



**Virginia Office of EMS**

**EMS Officer I Program**

**Homework Assignment – Module 1 – Chapter 4a.2**

**Official Communications**

Utilizing the information you have learned in Module 1, Chapter 4a, complete the following assignment:

In a memorandum to the lead instructor, prepare a memo containing the following:

1. Discuss the importance of being an EMS Officer and the responsibilities as such.
2. Summarize why you want to become an EMS Officer and the importance of setting a good example for others to emulate.
3. Discuss what knowledge, skills and abilities you need to develop professionally as a future EMS Officer

This memorandum shall be no less than one page in length and not more than two pages (typed) and completed without spelling errors.