

**Vaccine Advisory Workgroup Meeting
Minutes
Monday, November 9, 2020**

Location: Virtual via WebEx

12:30 - 12:35	Welcome - Kelly Goode, Co-Chair
12:35 - 12:55	<p>Public Comment</p> <p>No members of the public requested to make public comment during this meeting. For future Vaccine Advisory Workgroups, we will continue to allow for up to twenty minutes of public comment at the top of the meetings and record the meeting to be posted to the public webpage. For subgroup meetings, information about the meeting and the agenda will be posted to Town Hall and the meeting will be recorded; however, there will not be a public comment period.</p> <p>The process for public comment during the full workgroup meeting is listed below:</p> <p>There is a two-minute time limit for each person to speak.</p> <ul style="list-style-type: none"> • We will be calling from the list generated through registration. • After the 2 minute public comment limit is reached we will let you complete the sentence and will mute you and move on to the next attendee. • We will call the name of the person on list and the name of the person is next on the list.
12:55 - 1:10	<p>Federal and State Updates - Christy Gray, Co-Chair</p> <p>Federal Updates:</p> <ul style="list-style-type: none"> • CDC released Data Use Agreement (DUA) on 10/23/2020 to jurisdictions. The DUA covers the information collected and shared between Virginia and the CDC around COVID-19 vaccine. VDH is working with the OAG to review and update, if needed, per Virginia regulations and statutes. • CDC Pharmacy Partnership Long-Term Care Program closed on Friday, 11/06/2020. This program enables LTCFs to partner with CVS or Walgreens to vaccinate residents so that residents have access to the vaccine. VDH received an initial list of the facilities who had entered the partnership early last week and used this to identify Virginia LTCFs who had not taken action. VDH was able to opt the facilities as an option, without obligation, in order to ensure that all LTCFs have access to the program as a back-up resource if needed. • ACIP and FDA VRBPAC met earlier this month. These are the committees that would review the data coming out of the trials and provide approval and recommendation for use of these vaccines in the public. Please refer to the information included in the Safety & Efficacy Sub-Workgroup Meeting Minutes from 11/02/2020 for more information about specific details. • CMS released a set of toolkits on 10/28/2020 for providers, states, and insurers for reimbursement for administering vaccine. Reminder that providers cannot charge for the cost of the vaccine but may be able to bill for the administration costs associated with administering the vaccine to patients. • Within these minutes, please refer to an article in the New England Journal of Medicine (NEJM) about Operation Warp Speed (OWS) and their role in the COVID-19 vaccine response. It provides some further rationale and helps to reassure that there are not steps being skipped in the process for a vaccine to be available. <p>State Updates:</p> <p>Planning:</p>

