

**Virginia Department of Health
Office of Emergency Medical Services
EMS Training Fund - Scholarship Grant Program
Contract 2018-2019**

DEFINITIONS

"Agency" is a licensed Virginia EMS agency per 12VAC5-31 of the Virginia Administrative Code.

"Grant Awardee" refers to an Agency that has agreed to apply for and receive scholarship funds on behalf of affiliated members ensuring that funds are solely used for charges for tuition, fees, or other education expenses as prescribed by the Department.

"Recipient" is an EMS student or certified EMS provider who is eligible for and has received a scholarship from the Virginia EMS Scholarship Program.

BACKGROUND

The Virginia Emergency Medical Services Scholarship Program (EMSSP) supports individuals pursuing initial certification as an EMS Provider in the Commonwealth of Virginia. The program is made possible by the EMSSP Fund in which the Office of EMS receives funding annually from motor vehicle registration fees, pursuant to Virginia Code 46.2-694. The EMSSP aims to increase the number of certified EMS providers in Virginia by reducing some of the financial burden to enrolling in an EMS training program for eligible individuals who meet certain criteria.

The EMSTF Grant Awardee(s) listed below is approved to receive scholarship funds from the Virginia Emergency Medical Services Scholarship Program on behalf of affiliated members of the agency.

Agency Number: 00239
Agency Name: Grimms Volunteer Rescue Squad
Agency Address: Po Box 7
Princess Anne, VA 23456

Recipients

Student ID	Student Name (FML)	Course Instructor	Topic ID	Subject	Begin Date	Award
201803497	Sneezy Dwarf	Warren Short	40010	Emergency Medical Technician	10/10/2018	\$632.32
201803495	Doc Dwarf	Warren Short	40010	Emergency Medical Technician	10/10/2018	\$632.32
201803496	Prince Charming	Warren Short	40010	Emergency Medical Technician	10/10/2018	\$632.32

THE TERMS AND CONDITIONS OF PARTICIPATING IN THE PROGRAM ARE SET FORTH BELOW:

Section I. The Recipient and the Commissioner or designee agree to the following terms: By accepting this contract, the recipient agrees to and accepts the following terms.

Virginia Department of Health
Office of Emergency Medical Services
EMS Training Fund - Scholarship Grant Program
Contract 2018-2019

- A. EFFECTIVE DATE FOR START OF CONTRACT.** The applicant becomes a *Recipient* and the contract becomes effective on the date that both the applicant and the Commissioner or his designee's signatures appear on this contract.
- B. SCHOLARSHIP AWARD AMOUNT.** Pursuant to the Virginia Code 46.2-694, the Virginia Department of Health (the Department) has authority to award scholarships and determine the maximum award amount. The scholarship award amount shall only be used for payment of charges for tuition, fees, or other education expenses as prescribed by the Department. Room, board, travel, research, clerical help, equipment and other expenses that are not required for enrollment in or attendance at an eligible educational institution are not allowable expenses. The scholarship amount shall be awarded as listed below, subject to the availability of funds obtained by the Emergency Medical Services Scholarship program.
1. Motor vehicle appropriations to the Department: The Department, via the Office of Emergency Medical Services shall be responsible for awarding and mailing the funds directly to the *Recipient*.
- C. NUMBER OF AWARDS ALLOWED.** The allowed number of scholarships per recipient are as follows:
1. Each said scholarship shall be awarded to each *Recipient* as a one-time payment towards the total cost of the program for which the recipient is enrolled.
 2. The scholarship is awarded only once per-certification level course and per-recipient no more than once every five years.
 3. *Recipient* may be eligible to apply for a subsequent scholarship towards a certification program at a level higher than their current certification. The *Recipient* must have met all obligations under the contract of the current program in order to attain eligibility for a subsequent scholarship towards advancing their certification level. For example, a *Recipient* who is awarded a scholarship for an EMT program must meet the obligations under the EMT program contract (to include obtaining Virginia EMS certification) in order to apply for an Advanced Life Support program scholarship (such as Advanced EMT or Paramedic).
- D. SCHOLARSHIP TERMS OF SERVICE.** The scholarship *Recipient* agrees to **EMS** training completion defined as an EMR, EMT, Advanced EMT, or Paramedic who has graduated or completely satisfied the requirements of an approved training program, passed both written and practical certification examinations and has obtained Virginia EMS certification and affiliated with a Virginia licensed EMS agency for a period of one year. The recipient shall, in good faith, enter into this contract with the end goal of receiving EMS certification at the level of the course enrolled and participating as a provider with a Virginia licensed EMS agency.
- E. OBLIGATION OF THE RECIPIENT.** The *Recipient* agrees to:

