

Trauma System Plan Task Force Meeting
Virginia Office of EMS
Virginia Public Safety Training Center
7093 Broad Neck Road
Hanover, VA 23069
March 2, 2017
11:00 a.m.

Members Present:	Members Absent:	Other Attendees:	OEMS Staff:
Michel Aboutanos, Chair	Marilyn McLeod	Heather Davis	Gary Brown
Timothy "T. J." Novosel	Valeria Mitchell	Anne Hunt	Scott Winston
Lou Ann Miller	John Hyslop	Cathy Peterson	Cam Crittenden
Maggie Griffen	Michael Feldman	Mike Harmon	Lenice Sudds
Emory Altizer		Dallas Taylor	Wanda Street
Keith Stephenson		Stephanie Boese	
J. Forrest Calland		Kathy Butler	
Tom Ryan		Pier Ferguson	
Morris Reece		Ann Kuhn	
R. Macon Sizemore		Bryan Collier	
Scott Hickey		Mark Day	
Anne Zehner		Karen Shipman	
Andi Wright		Courtney Rapp	
Shawn Safford		Tanya Trevilian	
Lisa Wells		Terral Goode	
Sid Bingley		Paul Sharpe	
		Tracey Lee	
		Melinda Myers	
		Daniel Munn	
		Sherry Stanley	
		Sarah Beth Dinwiddie	
		Kelley Rumsey	
		Jordan Estroff	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to order:	The meeting was called to order by Dr. Aboutanos at 11:17 a.m.	
Introductions:	No introductions were made.	
Review of Mission, Vision, Values and Code of Conduct Statements:	Dr. Aboutanos asked everyone to review the Mission, Vision, Values and Code of Conduct Statements located on the back of the agenda.	

Review and Approval of December 1, 2016 minutes:	A motion was made to approve the minutes dated December 1, 2016. The motion was moved by Dr. Novosel and seconded by Dr. Hickey. The minutes were approved as submitted.	The minutes were approved as submitted.
Injury Prevention Workgroup Update:	Karen Shipman reported that at the last meeting they were several steps ahead of where they needed to be so they went back to the basics. They are looking at creating a 1-2 year plan of evaluating the resources that they have to roll out in injury prevention plans across the state. They are also looking at their benchmarks. They did not meet this morning because they met in January and wanted some feedback on their plan before they met again. She will touch base with Cam Crittenden regarding the committee structure.	
Prehospital Workgroup Update:	Dallas Taylor reported that the workgroup met on January 19 and prioritized the standards of the HRSA document and scored those standards. Dallas will send the document to Dr. Aboutanos by tomorrow. There are a few formatting issues that need to be addressed before submitting. The workgroup is scheduled to meet on March 16 at the Office of EMS to discuss the membership composition of changing from a workgroup to a committee.	
Acute Definitive Care Workgroup Update:	Heather Davis reported that the workgroup met on February 2 to finalize the rationale of the action plans for the HRSA assessment. They met again this morning to discuss the transition of taking the workgroup to a committee and what the representation should look like, the frequency of meetings, and what the mission of the committee should be. These recommendations have been prepared and will be sent to Cam.	
Post-Acute Care Rehabilitation Workgroup Update:	Kathy Butler reported that the workgroup met in February and again this morning and they have four workgroup membership roles that were validated today which consists a Chair, Co-Chair, VHHA In-Patient Rehab Representative, and TSO&MC Level I Board Member Representative. They have submitted several data related requests and have also supplied some information to several workgroups. They have received a significantly large data file from VHHA related to rehabilitation. Where are we with the OEMS workgroup site? Data storage is needed because the Google drive will not support the large amount of data. They have contacted several technical experts and are soliciting someone for the workgroup. The technical expert will be an ad hoc member to assist as needed and also to serve other committees as well. They are hindered by the lack of data and feel that a technical expert may be needed for other committees particularly the Data/Education/Research/System Evaluation committee.	
Data/Education/Research/System Evaluation Workgroup Update:	Valeria was unable to make the meeting, so Dr. Calland gave the update. Dr. Calland presented a brief PowerPoint presentation that shows the risk adjusted mortality rates in different areas of Virginia. The workgroup looked at key recommendations from the ACS Consultation Report and have been working on the most important recommendations. From the HRSA document they chose the top five data points that needed to be prioritized with the first one being – trauma data should be electronically linked from a variety of sources. Dr. Calland briefly explained the other four data points. He also had a slide showing the membership role of each member if this were to become a committee instead of a workgroup. Dr. Calland stated that this workgroup will need to know the data needs of each of the other workgroups. Please summarize your needs so that it can be integrated into the overall Trauma Task Force Plan.	Workgroups are asked to summarize their data needs and send to Dr. Calland at JFC3T@hscmail.mcc.virginia.edu.
Disaster Preparedness Workgroup Update:	Mark Day reported that the workgroup met last month and has looked at the HRSA document and the ACS Trauma Consultation Report to gather all the recommendations. At the next meeting they will look at the prioritizations and obstacles and will forward the report to Dr. Aboutanos. As for the composition of the committee, they will need Regional TPM/Disaster Representatives from each region, VHHA, TSO & MC representative, RHCC representative, and a trauma surgeon. They feel that they currently have a good mix of representatives.	
Administrative Workgroup Update:	Andi Wright stated that the Administrative Workgroup looked at the ACS Consultation Report recommendations. One of the things that they reviewed was the Trauma System Oversight & Management	

	Committee (TSO&MC) structure. We don't do much Oversight. They are looking at the TSO & MC as a free-standing committee and presented two different Plans or Options of incorporating the Trauma Systems. Andi explained both Plan A and Plan B for the Trauma Systems. Kathy Butler suggested that Stroke be incorporated into the plan also. Cam explained that a separate VDH Department has a Stroke Task Force and the Office of EMS contributes to that task force. She also explained that the Department of Fire Programs is a separate organization after a committee member mentioned the aspect of fire. A question and answer session was held regarding both of the Plans. A committee member asked for an explanation of the structural differences in each Plan. Both Plans were explained in more detail. Overall, the committee agreed that Plan B was the best fit because it incorporates all the spectrums of trauma, i.e. rehab, disaster, etc. This is still a work in progress.	
Next Steps/Discussion:	Heather Davis asked Dr. Aboutanos how he wants the workgroups to continue from this point forward. Dr. Aboutanos stated to continue to work on the HRSA document and your committee membership structures.	
Unfinished Business:	None.	
New Business:	None.	
Public Comment:	None.	
Adjournment:	The meeting adjourned at approximately 12:22 p.m.	