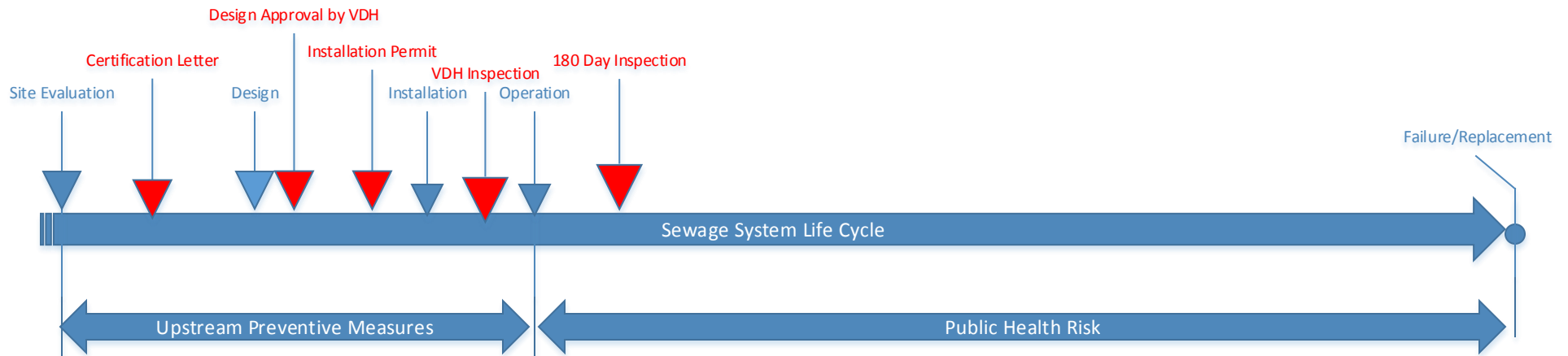


Internal Procedures: May 16, 2016



Level I review of all proposals for treatment, sizing, location

10% Level II review of site & soil conditions; prefer but not require joint level II with OSE/PE; allow owner to request a one-time extension to processing deadline; allow OSE/PE to request a level II review

Create a “design approval” function for all applications separate from permit approval. Use something similar to SAP to allow owner to obtain building permit from building official

Create “installation permit” with limited time-frame issued directly to a licensed installer (not the owner)

Require only installer, not designer, to certify that installation is in accordance with design

VDH installation inspection to ensure that system meets minimum requirements of the regulations and not the design

Require a 180 day “start up” inspection for all systems, including conventional systems & repairs

Require maintenance/periodic inspections for all systems, including conventional systems, with report submitted to VDH

Require access risers on all tanks to facilitate inspection

VDH to conduct “Level II” review of O&M inspections/reports with prior notice to owner and operator, encourage operator to be present during the inspection

Any necessary repair or maintenance leads to NOAV/enforcement as necessary

Require “point of sale” inspections for real estate transactions