



# Course Expectations for Successful Completion

This form should be reviewed with the student during the admission/enrollment/onboarding process. Signed copies should be maintained in the student's official education record.

To successfully complete a Virginia approved EMS Education Program and be eligible for certification testing, students must fulfill the following requirements:

## Coursework:

- Attend a minimum of 85% of all classroom/lab sessions

## Clinical/Field Requirements:

- Complete a minimum of 10 patient contacts
  - At a minimum, five (5) live patient contacts with a program approved preceptor in a clinical or otherwise approved site
  - If no more than five (5) live patient contacts can be obtained, the program may permit a maximum of five (5) programmed patient contacts
  - Demonstrate proficiency in the performance of all practical aspects of the program. (Also includes activities reviewed in the "Functional Position Description" for the appropriate level.)
  - Successful completion of all of the above is evidenced by receipt of a Test Eligibility Letter in the students EMS Portal.

## Other Requirements:

- Maintain professional conduct in accordance with the program's rules/policies
- Complete required documentation (patient care reports, evaluations, etc.)
- Ensure all program fees/tuition are paid in full
- Hold current CPR certification at the end of the program
- Pass program's Terminal Competency Psychomotor Exam, the final written exam and any other program requirements as deemed necessary by the educator

By signing below, I acknowledge that I have read and understand the successful completion requirements for this EMS program. I commit to fulfilling all outlined coursework, clinical, field, and other mandatory components.

Student Name (printed): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Program Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Virginia Office of Emergency Medical Services**

1041 Technology Park Drive

Glen Allen, VA 23059

804-888-9120

<http://www.vdh.virginia.gov/emergency-medical-services/>

EMS.TR.16

Revised: March 2024