



**Virginia EMS Advisory
Board
Committees and
Task Groups
Guidance Document**

EMS Advisory Board Coordinator and Committee Structure

Administrative Coordinator

Rules & Regulation Committee
Legislative & Planning Committee

Infrastructure Coordinator

Transportation Committee
Communications Committee
Emergency Management Committee

Patient Care Coordinator*

Medical Direction Committee
Medevac Committee
Trauma System Oversight and Management Committee
EMS for Children Committee

* Note: It is strongly recommended this position be filled by a physician if possible

Professional Development Coordinator

Training & Certification Committee
Workforce Development Committee
Provider Health & Safety Committee

Reports to EMS Advisory Board

Financial Assistance and Review Committee (FARC)

Communications Committee

Mission: The Communications Committee will review and recommend policies on EMS communications and coordinate the development and implementation of communications and associated technology that support EMS operations at the local, regional and state level.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	Association of Public Safety Communications Officials (APCO), Virginia Chapter	Non-specified	
3	National Emergency Number Association (NENA), Virginia Chapter	Non-specified	
4	Regional EMS Council Directors Representative	Non-specified	
5	State Interoperability Executive Committee/Coordinators Office (SIEC/CO)	Non-specified	
6	Virginia Association of Counties (VACO)	Non-specified	
7	Virginia Municipal League (VML)	Non-specified	
8	Virginia Department of Emergency Management (VDEM)	Non-specified	
9	Virginia Information Technologies Agency/Public Safety Communications Division (VITA/PSC)	Non-specified	
10	Member At Large	Non-specified	

OEMS Staff Support: Ken Crumpler

***4/20/11: EMS Advisory Board Executive Committee approved membership structure changes upon request of Committee Chair.**

Emergency Management Committee

Mission: The Emergency Management Committee shall focus on providing recommendations and guidance to enhance and assist EMS agencies in the development and incorporation of strategies for the four phases of emergency

management, as well as utilizing those phases to best prepare and respond as an EMS agency. The Committee will also assist the Virginia Office of Emergency Medical Services in the development and revision of emergency management training programs that focus on the prehospital area of EMS and emergency management.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	Office of Emergency Response and Preparedness	Non-specified	
3	VDEM	Non-specified	
4	VAVRS	Non-specified	
5	VA State Fire Chiefs	Non-specified	
6	Regional EMS Councils Representative	Non-specified	
7	VA Emergency Management Association	Non-specified	
8	VA Firefighters Association	Non-specified	
9	National Guard	Non-specified	
10	MMRS	Non-specified	
11	Virginia State Police	Non-specified	

OEMS Staff Support: Jim Nogle and Winnie Pennington

***6/28/11 – EMS Advisory Board Executive Committee approved membership structure changes upon request of Committee Chair.**

Emergency Medical Services for Children (EMSC)

Mission: EMSC is an initiative designed to reduce child and youth disability and death due to severe illness or injury. The goals are to ensure that state-of-the-art emergency medical care is available for all ill or injured children and adolescents; that pediatric services are well integrated into the emergency medical services (EMS) system; and that the entire spectrum of emergency services, including primary prevention of illness and injury, acute care, and rehabilitation, are provided to children and adolescents.

Members:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	EMSC Family Representative	Non-specified	
3	Office of the Chief Medical Examiner	Non-specified	
4	Virginia Association of School Nurses	Non-specified	
5	Virginia AAP Representative	Non-specified	
6	Virginia ACEP Representative	Non-specified	
7	Virginia Emergency Nurses Representative	Non-specified	
8	EMS Provider	Non-specified	VAVRS or VAGEMSA
9	Member at Large	Non-specified	

OEMS Staff Support: David Edwards

***6/28/11 – EMS Advisory Board Executive Committee approved membership structure changes upon request of Committee Chair.**

Financial Assistance Review Committee (FARC)

Mission: To review and make recommendations to the Commissioner of Health on Rescue Squad Assistance Fund (RSAF) awards. Each FARC member will represent the regional EMS council area in which they serve in order to make informed decisions benefiting the EMS system.

Membership:

#	Stakeholder Group	Term	Comments
1	Committee Chair/ Regional EMS Council	3 years	Elected from committee on annual basis
2	Regional EMS Council	3 years	
3	Regional EMS Council	3 years	
4	Regional EMS Council	3 years	
5	Regional EMS Council	3 years	
6	Regional EMS Council	3 years	

OEMS Staff Support: Amanda Davis

Notes:

- Committee members can serve no more than two successive terms.
- Regional EMS council membership rotates; regional EMS council will submit three nominees which are reviewed and selected by EMS Advisory Board.

