



## **Virginia Office of EMS**

### **EMS Officer I Program**

#### **Homework Assignment – Module 1 –Due Prior to Orientation**

Please submit an organizational chart for your organization defining the Chain of Command.

From the top of the chart down, define what the operational and administrative responsibilities are for each position within the Chain of Command. (Responsibilities may include, but are not limited to the following suggested list).

- Response areas, districts and assignments of needed resources to mitigate emergencies
- Safety & Health
- Departmental Budget & Finance
- Human resources management in regard to current trends, technologies, cultural diversity, agreements between management and staff, socio-economic and political factors
- Training, Compliance, Recordkeeping and Management
- Emergency scene Incident Action Plans (IAP)