**Trauma Administrative and Governance Committee Meeting**

**Virginia Office of EMS**

**Hilton Norfolk-The Main**

**100 E. Main Street**

**Norfolk, VA 23510**

**November 6, 2019**

**10:30 a.m.**

| **Members:** | **Attendees:** | **OEMS Staff:** |
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| Michel Aboutanos, Chair | Beth Adams | Cam Crittenden |
| Emory Altizer | Cathy Peterson | Wanda Street |
| Margaret Griffen | M. Ann Kuhn | Tim Erskine |
| Jay Collins | Tracey Jeffers | George Lindbeck |
| Joe Hilbert | Jake O’Shea | Jessica Rosner |
| Jeff Haynes | Greg Neiman | Adam Harrell |
| Morris Reece | Heather Davis |  |
| Mike Watkins | Mindy Carter |  |
| Jeff Young | Dreama Chandler |  |
| Lou Ann Miller | Matthew Marry |  |
| Susan Watkins |  |  |
| Sarah Beth Dinwiddie |  |  |
|  |  |  |

| **Topic/Subject** | **Discussion** | **Recommendations, Action/Follow-up; Responsible Person** |
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| **I. Call to order:** | Dr. Michel Aboutanos called the meeting to order at 10:33 a.m. |  |
| **a. Approval of August 2, 2019 meeting minutes:** | A motion was made to approve the August 2, 2019 meeting minutes. | **The minutes were approved as submitted.** |
| **b. Approval of today’s agenda:** | The draft agenda was approved. | **The agenda was approved.** |
| **II. Chair’s Report – Dr. Michel Aboutanos:** | 1. **Trauma Administrative & Governance (TAG) Committee – Dr. Aboutanos**   Dr. Aboutanos thanked everyone for coming to the meeting today in conjunction with the EMS Symposium. At the last meeting it was discussed to meet in six weeks but that was not feasible for many different reasons. This will be revisited at the end of the meeting. An EMS Advisory Board retreat was held in September. The trauma system has asked for six new members to be added to the advisory board, but it’s already a large board. There was a facilitator at the retreat and the Advisory Board may be restructured.Dr. Aboutanos has requested that a “Special Topic” section is added to each agenda for special presentations or important topics of discussion.   1. **Special Topics**   **Gun Violence –** The Richmond City Health District has organized a state gun violence symposium for clinicians and medical professionals. This was organized to bring more awareness to the violence secondary to the guns. Dr. Aboutanos encourages everyone to continue this summit statewide. If anyone is interested in hosting this, please let him know.  **Funding for Virginia Hospital Based Violence Prevention Program –** Funding has been allocated to the victims of crimes and for the violence prevention programs at hospitals. Three trauma centers are already involved in this. This is huge and we finally have state support for this. Virginia is the first state to do this. The second state is New Jersey. Please see Dr. Aboutanos for more information.   1. **System Improvement Committee (SIC) – Dr. Ann Kuhn (reporting for Dr. Safford)**   The SIC met this morning and received crossover reports from the committees that were present. They also reviewed their objective of creating a report on where we are as a state trauma system. The committee reviewed the report for Quarter 2 and at the last meeting changes were recommended and have been implemented. Jessica Rosner of OEMS was asked to give an overview of the report. Copies were distributed to everyone. The committee discussed some of the information in the report. They discussed the data, how to use the data and benchmarks.  **A motion was made by Dr. Jay Collins to accept the report as is and move it forward to the Advisory Board. The motion was seconded by Mike Watkins. All committee members were in favor of the motion.**  This will be presented at the next Advisory Board meeting in February 2020.  **Dr. Griffen proposed a motion that the individual committees, in order to use the data provided by the System Improvement Committee effectively for quality review and loop closure, there has to be benchmarks. Each committee has to develop benchmarks for quality of care of the trauma patient in the Commonwealth of Virginia.**  **The motion was seconded by Dr. Jay Collins. All committee members were in favor of the motion.**  To clarify, Dr. Griffen stated that each committee would set the benchmark for prehospital. Dr. Aboutanos and Tim will send a notification to the chairs of the committees about setting benchmarks.   