**Virginia Department of Health
Office of Emergency Medical Services
EMS Training Fund - Scholarship Grant Program
Contract 2018-2019**

1. Complete the scholarship contract through the Virginia EMS Portal no more than 10 days after the start date of the course, with day one being the day after the course start date.
2. Comply with all applicable Code of Virginia laws, Emergency Medical Services (EMS) Regulations in the Virginia Administrative Code, 12VAC5-31, and the Virginia OEMS Training Program Administration Manual (TPAM).
3. Be a bona fide resident of Virginia, as determined by the eligibility for in-state tuition at the time a scholarship is awarded pursuant to Virginia Code ([23.1-502](#) / [23.1-506](#)) and provide any requested documentation of such status within 10 business days of request by the Office of EMS.
4. Not be a judgment debtor for a debt owed to the United States or the Commonwealth of Virginia.
5. Not have a history of failing to comply with, or inability to comply with, service or payment obligations.
6. Be enrolled in an OEMS approved Virginia EMS initial certification program conducted in the Commonwealth of Virginia at the level of certification requested.
7. Receive Va. EMS certification within 2 years of the course end date for which the scholarship was awarded.
8. Affiliate with a Virginia licensed EMS agency in the Commonwealth of Virginia and maintain affiliation for a period of a minimum of one year.
9. Notify the Department of any changes in legal name, address change, or criminal/civil charges within 5 days of the event.
10. Department notification or correspondence pertaining to the EMSSP shall be made to the EMSSP Program coordinator by email or by mail addressed to:

**EMSSP Coordinator
1041 Technology Park Dr.
Glen Allen, VA 23059**

E. OBLIGATION OF THE AGENCY. The *Agency* agrees to:

1. Complete the EMSTF grant application through the Virginia EMS Portal no more than 10 days after the start date of the course, with day one being the day after the course start date.
2. Comply with all applicable Code of Virginia laws, Emergency Medical Services (EMS) Regulations in the Virginia Administrative Code, 12VAC5-31, and the Virginia OEMS Training Program Administration Manual (TPAM).
3. Be a Virginia licensed EMS Agency per 12-VAC5-31.

Virginia Department of Health
Office of Emergency Medical Services
EMS Training Fund - Scholarship Grant Program
Contract 2018-2019

4. Receive grant payment on behalf of their member(s) for the express purposes of payment of charges for tuition, fees, or other education expenses as prescribed by the Department.
5. Notify the Department of any changes in legal name, address change, or criminal/civil charges within 5 days of the event.
6. Department notification or correspondence pertaining to the EMSSP shall be made to the EMSSP Program coordinator by email or by mail addressed to:

**EMSSP Coordinator
1041 Technology Park Dr.
Glen Allen, VA 23059**

Section II. BREACH OF WRITTEN CONTRACT/ TERMINATION. The following are the terms and conditions:

