

STANDARDS OF CONDUCT (VDH & DHRM)

CERTIFICATE OF RECEIPT

Your signature below indicates your receipt of Virginia Department of Health (VDH) Policy No. 03.02.35 and Department of Human Resource Management (DHRM) Policy No. 1.60, Standards of Conduct. Your signature only acknowledges that you have received and read this policy (or had this read to you). Your signature does not imply agreement or disagreement with the policy itself. If you refuse to sign this certificate of receipt, your supervisor will be asked to initial this form indicating that a copy has been given to you.

This document will be maintained in your official personnel record.

Employee's Name (please print): _____

Employee's Signature: _____

Date: _____