1. **Injury & Violence Prevention Committee (IVP) – Sarah Beth Dinwiddie**   Sarah Beth reported that they met yesterday but did have a quorum. There were four new committee members present so we spent time getting them caught up. Sarah Beth will ensure that the System Improvement Committee has benchmarks for the next report.   1. **Prehospital Care Committee (PCC) – Mike Watkins**   The PCC has not met since August, but plans to meet next week on November 14 at the Department of Fire Programs on Technology Park Drive near the Office of EMS. Mike stated that this report was very instrumental in identifying over and under triage, GCS in injury patient, and geographic information. There were a few questions that need to be answered such helicopter information specifically treat and transfer care/treat and transfer agency. Tim Erskine stated that this is a data linkage issue that we don’t have at this point. Cam stated that the vendor is working on solutions to this. Mike stated that the committee is also looking at pediatric trauma data   1. **Acute Care Committee (ACC) – Dr. Jeff Young**   The ACC met yesterday and discussed four of the main objectives. They have reviewed the ACS criteria and the Virginia designation criteria and did a crosswalk between the two. The plans that we want to go forward with are to make the process more efficient and decrease the amount of work associated with the two visits. A group of the trauma program managers are going to compare the criteria and come forward with an action plan showing the differences in both criteria. They will then decide if changes need to be made to the designation criteria or process. West Virginia, Colorado, North Carolina, New Jersey and Florida have parallel systems with the two visits. So their main two areas of focus are looking at the designation manual and the site visit process.   1. **Post-Acute Care Committee (PAC) – Dr. Margaret Griffen**   The PAC met yesterday and came up with several things that the committee needs to do. There were no actions items that need to be voted on. The primary goal for the committee is to complete a comprehensive system status report. Finding the data has been difficult. The will ask the epidemiologist at OEMS to get at least three years’ worth of data from the registry. They are looking to get primary and secondary diagnosis, patient ages, and discharge dispositions from acute care to get an idea of where the patient is going when they leave the hospital. They want to get a percentage of what patients are going home, going to a rehab, or nursing care facility, etc. They also would like to find out the true number of beds across the state.   1. **Emergency Preparedness & Response Committee (EPR) – Morris Reece**   The EPR committee did not meet for a lack of a quorum. Mr. Reece will work with the Office of EMS to schedule a meeting before the February meetings. |  |
| **III. Trauma Fund Update – Morris Reece:** | You may recall from the last meeting that the process of reinstating driver’s licenses, some 600,000 suspensions of which only a small portion has been reinstated has resulted in a dramatic decrease in the funding available for the trauma fund. It is almost nonexistent except for a small amount coming in from another source. There has been an initiative with the Governor’s office to restore or reinstate some of the funding. VHHA has met with the Governor’s office about this. One of the issues was, there was a lack of education on the part of the legislatives on why a trauma fund is needed. The letter that was sent to the Governor had widespread support. The committee continued to discuss this issue. |  |
| **IV. Legislative Report – Joe Hilbert:** | 1. **Update on General Assembly as it relates to trauma systems**   No update at this time. |  |
| **V. Trauma Program Manager’s Report – Lou Ann Miller:** | The trauma program managers have not met since June. They plan to meet in December. |  |
| **VI. VA ACS-COT Report:** | Dr. Aboutanos is now the Chair of the Virginia COT. He hopes to create synergy of what we are doing here and with the VA COT. Since starting the Stop the Bleed Campaign, there has been 15,774 trained and close to 4,800 in public and about 10,000 in private and also about 1700 registered instructors. |  |
| **VII. Office of EMS Report – Gary Brown:** | No report. |  |
| **VIII. Public Comment:** | None. |  |
| **IX. Unfinished Business:** | None. |  |
| **X. New Business:** | None. |  |
| **XI. Adjournment:** | The meeting adjourned at approximately 12:00 noon. | The next meeting will be held in February 2020. |