


**Trauma System Oversight & Management Committee
 Virginia Office of EMS
 Hampton Inn & Suites/Homewood Suites
 700 E. Main Street
 Richmond, VA 23219
 December 1, 2016
 1:30 p.m.**

| Members Present: | Members Absent: | Other Attendees: | OEMS Staff: |
|-------------------------|------------------------------|-------------------------|--------------------|
| Michel Aboutanos, Chair | J. Forrest Calland - Excused | Valeria Mitchell | Gary Brown |
| Andi Wright | Sid Bingley - Excused | Daniel Munn | Cam Crittenden |
| Lou Ann Miller | | Kathy Butler | Wanda Street |
| Margaret Griffen | | Kelly Brown | Dwight Crews |
| Emory Altizer | | Katherine Challis | Lenice Sudds |
| Keith Stephenson | | Tanya Trevilian | David Edwards |
| Timothy "T. J". Novosel | | Pier Ferguson | |
| Michael Feldman | | Heather Davis | |
| Shawn Safford | | Terral Goode | |
| Anne Mills Hunt | | Mindy Carter | |
| Scott Hickey | | Nancy Malhotra | |
| Lisa Wells | | Paul Sharpe | |
| Susan Watkins | | Tracey White | |
| | | Dallas Taylor | |
| | | Tracey Lee | |
| | | Dan Freeman | |
| | | Jeff Haynes | |
| | | Sherry Stanley | |
| | | Melinda Myers | |
| | | Tiffany Lord | |
| | | Beth Broering | |
| | | Ann Kuhn | |
| | | Cathy Peterson | |
| | | Amy Gulick | |

| Topic/Subject | Discussion | Recommendations, Action/Follow-up; Responsible Person |
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| Call to order: | The meeting was called to order by Dr. Aboutanos at 1:31 p.m. Dr. Aboutanos welcomed Susan Watkins, Citizen Representative, to the committee. | |
| Approval of the Agenda: | A motion was made by Lou Ann Miller to approve the agenda. The motion was seconded by Dr. Margaret Griffen. The agenda was approved as submitted. | The agenda was approved as submitted. |
| Approval of minutes dated September 1, 2016: | A motion was made by Lou Ann Miller to approve the minutes dated September 1, 2016. The motion was seconded by Andi Wright. All committee members were in favor. None opposed. The meeting minutes were | The September minutes were approved as |

| | approved as submitted. | submitted. |
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| Chair Report: | <p>Dr. Aboutanos reported that at the lunch meeting with the chairs and co-chairs of the workgroups, they discussed how they will move into the content of the Trauma System Plan. They also discussed the importance of this entire task. He really appreciates everybody's time in moving forward with this collaborative effort. All of the chairs agree that they have more clarification now. The Values and Code of Conduct statements were reviewed and approved at the Trauma System Task Force Meeting and must be approved by this committee as well.</p> <p>A motion was made to review and approve the Values and Code of Conduct from the Administrative Workgroup. The motion was moved by Emory Altizer and seconded by Dr. T. J. Novosel. All committee members were in favor of the motion. None opposed. The motion passed.</p> <p>At the last meeting, there was discussion about the membership of this committee. As we continue to develop the Trauma System Task Force Plan, it was decided that the members remain in their positions for a second term.</p> | <p>The committee composition will remain as is.</p> |
| Trauma Performance Improvement Committee Update – Dwight Crews: | <p>Dr. Calland could not be here today so Dwight gave a brief TPIC update. Dwight reported that they are working on a Data Quality Report to include vital signs. They are working with the Medical Direction Committee on this. They are also working on the 2015-2016 Annual report for the Commissioner. This is expected to be completed by January 2017. Dr. Aboutanos thanked Dwight for all of his hard work on the data-related projects.</p> | |
| Trauma Program Managers Update – Andi Wright: | <p>Andi reported that the Trauma Program Managers met yesterday with all of the Program Managers present. They had a variety of topics on the agenda, one of which was trauma nursing orientation/continuing education for all levels of trauma centers to include availability of TCAR, TNCC, PCAR and other educational options. They also discussed combining resources regionally so that courses can be available for everyone. Amy Gulick from Mary Washington shared what they were doing with post-mortem CT scans. That was very interesting. They also discussed the importance of reaching out to local and regional representatives and legislators so that they know that trauma is not just the emergency department and not just the helicopter. This will become more and more important as the Trauma System Plan is developed. They also had a TQIP update from members who attended.</p> <p>A committee member asked who pays for the post-mortem CTs. Andi stated that there is no charge for them. They have done 37 since 2011 and went through IRB. Amy stated that this was instituted by one of their radiologist who is very interested in forensics radiology. Amy explained that the CT scan does not go into their permanent medical record, but goes into a document sharing part of the medical record and is only used for PI. Consent is obtained from the family if possible and if not, they are still notified that it has been done and the family can request a report. The purpose of this is to get a better pattern of injury with blunt trauma patients.</p> | |
| Trauma and Non-Trauma Center Updates: | <p>Updates will now be submitted electronically to be inserted into the minutes.</p> <p>VCU – The 18th Annual Rao R. Ivatury Trauma Symposium is Wednesday, March 29, 2017. They are participating in the statewide Stop the Bleeding campaign.</p> <p> TSO & MC Trauma Center Updates 12-1.</p> | <p>ATTN: TPMs - Please submit your trauma center updates by email to be inserted here.</p> |
| Trauma System Plan Task Force Update – Dr. Aboutanos: | <p>Dr. Aboutanos gave a brief update in his Chair report.</p> | |