- A. The *Recipient* shall be in breach of this contract if the *Recipient* fails to successfully complete an **Emergency Medical Services** training program. The date of breach shall be the last day that the *Recipient* attended the emergency medical services program confirmed by the EMS training program or failure to obtain Virginia EMS certification at the level of the course for which the scholarship was awarded within 2 years of the course end date.
- B. The *Recipient* shall be in breach of this contract if the *Recipient* fails to obtain Virginia EMS certification at the level of the course for which the scholarship was awarded within two (2) years of the course end date.
- C. The *Recipient* shall be in breach of this contract if the *Recipient* fails to gain affiliation with a Virginia EMS agency and maintain an affiliation for a period of no less than one year from time scholarship was awarded to two years after course end date.
- D. In the event that the *Recipient* breaches or terminates the contract, the full amount of money represented in the scholarship(s) received, plus an annual interest charge as provided in Virginia Code 2.2-4805 and 6.2-302, which is presently **six (6) percent**, shall be owed to the Commonwealth of Virginia within thirty (30) days of breach or termination. If the *Recipient* has partially fulfilled the obligation and is in conformity with all provisions, the total amount of reimbursement shall be prorated by the proportion of obligation completed before the date of breach or termination. If the payment is not received within thirty (30) days of breach or termination, the debt shall be referred on for further collection efforts. If the matter is referred, the *Recipient* shall be liable for collection fees as provided in Virginia Code 2.2-4805 and any financial damages owed to the Commonwealth of Virginia that are delinquent for more than thirty (30) days. The Commissioner or designee may refer the debt to one (1) or all of the following: collection agency, Debt Set-Off Program through the Department of Taxation, Office of the Attorney General, and the appropriate credit reporting agencies.
- E. **APPLICABLE LAWS AND COURTS:** This contract shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The Agency and the *Recipient* are encouraged

Virginia Department of Health
Office of Emergency Medical Services
EMS Training Fund - Scholarship Grant Program
Contract 2018-2019

to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (Va. Code 2.2-4366).

Section III. VARIANCES/WAIVERS/DEFERMENTS.

The Department may make, adopt, promulgate and enforce EMS regulations and provide for reasonable variances and exemptions therefrom as may be necessary to carry out the provisions of this contract.

All variance, waiver, or deferment requests must be submitted in writing on the appropriate variance form to the Office of EMS and be approved by the Commissioner or designee.

Section IV. AMENDMENTS TO THE CONTRACT.

Amendments addressing official requests from the *Recipient* to the Office of EMS are granted at the discretion of the Commissioner or designee. Contracts shall be amended in the event of any deferment or waiver requests approved by the Commissioner or designee.

Section V. DEFAULT.

The *Recipient* shall be in default and, at the option of the Department, become immediately responsible for payment in full on the occurrence of any of the following: (a) the *Recipient's* failure to pay the full amount owed on the due date as set forth in Section II; (b) an assignment by the Recipient of contractual moneys for the benefit of his creditors; or (c) the *Recipient's* breach of any promise or warranty made to the Office of EMS or the Commonwealth of Virginia. In the event of breach or default, the Department or its agents shall be entitled to collect from the *Recipient*, in addition to the amount then due and unpaid plus interest, all legal costs of collection including but not limited to attorney fees of thirty (30) percent of such amount. The waiver of any default by the Department shall not be construed as the waiver of any subsequent default. The *Recipient* hereby waives presentment, demand, protest and notices of dishonor, and protest and benefit of his homestead exemption, and all other exemptions which legally may be waived with regard to the obligation evidenced by this contract. In the event of breach or default, the *Recipient* shall be ineligible for any further scholarship awards from any program administered by the Department.

Virginia Department of Health
Office of Emergency Medical Services
EMS Training Fund - Scholarship Grant Program
Contract 2018-2019

Section VI. ACKNOWLEDGMENT.

This contract, with attachments as incorporated by Section I.E.1., constitutes the entire agreement between the Commissioner or designee and the *Recipient*. Nothing in this contract shall be construed as authority for either party to limit or to make commitments beyond the express scope of the provisions contained herein.

To be filled out by VDH-OEMS staff:	
Full Name of the Recipient:	
Contract #	EMSSP _____
Total Award Amount:	

The Commissioner or authorized designee must sign this contract before it becomes effective.

Snow White

Agency Representative's Printed Name

Electronically signed by Snow White on October 1, 2018

Agency Representative's Signature/Date

Electronically signed by Chad Blosser on October 1, 2018

*Virginia Office of Emergency Medical Services
Commissioner's Authorized Designee*

APPROVED AS TO FORM:

Office of the Attorney General

***Please carefully review each section of this contract.**

Thank you for your interest in this program and serving The Commonwealth of Virginia.

***Legislative Information System website (Virginia Code and Agency Regulation resource):
<http://lis.virginia.gov/>***