## SCOPE AND DETAIL REVIEW LIST

County/City: ___________________________ Date Received: ___________________________
Project Name: _________________________ Date of S & D: ___________________________
Engineer/Consultant: ___________________ Reviewer: _______________________________

### Items Required to Initiate Plan Review

If a "NO" response is given for any required item(s), return the plans and specifications to the consultant.

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>N/A</th>
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### I. PRELIMINARIES

- A. Application for onsite system complete?  
  - ____ ____ required
- B. General Discharge Permit issued?  
  - ____ ____ ____
- C. Preliminary technical design conference held?  
  - ____ ____ ____

### II. GENERAL

- A. Original PE seal/signature/date (type III systems) on first sheet of plans?  
  - ____ ____ ____ required
- B. Facsimile PE seal/signature/date (type III systems) on additional sheets?  
  - ____ ____ ____ required
- C. Original PE seal/signature/date (type III systems) on specifications?  
  - ____ ____ ____ required
- D. Four sets of plans and specifications provided?  
  - ____ ____ ____ required
- E. Plans and specifications legible and of an adequate sizeSCALE?  
  - ____ ____ ____

### III. PLANS

- A. Location of project shown?  
  - ____ ____ ____
- B. Site plan with topography provided?  
  - ____ ____ ____ required

### IV. DESIGN CRITERIA AND CALCULATIONS

- A. Acceptable design criteria provided?  
  - ____ ____ ____ required
- B. Acceptable design calculations provided?  
  - ____ ____ ____ required
- C. Soils reviewed and are adequate for treatment/disposal?  
  - ____ ____ ____

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If plans are to be submitted to EEFO-OWP or DOSWS for review, please provide the following information, if appropriate. Check box if item is attached. (Incomplete projects submitted for review will be returned.)

- Memorandum specifically identifying the type of review needed **(REQUIRED)**
- Complete plans and specifications
- Approved variances
- Recommended design exemption(s)
- Soils data
- O & M manual
- Other (describe) ________________________________________________________________

- Engineer’s/consultants design notes
- Approved design exemptions
- In-house review notes **(COPIES ONLY)**
- Product literature, i.e., pump curve

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Environmental Health Manager ___________________________ Date ___________________________