

Virginia Department of Health
Office of Environmental Health Services



Application Checklist

WASTEWATER TREATMENT TECHNOLOGY LISTING for TL-3

<http://www.vdh.virginia.gov/EnvironmentalHealth/Onsite/GMP/index.htm>

Please supply all requested information (form will expand as information is entered). Incomplete applications will be returned to the applicant.

Product Identification (name and model designation(s)): _____	
Is the unit generally approved for Secondary (TL-2) Treatment in Virginia?: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Application Request (Check One): <input type="checkbox"/> Evaluation Completed – Required data set included (see GMP 2016-3 for details) <input type="checkbox"/> Evaluation Requested – Required data set not included	
APPLICANT CONTACT INFORMATION	CERTIFYING ENGINEER INFORMATION
Name and Title: _____	Name: _____
Signature and Date: _____	Company Name: _____
Address: _____	Address: _____
Telephone: _____	Telephone: _____
Email: _____	Email: _____

If you checked 'Evaluation Completed' above, please supply the following information.

- Technical plans and specifications for each unit (model) proposed for TL-3 listing.
- Data set with completed statistics (minimum of 20 units sampled quarterly for one year). ***Electronic submittal (Excel format) is required. All data must be from units serving Virginia residences with year-round occupancy. All data must be submitted. Review GMP 2016-3 for more information.***
- Discussion of data set validity, including data source(s), verification of independent 3rd party sample collection, sampling protocol, sample analytical methods, unit maintenance, justification for data exclusion, etc.
- Virginia-licensed P.E. certification that the unit is expected to comply with TL-3 treatment standards.
- Operation and Maintenance (O&M) Manual. ***Electronic submittal (PDF or Word format) is required.***
- Virginia-licensed P.E. certification that the O&M Manual accurately reflects the service and maintenance requirements of the product.

If you checked 'Evaluation Requested' above, please supply the following information.

- Technical plans and specifications for each unit (model) proposed for TL-3 listing.
- Completed and signed "Memorandum of Understanding and Agreement"
- Copy of 3rd party contract and QA/QC Plan for sample collection and analysis with required submittals.
- If a partial data set is included, discussion of data set validity, including data source(s), verification of 3rd party sample collection, sampling protocol, sample analytical methods, unit maintenance, justification for data exclusion, etc. ***All data must be from units serving Virginia residences with year-round occupancy.***
- Operation and Maintenance (O&M) Manual. ***Electronic submittal (PDF or Word format) is required.***
- Virginia-licensed P.E. certification that the O&M Manual accurately reflects the service and maintenance requirements of the product.
- Virginia-licensed P.E. certification that the unit is expected to comply with TL-3 treatment standards.

Submit completed form with all attachments to: Marcia J. Degen, Ph.D., P.E. (Marcia.Degen@vdh.virginia.gov)
Onsite Water and Sewage, Marina, and Engineering Programs
Virginia Department of Health
109 Governor Street, 5th Floor
Richmond, Virginia 23219

Electronic submittals are encouraged; electronic data and O&M Manual submittals are required.