Overview

The Small Shipment Redistribution Program (SSRP) is a voluntary network of geographically dispersed providers who coordinate with a central distribution center (DC) to order substantially smaller quantities of the vaccine than is available through direct federal shipments. Coordination is managed by the central pharmacy team and the allocation team. Providers must be enrolled with VDH (have a VTrcKs ID) to order a redistribution shipment.

Benefits to Providers

The SPRP allows Primary Care Physicians, Pediatricians, and independent medical practices to have access to a constant supply of small shipments of the COVID-19 vaccine. Program participation will enable providers to maximize opportunistic administrations in a trusted setting for their patients not yet vaccinated. Vaccine supply is provided by the federal allotment of COVID-19 doses, so they will remain free to all providers.

Other Details

Target Participants: Primary care physicians, pediatricians, independent pharmacies

Vaccine Type: Pfizer

Shipment Frequency: Monthly (recommended)

Order Quantity: 1-30 Vials

Initial Ordering Process: Providers looking to participate will request their doses in Vaxmax each week by Mondays at 7pm.
Small Shipment Redistribution Program (SSRP) – Distribution & Ordering

Federal Warehouse

- Doses will be sourced from the State’s federal allocation
- Distribution to the central distribution center will be federally funded

Central Distribution Center (DC)

- The DC can accept direct shipments, break them down, and can send them directly to the sites
- The DC will be equipped with ultra-cold freezers
- Distribution to the individual providers will be supported by the Commonwealth

Individual Providers

- Providers will order their doses in Vaxmax under the SSRP option, and can select either adult or pediatric ancillary kits to be sent with their doses

Order Mechanism:

- The initial roll-out of the program, only Pfizer will be available for ordering. Other products may become available for as the program develops and expands
- Individual providers will order the doses expected to cover a month (duration Pfizer is good under refrigeration)
- The amount ordered per individual provider can be between 1 and 30 vials
- Vaccine will be distributed to providers under frozen conditions w/ data logger, shipped via UPS Next Day Air in coolers, each with a return label for return shipping of the cooler and supplies
- Ancillary kits will be broken down and shipped via UPS Ground same day as vaccine or day prior.
- Note: this is not meant to replace the normal ordering procedures; if a provider is able to handle standard shipping quantities, providers should do so
Small Shipment Redistribution Program (SSRP) – Timeline and Ordering Cadence

**Rollout Timeline**

- **5/26 – 5/30**
  - First week of SSRP; abbreviated ordering timeframe for PCPs

- **5/31 – 6/7**
  - First full week of ordering opens to PCPs, pediatricians, independent pharmacies

- **6/7 – 6/14**
  - Ordering opens to all provider types seeking small shipments

**Ordering Cadence**

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<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
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<th>Thursday</th>
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<tbody>
<tr>
<td></td>
<td>Individual providers to submit orders by 7pm</td>
<td>Rolling Shipping &amp; Deliveries</td>
<td>Rolling Shipping &amp; Deliveries</td>
<td>Rolling Shipping &amp; Deliveries</td>
<td>Rolling Deliveries; No Shipping</td>
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<td>Sunday</td>
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<td>New orders placed; previous week's deliveries ongoing</td>
<td>All orders from the previous week have been delivered; Rolling Shipping &amp; Deliveries for current week</td>
<td>Rolling Shipping &amp; Deliveries</td>
<td>Rolling Shipping &amp; Deliveries</td>
<td>Rolling Deliveries; No Shipping</td>
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Small Shipment Redistribution Program (SSRP) – Ordering Process

Use **VaxMax** to place your SSRP orders. Providers will require their VTrcKS ID.

- **Register to Redistribute**: register for redistribution across providers
- **Report Redistribution**: report redistributions between providers
- **Report Inventory or Delivery Error**: capture and communicate data issues or delivery errors in the reports
- **Link to Report Wastage**: link to access COVID Vaccine Wastage form

**Request Vaccine**: request COVID-19 Vaccines
- Note: Option will be available during the open request period beginning on Thursday at 5am ET through Monday at 7pm ET. Provider requests will be disabled outside of this window.