Legislative and Planning Committee

Mission: The Legislation and Planning Committee will coordinate state EMS planning activities, review regional, state, and federal EMS plans, and review and recommend legislation governing EMS. The committee shall develop system priorities and evaluate their effectiveness.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	Virginia Professional Firefighters (VPPF)	Non-specified	
3	Virginia Fire Chiefs Association	Non-specified	
4	VAVRS	Non-specified	
5	VAGEMSA	Non-specified	VAGEMSA's 1 st Vice President
6	Regional EMS Council representative	Non-specified	
7	VHHA representative	Non-specified	
8	Member At Large	Non-specified	Large Urban Area
9	Member At Large	Non-specified	

OEMS Staff Support: Scott Winston

***4/20/11: EMS Advisory Board Executive Committee approved membership structure changes upon request of Committee Chair.**

Medevac Committee

Mission: The Medevac Committee provides expert guidance to the EMS Advisory Board regarding appropriate standards and recommendations to promote a high quality and safe Medevac system for Virginia.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	Non-trauma Designated Hospital	Non-specified	
3	Level III Designated Trauma Center	Non-specified	
4	FAA Part 91 HEMS Agencies	Non-specified	
5	FAA Part 91 HEMS Agencies	Non-specified	
6	FAA Part 91 HEMS Agencies	Non-specified	
7	FAA Part 91 HEMS Agencies	Non-specified	
8	FAA Part 135 HEMS Agencies	Non-specified	
9	FAA Part 135 HEMS Agencies	Non-specified	
10	FAA Part 135 HEMS Agencies	Non-specified	
11	FAA Part 135 HEMS Agencies	Non-specified	
12	Member At Large	Non-specified	Consumer

OEMS Staff Support: Tim Perkins

Medical Direction Committee

Mission: The Medical Direction Committee will review and recommend policies and standards to assist EMS agencies, providers and physicians with medical procedures. It shall provide the EMS system with medical oversight, specifically in the areas of protocols, on-line medical direction, system audits, quality improvement and the improvement of patient care.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	Chair position may or may not be filled by one of the regional OMDs.
2	Regional OMD	Non-specified	
3	Regional OMD	Non-specified	
4	Regional OMD	Non-specified	
5	Regional OMD	Non-specified	
6	Regional OMD	Non-specified	
7	Regional OMD	Non-specified	
8	Regional OMD	Non-specified	
9	Regional OMD	Non-specified	
10	Regional OMD	Non-specified	
11	Regional OMD	Non-specified	
12	Regional OMD	Non-specified	
13	EMSC	Non-specified	
14	Trauma System Oversight and Management Committee representative	Non-specified	
15	Member At Large	Non-specified	
16	Ad Hoc (Non-voting) member: VAGEMSA	Non-specified	

OEMS Staff Support: Warren Short and Dr. George Lindbeck

***4/20/11: EMS Advisory Board Executive Committee approved membership structure changes upon request of Committee Chair.**

Provider Health and Safety Committee

Mission:

To be developed by committee members

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	Occupational Medicine Physician	Non-specified	
3	Commercial Ambulance Service Representative	Non-specified	
4	VAGEMSA	Non-specified	
5	VAVRS	Non-specified	
6	Insurance Industry Representative	Non-specified	
7	Nutritionist	Non-specified	
8	Regional EMS Council Representative	Non-specified	
9	Member At Large	Non-specified	
10	Member At Large	Non-specified	

OEMS Staff Support: Karen Owens and Dr. George Lindbeck

***4/20/11: EMS Advisory Board Executive Committee approved membership structure upon request of Committee Chair.**

Rules and Regulation Committee

Mission: The Rules and Regulation Committee will review and recommend policies and regulations relating to EMS. The Committee will review and assess state and federal legislation and inform the EMS Advisory Board of any potential impact on the emergency medical services (EMS) system in Virginia. The Committee will review and evaluate data collection efforts affecting the organization, administration and management of the (EMS) system in Virginia.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	Regional EMS Council Representative	Non-specified	
3	VFFF	Non-specified	Career
4	VA Fire Chiefs Association	Non-specified	Career & Volunteer
5	VAGEMSA	Non-specified	Governmental
6	VAVRS	Non-specified	Volunteer
7	Commercial Ambulance Service Representative	Non-specified	Commercial
8	Member at Large	Non-specified	
9	Member at Large	Non-specified	Small rural EMS agency
10	Member at Large	Non-specified	Non-specified

