

**EMS Emergency Management Committee Meeting**  
**Virginia Office of EMS**  
**Embassy Suites Hotel**  
**2925 Emerywood Parkway, Richmond, VA 23294**  
**August 1, 2019**  
**9:30 a.m.**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>OEMS Staff:</b>	<b>Guests:</b>
<b>Thomas Schwalenberg</b> , Chair	<b>John H. Craig, III</b> , VAVRS	Karen Owens	Chris Parker, Advisory Board
<b>Bryan McRay</b> , VAGEMSA	<b>Lynette Eanes</b> , ODEMSA	Wanda Street	Morris Reece, VDH OEP
<b>Daniel Brewer</b> , VDEM	<b>Byron Andrews</b> , AFD/VSFA		Kelly Brown, Lynchburg Gen. Hosp.
<b>Mike Player</b> , Regional Council, VA-1 DMAT	<b>David Hoback</b> , VFCA		Dynette Rombough, Sentara NOVA Med. Center
<b>Bubby Bish</b> , VAVRS	<b>Easton Peterson</b> , Health & Medical Emergency Response Teams (HMERT)		Jon Henschel, LFEMS
<b>Matthew Marry</b> , VHHA	<b>Robert Foresman</b> , VEMA		Dreama Chandler, Adv. Board
<b>Judy Shuck</b> , HRMMRS/TEMS			
<b>Adam Galton</b> , VSP			

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Call to order:</b>	The new chair, Thomas Schwalenberg, called the meeting to order at 9:33 a.m.	
<b>Introductions:</b>	Everyone around the room introduced themselves.	
<b>Review &amp; Approval of the May 2, 2019 minutes:</b>	A motion was made by Mike Player to approve the May 2, 2019 meeting minutes. Judy Shuck seconded the motion. The minutes were approved as submitted.	<b>The minutes were approved as submitted.</b>
<b>Presentation:</b>	None.	
<b>Committee Chair Report – Thomas Schwalenberg:</b>	No report at this time.	
<b>Committee Member/Other Reports:</b>	<b>Michael Player, VA-1 DMAT</b> – Virginia-1 DMAT is on call in October 2019 and January, May and September 2020. The team is continuing training opportunities. One of the nurse practitioners attended a one-week air medical intensive care basic course at Florida International University, also one of the deputy team commanders and a nursing specialist completed the week long DMAT 101 course at the Center for Domestic Preparedness in Alabama. One of the team logistics management specialist served for two weeks as one of the DMAT 101 instructors. Two paramedics were deployed as part of the medical coverage for the National Independence Day celebration in Washington, DC. In July, a DMAT nurse practitioner traveled to Omaha, Nebraska to complete a week long simulation training course. There were many other deployments and trainings.	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p><b>Judy Shuck, HRMMRS/TEMS</b> – MMRS had a recent deployment to Chesapeake to Sweet Pea Whitaker’s Memorial Services which was well attended. The heat index was 110 so water was distributed by Chesapeake. They are still working on the bariatric trailers. The second trailer is labeled and has all the logos and striping. Some of the bariatric equipment is still on backorder. A few items have been trickling in but hopefully they will get the rest before hurricane season. Over 5,000 people attended the funeral, added Thomas Schwalenberg. There were also four other funerals occurring that day in the one-lane cemetery.</p> <p><b>Matthew Marry, VHHA</b> – There are three Ebola events coming up. Next Tuesday, VHHA will partner with VDH Office of Epidemiology to present an Ebola outbreak in the Congo. This is limited to hospitals only. It will be recorded and posted at a later date for everyone to view. VHHA will be having an Ebola Summit on October 28 at the Hilton Short Pump. He anticipates a large attendance for this event. EMS, State Police, etc. will have presentations. The Emergency Preparedness Academy will be hosted in Harrisonburg on March 23 &amp; 24, 2020. The Office of Epidemiology will have their conference on March 25, 2020.</p>	
<b>Unfinished Business:</b>	<ul style="list-style-type: none"> <li>• <b>Triage Tag Template Review – Karen Owens</b> The committee was asked to review the tag and make recommendations. Karen asked if we wanted to add black at the bottom on the Transport Record to go with the medical examiner. We would be able to track them. Judy stated that this would help with accountability. Karen asked do we want to add a line that says “Not transported – Deceased”. Michael stated that he prefers the line that says “Not transported – Deceased”. Karen will remove the last two “Other” bar codes and add a line “No transport – Patient Deceased”. She will add the black box next to the gray on the transport record. Transport disposition will also be added to the transport record.