**Narrative Guidelines**: The narrative proposal must **not exceed 6 pages**. Please reference Section VI1 “Application Format and Content” of the RFA for information on how to fill out this form. For questions please contact [VDH\_SWAP\_Grant@VDH.virginia.gov](mailto:VDH_SWAP_Grant@VDH.virginia.gov) , subject “SWAP RFP-Narrative”.

|  |  |
| --- | --- |
| Organization Name: | [Enter answer here] |
| Project Title: | [Enter answer here] |

|  |
| --- |
| 1. **Description of Applicant Agency:** |
| [Enter answer here] |

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| --- |
| 1. **Description of Proposed Services:** |
| [Enter answer here] |

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| --- |
| 1. **Project Need:** |
| [Enter answer here] |

|  |
| --- |
| 1. **Description of Staff and Responsibilities** |
| [Enter answer here] |

|  |
| --- |
| 1. **Program Goals and Objectives** |
| [Enter answer here] |

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| --- |
| 1. **Activities/Outcomes Work Plan:** |
| [Enter General information] |

|  |  |
| --- | --- |
| 6a **Activities/Outcomes Work Plan: BMP Implementation – Onsite Septic Program** | |
| Method/Approach: | [Enter answer here] |
| Strategies/Activities: | [Enter answer here] |
| Outcomes/Output: | [Enter answer here] |
| Key Deliverables: | [Enter answer here] |
| Responsible Staff: | [Enter answer here] |
| Key Dates: | [Enter answer here] |
| Contracts/subcontract: | [Enter answer here] |
| Target Population: | [Enter answer here] |
| Other Information: | [Enter answer here] |

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| --- | --- |
| 6b. **Activities/Outcomes Work Plan: BMP Implementation – Private Well Program** | |
| Method/Approach: | [Enter answer here] |
| Strategies/Activities: | [Enter answer here] |
| Outcomes/Output: | [Enter answer here] |
| Key Deliverables: | [Enter answer here] |
| Responsible Staff: | [Enter answer here] |
| Key Dates: | [Enter answer here] |
| Contracts/subcontract: | [Enter answer here] |
| Target Population: | [Enter answer here] |
| Other Information: | [Enter answer here] |

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| --- | --- |
| 6c. **Activities/Outcomes Work Plan: Education and Outreach Activities** | |
| Method/Approach: | [Enter answer here] |
| Strategies/Activities: | [Enter answer here] |
| Outcomes/Output: | [Enter answer here] |
| Key Deliverables: | [Enter answer here] |
| Responsible Staff: | [Enter answer here] |
| Key Dates: | [Enter answer here] |
| Contracts/subcontract: | [Enter answer here] |
| Target Population: | [Enter answer here] |
| Other Information: | [Enter answer here] |

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| --- | --- |
| 6d. **Activities/Outcomes Work Plan:** Project and Partner Administration | |
| Method/Approach: | [Enter answer here] |
| Strategies/Activities: | [Enter answer here] |
| Outcomes/Output: | [Enter answer here] |
| Key Deliverables: | [Enter answer here] |
| Responsible Staff: | [Enter answer here] |
| Key Dates: | [Enter answer here] |
| Contracts/subcontract: | [Enter answer here] |
| Target Population: | [Enter answer here] |
| Other Information: | [Enter answer here] |

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| --- | --- |
| 6e. **Activities/Outcomes Work Plan:** Other Activity: [Enter answer here] | |
| Method/Approach: | [Enter answer here] |
| Strategies/Activities: | [Enter answer here] |
| Outcomes/Output: | [Enter answer here] |
| Key Deliverables: | [Enter answer here] |
| Responsible Staff: | [Enter answer here] |
| Key Dates: | [Enter answer here] |
| Contracts/subcontract: | [Enter answer here] |
| Target Population: | [Enter answer here] |
| Other Information: | [Enter answer here] |

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| **7. Budget Narrative** |
| [Enter answer here] |