OEMS Staff Support: Mike Berg

Training and Certification Committee

Mission: The Training and Certification Committee will, in collaboration with the Medical Direction Committee and other stakeholders, promote quality educational, operational and other affiliated aspects related to the enhancement of the EMS profession across the Commonwealth.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	EMSC Representative	Non-specified	
3	VAGEMSA	Non-specified	
4	VAVRS	Non-specified	
5	VENA	Non-specified	
6	EMS Educational Institutions	Non-specified	
7	Commercial Training Facilities	Non-specified	
8	Regional EMS Council Representative	Non-specified	
9	ALS Coordinator Work Group	Non-specified	
10	Member at Large	Non-specified	MDC
11	Member at Large	Non-specified	

OEMS Staff Support: Warren Short

***4/20/11: EMS Advisory Board Executive Committee approved membership structure upon request of Committee Chair.**

Transportation Committee

Mission: The primary goal of the Transportation Committee is to ensure the delivery of reliable, high quality medical care to patients at the scene of an illness or injury, as quickly and safely as possible, to stabilize patients, and transport them to hospital facilities equipped and staffed which are capable of supplying the appropriate level and type of care they require.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	
2	VAGEMSA		
3	Regional EMS Council Representative	Non-specified	
4	VAVRS	Non-specified	
5	Commercial ambulance service representative	Non-specified	
6	Member at Large	Non-specified	Vehicle services
7	Member at Large	Non-specified	
8	Member at Large	Non-specified	
9	Member at Large	Non-specified	
10	Member at Large	Non-specified	

OEMS Staff Support: Jimmy Burch and Mike Berg

Trauma System Oversight & Management Committee

Mission: The Trauma System Oversight and Management Committee will review and recommend policies and procedures on the Statewide Trauma Registry; trauma data collection and related analysis and reporting; the designation, site review, and verification of critical care centers; trauma systems management; and quality assurance. It will also review and recommend legislative policies regarding critical care.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	Non-specified	May represent one of identified groups
2	Emergency Physician	Non-specified	
3	VHHA Representative	Non-specified	
4	Burn Center Representative	Non-specified	
5	Citizen representative	Non-specified	
6	Designated Trauma Center	Non-specified	
7	Designated Trauma Center	Non-specified	
8	Designated Trauma Center	Non-specified	
9	Designated Trauma Center	Non-specified	
10	Designated Trauma Center	Non-specified	
11	Designated Trauma Center	Non-specified	
12	Designated Trauma Center	Non-specified	
13	Designated Trauma Center	Non-specified	
14	Designated Trauma Center	Non-specified	
15	Designated Trauma Center	Non-specified	
16	Designated Trauma Center	Non-specified	
17	Designated Trauma Center	Non-specified	
18	Designated Trauma Center	Non-specified	
19	Designated Trauma Center	Non-specified	

OEMS Staff Support: Paul Sharpe

***4/20/11: EMS Advisory Board Executive Committee approved membership structure upon request of Committee Chair.**

Workforce Development Committee

Mission: The Committee will review, recommend, and develop recruitment, retention, leadership, and management programs, as well as recommend policies that will help maintain and increase the human resources to meet emergency medical services demands. The Committee will also interface with all committees of the state EMS Advisory Board to review, recommend, and develop programs that will enhance local EMS systems to increase the level of pre-hospital care.

Membership:

#	Stakeholder Group	Term	Comments
1	EMS Advisory Board Member – Committee Chair	3 years	
2	Virginia Recruitment & Retention Network	3 years	
3	Local Government Official	3 years	(VACO or VML)
4	VAVRS	3 years	
5	VAGEMSA	3 years	
6	Commercial Ambulance Service Representative	3 years	
7	Regional EMS Council Representative	3 years	
8	Statewide Fire Service Organization	3 years	(VFCA, VPPF, VSFF, etc.)
9	Member At Large	3 years	
10	Member At Large	3 years	

OEMS Staff Support: Carol Morrow

Notes:

- Committee members can serve no more than two successive terms.

Revised Nov. 16, 2011