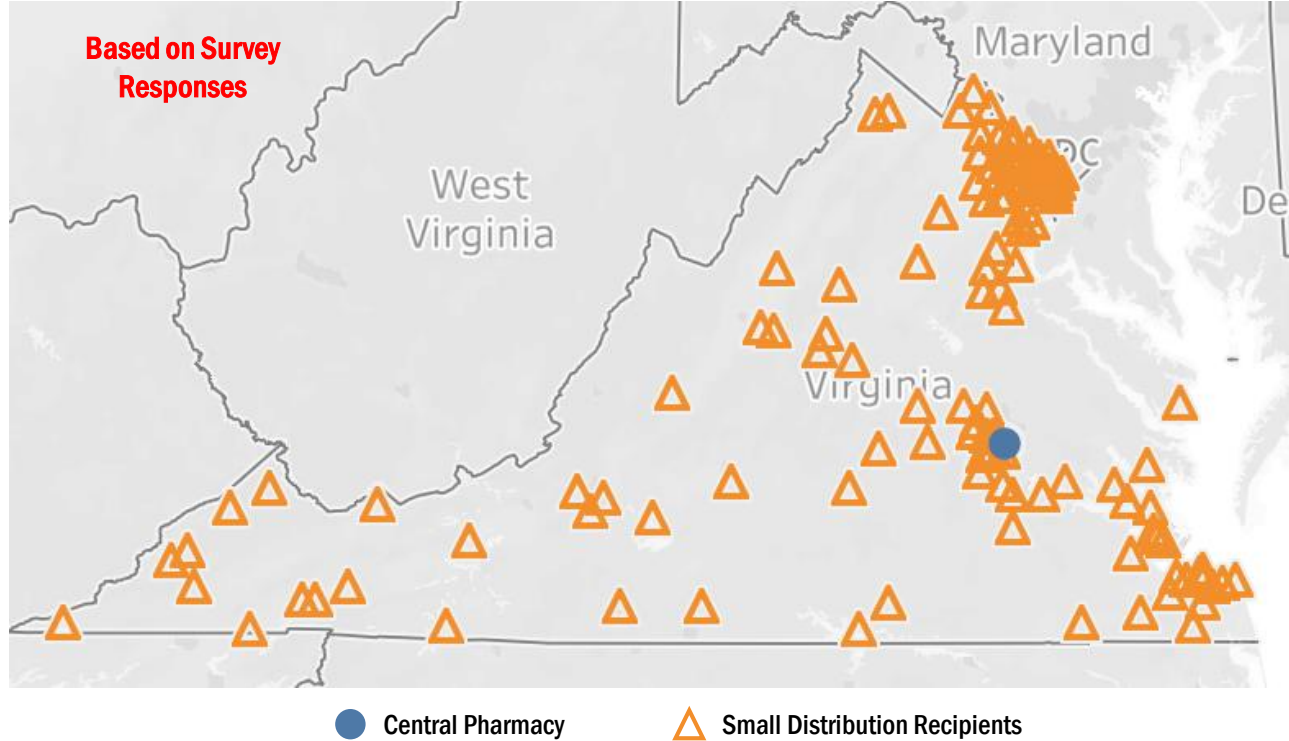
**Vaccine Type:** Pfizer

**Shipment Frequency:** Monthly (*recommended*)

**Order Quantity:** 1-30 Vials

**Initial Ordering process:** Providers looking to participate will request their doses in Vaxmax each week by Mondays at 7pm

# Small Shipment Redistribution Program (SSRP) – Distribution & Ordering



## Federal Warehouse

- Doses will be sourced from the State's federal allocation
- Distribution to the central distribution center will be federally funded

## Central Distribution Center (DC)

- The DC can accept direct shipments, break them down, and can send them directly to the sites
- The DC will be equipped with ultra-cold freezers
- Distribution to the individual providers will be supported by the Commonwealth

## Individual Providers

- Providers will order their doses in Vaxmax under the SSRP option, and can select either adult or pediatric ancillary kits to be sent with their doses

## Order Mechanism:

- The initial roll-out of the program, **only Pfizer will be available for ordering**. Other products may become available for as the program develops and expands
- Individual providers will order the doses expected to cover a month (duration Pfizer is good under refrigeration)
- The amount ordered per individual provider can be **between 1 and 30 vials**
- Vaccine will be distributed to providers under frozen conditions w/data logger, shipped via UPS Next Day Air in coolers, each with a return label for return shipping of the cooler and supplies
- Ancillary kits will be broken down and shipped via UPS Ground same day as vaccine or day prior.
- **Note:** this is not meant to replace the normal ordering procedures; if a provider is able to handle standard shipping quantities, providers should do so

# Small Shipment Redistribution Program (SSRP) – Timeline and Ordering Cadence

## 🕒 ROLLOUT TIMELINE



## 📦 ORDERING CADENCE

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Individual providers to submit orders by <b>7pm</b> 	Rolling Shipping & Deliveries 	Rolling Shipping & Deliveries 	Rolling Shipping & Deliveries 	Rolling Deliveries; No Shipping 	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	New orders placed; previous week's deliveries ongoing 	All orders from the <b>previous week</b> have been delivered; Rolling Shipping & Deliveries for current week 	Rolling Shipping & Deliveries 	Rolling Shipping & Deliveries 	Rolling Deliveries; No Shipping 	

# Small Shipment Redistribution Program (SSRP) – Ordering Process

Use [VaxMax](#) to place your SSRP orders. Providers will require their VTrckS ID

The screenshot shows the 'Provider Portal' interface. At the top, there is a navigation bar with tabs for 'VDH Orders', 'Admin', 'Inventories', 'LHD Orders', 'LHD Admin', 'Provider Portal', and 'Redistribution Survey'. The 'Provider Portal' tab is selected. Below the navigation bar, the page title is 'Provider Portal' with the subtitle 'View the status of your facility's current and past orders.' Underneath, there is a section for 'Provider Requests' with the instruction 'Submit requests by each Monday evening for the following week.' A blue button labeled 'Request Vaccine' is circled in blue. Below this is a section for 'Provider Actions' with five buttons: 'Register to Redistribute', 'Report Redistribution', 'Report Inventory or Delivery Error', 'Link to Report Wastage', and 'Update Contacts'.

**Request Vaccine:** request COVID-19 Vaccines

- Note: Option will be available during the open request period beginning on Thursday at 5am ET through Monday at 7pm ET. Provider requests will be disabled outside of this window.

- **Register to Redistribute:** register for redistribution across providers
- **Report Redistribution:** report redistributions between providers
- **Report Inventory or Delivery Error:** capture and communicate data issues or delivery errors in the reports
- **Link to Report Wastage:** link to access COVID Vaccine Wastage form