	<ul style="list-style-type: none"> • Incorporating feedback from CDC, VDH, and Vaccination Advisory Workgroup into Virginia Vaccination Plan, which was initially submitted on 10/09/2020. We hope to have Version 2.0 available week of November 16, 2020. • VDH drafted a Vaccination Plan Executive Summary, submitted to CDC, and posted VDH website on 10/26/2020. This document is similar to the large Vaccination Plan as it is a living document with updates being incorporated as more information becomes available. • Coordinating with several partners to identify facilities with ultra-cold storage capacity without needing to rely on thermal shippers/dry ice. These facilities would be the most capable to receive initial shipment of vaccine as current planning assumptions are that the ultra cold vaccine will likely be the first vaccine distributed and available. We have been determining the capacity for storage across the state to reach the maximum amount of people throughout the state. <p>Provider Enrollment:</p> <ul style="list-style-type: none"> • Received 1,100 Provider Intent forms • Next step is to complete CDC Agreement/Provider Profile to go into production environment, which will allow us to being the final step to have providers who completed the provider intent forms to be fully enrolled to receive COVID -19 vaccine when it becomes available. <p>Operational Readiness:</p> <ul style="list-style-type: none"> • We are continuing to Test the transfer of vaccine via a file extract to the CDC vaccine shipping system, called VTrckS, and a file that would include the doses administered reporting that would come out of the VIIS. Both of these systems have to be set up prior to vaccine availability so we are working with CDC and their technical assistance team to assure that Virginia is ready when vaccine becomes available. <p>Communications:</p> <ul style="list-style-type: none"> • Coordinated Communications Campaign is in development, which will include qualitative and quantitative research among healthcare workers and the general population in efforts that we can plan for now and in the future, including steps that we can take currently to ensure success in the COVID vaccination process. • We will be inviting the Communications vendor (VANCE Agency) to the VAW so that they can learn more about the Advisory Workgroup so that they can learn more about our efforts. <p>Funding:</p> <ul style="list-style-type: none"> • Vaccination unit received CARES Act Funding. Most of the funding is for our local health departments to purchase supplies and equipment that will be needed in the coming months. Funding must be utilized by the December 31, 2020, which limits how the funding may be used. <p>Q&A:</p> <ul style="list-style-type: none"> • VAMS is a mass vaccination module that CDC has developed in contract with Deloitte to allow providers to utilize as they choose. VDH LHDs will utilize this system to ensure that we will have error reducing technology. Information entered in VAMS will be routed back to VIIS and. • We do not have an expected arrival date for vaccine. Media reports that Pfizer may consider filing for a FDA EUA in late November, assuming they have the data to submit to the FDA. It will depend on the time for the FDA to review and ACIP to review and provide recommendations. • Questions about forms received by VHHA, VDH and their being confusion. We recommend that hospitals follow-up with VHHA as VDH is working closely with VHHA. VDH and VHHA is conducting weekly hospital calls.
<p>1:10- 1:35</p>	<p>Sub-workgroup Updates</p> <p>Communications & Messaging – Wendy Klein</p> <ul style="list-style-type: none"> • This subgroup has been in an information method mode to gain clarity and determine how to best serve in the advisory capacity and how to efficiently collaborate with those involved in the communications efforts.

	<ul style="list-style-type: none"> Based on information provided by Heidi Larson, a global expert on how to address vaccine hesitancy, information, and the subgroup is planning to move forward with listening groups within targeted communities and refer to them as “community conversations.” In the process of identifying both high priority targeted audiences and community leaders in order to identify concerns and address vaccine myths/mistrusts. Plan to meet every 3 weeks. Next meeting: Friday, November 20 at 9am. <p>Partnerships – Julie Dime</p> <ul style="list-style-type: none"> This subgroup has built out a partners spreadsheet in order to ensure that we are prepared to get the message out. These partners include Chambers of Commerce, all state agencies, community partners, health plans. They are in need of additional community partners in order to assist the Communications & Message subgroup. They will continue to build out the different advisory groups within the critical populations and will connect off-line to make sure that all these advisory groups have been included. They will also review the outreach directors. Next meeting has not been scheduled at this time. The subgroup will sent out communication once the next meeting date is finalized. <p>Safety and Efficacy – Josh Crawford</p> <ul style="list-style-type: none"> Reviewed all the vaccine trial that are available New for this week, there is more information. They are looking to grade these as far as the information utilizing a systemic grading scale of COVID-19 Vaccine Trials and Reports to summarize the information available for safety/efficacy. Listened to the ACIP and FDA VRBPAC meetings and put out information about these meetings. Press release on Pfizer vaccine about 90% efficacy and will review any published data when it is available. Next meeting is currently scheduled for Monday, November 23, but will need to be rescheduled due to another meeting conflict. The subgroup will sent out communication once the next meeting date is finalized. <p>Barriers to Vaccination – Carolyn Moneymaker</p> <ul style="list-style-type: none"> Focused on reviewing CDC critical populations and had a heavy emphasis and reviewing it on any congregate residential settings, including college campuses, but not limited to daycare, hotel workers Tracking of the transient population and people who are undocumented Hesitancy among trusted physicians and providers administering vaccine so that they feel the vaccine is safe to receive and administer to patients. Collaborating with Immunize VA, statewide immunization coalition, for draft a survey to review, input into an appropriate platform and disseminated. The workgroup met on November 11 and will meet again on December 2.
<p>1:35-1:45</p>	<p>Moderated Q&A:</p> <ul style="list-style-type: none"> What is the plan for providing ultra-cold storage units for the ultra cold vaccine? Vaccine will be provided in thermal shippers that may be able to utilize dry ice to maintain the vaccine. Additionally, there is some guidance that the vaccine will be able to be kept under refrigeration for 5 days. The ultra cold vaccine is a complex storage and handling that we are working through very thoughtfully and thoroughly. We are working with VHHA to identify sites that have the ultra-cold freezers and can redistribute at the refrigerated temperature for other facilities. There are other vaccines that are being developed without this complex storage and handling needs. VDH will be working to educate providers about all the different storage requirements. Should the pediatric hospitals and provider be filling out the provider intent form when there is not a vaccine indicated for children? The COVID vaccine enrollment will require the provider enrollment

