

# Criminal Background Check Policy for Jurisdictions with Ordinances under §§ 15.2-1503.1 and 19.2-389

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## Criminal Background Check Policy for Jurisdictions With Ordinances under §§ 15.2-1503.1 and 19.2-389

### Purpose

The *Code of Virginia* §32.1-111.5 allows jurisdictions who have ordinances under §§ 15.2-1503.1 and 19.2-389 to submit fingerprint backgrounds and then advise the Office of EMS (OEMS) as to eligibility based on requirements pursuant to *Virginia EMS Regulations* 12VAC5-31-910 Criminal or enforcement history.

### Scope

This policy applies to jurisdictions that have enacted ordinances for the submission and review of background checks via fingerprints on each person that applies to be a volunteer with, or employee of, an EMS agency. Fingerprints and personal descriptive information are to be forwarded through the Central Criminal Records Exchange of the Virginia State Police to the Federal Bureau of Investigation for the purpose of obtaining criminal history records information on each applicant.

### Requirements

The jurisdictions with such ordinances will submit to OEMS (on a form approved by OEMS) verification of such an ordinance, to include the names and certain identifiers for those individuals who have applied for affiliation with the EMS agency(s) of that jurisdiction and are covered by such ordinance. The form must include the determination of eligibility for affiliation/certification based on the requirements pursuant to *Virginia EMS Regulations* 12VAC5-31-910 Criminal or enforcement history.

Each licensed EMS agency covered by the jurisdiction's ordinance will maintain in each person's personnel file a form (approved by OEMS) noting the eligibility status and verification of the criminal background check.

### Conditions

This policy will remain in effect until revised or terminated by the Virginia Office of EMS.