



BRHD Environmental Health Offices		
Location	Phone	FAX
Charlottesville/Albemarle	434-972-6219	434-972-4310
Fluvanna County	434-591-1965	434-591-1966
Greene County	434-985-2262	434-985-4822
Louisa County	540-967-3707	540-987-3733
Nelson County	434-263-4297	434-263-4304

**Request for Health Department Review**  
To Be Completed By Property Owner or Agent

Property Owner: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Agent Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Site Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Section: \_\_\_\_\_ Lot: \_\_\_\_\_

Parcel ID #: \_\_\_\_\_

Current Use (include number of bedrooms): \_\_\_\_\_

Proposed Construction (include number of bedrooms): \_\_\_\_\_

Has property been occupied during the previous 30-day period?  YES or  NO

Septic tank and distribution box lids will be uncovered for inspection by: \_\_\_\_\_ (Date)

**\* To prevent potential damage to the system VDH recommends homeowners first contact Miss Utility for marking any underground utilities. The septic tank and distribution box should be carefully excavated by hand.**

Uncovering the septic tank and distribution box lids would cause undue hardship:  YES or  NO

Reasons for Hardship: \_\_\_\_\_

(examples of hardship: system was installed less than 5 years ago, recently pumped, accurate records exist, excavation would likely damage components)

**PLEASE READ CAREFULLY:**

This report is only intended to address the above referenced request and does not address evaluation procedures for sewage systems being sold through real estate transfers, or systems and water supplies being reused as part of a subdivision process. This document specifically addresses VDH's implementation of § 32.1-165 of the Code of Virginia and is not to be used for any unauthorized use.

The property boundaries and building locations are clearly marked or identified at the property. I give permission to VDH to enter the property described, if necessary, for the purpose of processing this application. An accurate sketch of the property, existing structures, wells, sewage disposal systems, and proposed structure(s), is attached. Please also attach any recent records of septic system (septic tank pump-outs, operation & maintenance reports).

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_