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| VA COT Committee Update – Dr. Calland: | Dr. Calland was not present. Dr. Aboutanos stated that the regional meeting is this weekend. They are currently working on two papers. | |
| Medical Direction Committee Update – Dr. Marilyn McLeod: | No update. Dr. McLeod was not present today. | |
| OEMS Update Gary Brown: | <p>Gary Brown stated that the 2017 General Assembly is just around the corner. The Office of EMS is on a tracks legislation and are able to put in key phrases or key words to find items of interest. OEMS will set up a listserv for the Trauma System Oversight & Management Committee to share the legislative grid of EMS related bills. He also stated that the Trauma Fund may be under attack again and that is something that we should keep our eye on and stay informed about. Dr. Aboutanos stated that we should be very vocal, proactive and informed concerning this. Gary advised everyone to cultivate relationships with your local delegates and senators. Previously, when the Trauma Fund was under scrutiny, the EMS community got involved and sent letters and emails to the legislators. Dr. Aboutanos asked Gary if the Office of EMS has a sample letter that could be sent to the Trauma Committee for forwarding to legislators. He also suggested asking legislators to come to the trauma centers so they can see how the system operates and what the funds are used for.</p> <p>Gary also mentioned that the 2017 Symposium Call for Presentation is open for anyone who wants to teach courses at next year’s symposium. We are challenging the Regional EMS Medical Directors to do courses at symposium. The Virginia EMS Symposium is one of the premiere EMS conferences in the country. We would like more participation from this group. Last month, through VCU Health Systems, we were able to host a group from Australia and from Rwanda. We are getting international recognition as well.</p> | Cam will send out a sample letter to be forwarded to government officials. |
| Old/Unfinished Business: | None. | |
| New Business: | <p>Dr. Aboutanos asked Susan Watkins introduce herself to the committee and explain how she became involved with trauma. She stated that her son was in a motorcycle accident April 28, 2015. It was very traumatic to say the least. She hopes to participate and let the committee see things from another viewpoint. She said that VCU worked very hard on her son and he is doing great today. Sometimes they did see where the ball was dropped and hopefully, she can be vocal on some of that and be helpful in making improvements. She looks forward to learning more about what the committee does and being able to provide feedback.</p> <p>Dr. Aboutanos asked Gary if the video of Mrs. Watkins’ son can be shown to the Board of Health Meeting in March. Gary stated that this is a great idea.</p> <p>Dr. Aboutanos said that the only thing that we have not really addressed is the pediatric aspect of the Trauma System Plan. Most of the workgroups are incorporating a pediatric component into their plan; rehab is focusing on this as a special population; definitive care has two pediatric representatives on their workgroup; each workgroup should have pediatric representation.</p> <p>Dr. Aboutanos will send the information to Gary Critzer about Karen Shipman being the new Chair for the Injury Prevention workgroup.</p> <p>Dr. Jeffrey Haynes made a comment about the post-mortem CT scans. He stated that when a child dies from non-accidental trauma or without an obvious cause, this is the group that you may want to get a CT scan for possible evidence for prosecution. He wants everyone to consider this. Dr. Aboutanos wondered about the cost to our system, not the hospital itself, in terms of having an official autopsy. Dr. Haynes asked: What’s more informative, one or the other or</p> | Dr. Aboutanos will send Gary Critzer the information about Karen Shipman being the new Chair for the Injury Prevention workgroup. |

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| | both? The doctor's on the committee discussed the pros and cons of this. | |
| Public Comment: | None. | |
| Adjournment: | The meeting adjourned at approximately 2:09 p.m. The 2017 meetings will be held at Richmond Marriott Short Pump, 4240 Dominion Boulevard, Glen Allen, VA. | 2017 TSO & MC Meeting Schedule: March 2 June 1 September 7 December 7 |

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