	<p>process to be completed. The enrollment process in Virginia will remain open. Providers may go ahead and enroll even though there isn't a recommendation for use in their population. However, it is not required to do now and there isn't a deadline. As the vaccine campaign continues, this need to get providers enrolled may change and communication will be provided.</p> <ul style="list-style-type: none"> • Will VFC providers have to enroll? Yes, an enrollment for COVID vaccine is required with every provider in order to receive the COVID vaccine. This will be separate from the providers VFC or VFA account. • Do hospital practices have to fill out their own forms? If a vaccine is going to be redistributed or shipped directly to a site, a form must be completed for the sites where the vaccine is being sent, even the redistributed site. Inventory must be submitted to vaccinefinder.org which automatically interfaces with a system called Tiberius, an analytical tool for the federal and state governments to bring all the information together to provide a full picture of inventory, numbers of persons receiving vaccine and numbers of the population still needed to be vaccinated in order to have real time data. (Note: Instructions and information on submitting data into VaccineFinder has not been released yet.).
<p>1:25-1:30</p>	<p>Closing & Wrap-up -</p> <ul style="list-style-type: none"> • Next steps <ul style="list-style-type: none"> ○ We will be using Web Ex for the future meetings for the larger workgroup. We will be sending out more instructions on how to use WebEx. The meetings will be recorded and available. The recording along with the agenda and minutes will be posted on the website. ○ The website for the Vaccine Advisory Workgroup (https://www.vdh.virginia.gov/vaccine-advisory-workgroup/) has now been linked to the VDH COVID-19 vaccination website (https://www.vdh.virginia.gov/immunization/covid19vaccine). ○ This will serve as a mechanism to keep relay information out to the public as well as members. ○ The roster will be posted in a PDF version. If you have reservations or concerns about having your name posted as a member, please contact Stephanie Wheawill (Stephanie.wheawill@vdh.virginia.gov). Please review the roster and provide any updates to Stephanie by COB November 18, 2020. • Next meeting dates for the larger workgroup: <ul style="list-style-type: none"> ○ Monday, 11/09/2020: 12:30 - 1:50 PM Vaccine Advisory Workgroup Meeting ○ Friday, 11/20/2020: Report Out for Vaccine Advisory Workgroup Meeting due to Stephanie Wheawill ○ Monday, 11/23/2020: 12:30-1:30 PM Co-Chair and VDH Representative Meeting ○ Monday, 11/30/2020: 12:30 - 1:50 PM Vaccine Advisory Workgroup Meeting ○ Monday, 12/14/2020, 12:30-1:30 PM Co-Chair and VDH Representative Meeting ○ Monday, 12/14/2020: Report Out for Vaccine Advisory Workgroup Meeting due to Stephanie Wheawill ○ Monday, 12/21/2020: 12:30 - 1:50 PM Vaccine Advisory Workgroup Meeting