</li> </ul> <p>Should anything on the back of the Tag be changed or added? No one had any changes. Karen stated that new tags will be provided to each agency within about six months. A brief PowerPoint presentation will be created for education purposes. The tag works the same no matter the triage system that is being used.</p> <p><b>A motion was made by Michael Player to make the recommended changes to the Triage Tag as discussed. The motion was seconded by Adam Galton. All committee members were in favor of the motion. The motion carried.</b></p> <p>Karen will keep the committee updated on the status of the bid and the release of the tags. She will also send out an email to the committee of the changes discussed today.</p>	
<b>New Business:</b>	<ul style="list-style-type: none"> <li>• <b>Emergency Operations Course Documentation – Sam Burnette/Karen Owens</b> Karen reported that Sam was not able to attend the meeting today due to the birth of his new baby which was born on Sunday. There are two handouts that have been updated for the Mass Casualty Incident Management (MCIM) Course Student Registration form and the MCIM Training Roster. Karen gave a brief historical background of how the certificates were printed, etc. The process will now be automated thanks to Sam. This will allow for more data collection of the agencies that are sending students for training. It also helps to track the student, if they should lose their certificate.</li> </ul>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>This is also important for grants. Instructions will be given on how to complete the forms and the new process. Karen will send a revised copy of the certificate out when the minutes go out.</p> <ul style="list-style-type: none"> <li> <b>Ebola Discussion – Thomas Schwalenberg/Karen Owens</b>  Ebola has reared its head again and in May we discussed how to get the message out to the providers and how the get the PSAPs to ask the appropriate questions. Morris stated that a monitoring process is still in place and they share the same concerns. Karen stated that the Office of Epidemiology contacted Karen to discuss the pre-meeting. They are getting ready to create clinician documentation to be shared with clinicians. Karen checked the Office of EMS webpage and the documents are out of date according to the CDC. We need a short two-page documents that providers can quickly read and follow. Karen suggested a letter released from the Commissioner. Judy suggested sending information as an info graphic. Karen wants to make it a broad approach while hitting the highlights that are specific for Ebola, specific for measles, etc. The committee discussed the importance of reminders such as hand washing and other preventive /protective measures. Michael Player discussed highly infectious diseases information page that show current active diseases to include Ebola, measles, etc., to include how we treat them. Karen stated that we lack the PSAP connection. What is the PSAP gathering before we get on scene? We need to ensure that the PSAP ask the right questions. What do we need to ensure that we radio to the hospital before the patient arrives? What are the key phrases that EMS should relay to the hospital? Chris stated that he found a page that he will send to Karen and she will share with the committee. We need to have the same message. The Office of Epidemiology will link the OEMS Ebola's page to their page and Karen will link their page to the Office of EMS. The EMS Councils will be notified as well. Karen wants to get the providers in the habit of thinking globally. Karen will continue to bring this back to the group for discussion and feedback. </li> <li> <b>MIH-CP</b>  The committee discussed MIH-CP (Mobile Integrated Healthcare – Community Paramedicine) and the financing and billing issues surrounding it. More information can be obtained from Tim Perkins at the Office of EMS. MIH-CP Summit is being held on August 16, 2019 in Charlottesville. </li> </ul>	
<b>Other Comments/Questions:</b>	<ul style="list-style-type: none"> <li><b>From the Floor</b></li> </ul>	
<b>Next Scheduled Meeting:</b>	The next meeting is November 6 at 9:30 a.m. in Norfolk at the 40 <sup>th</sup> Annual EMS Symposium. Exact location to be announced at a later time.	
<b>Adjournment:</b>	The meeting adjourned at approximately 10:40 a.m.	