



COMMONWEALTH of VIRGINIA
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May 5, 2020

TO: Virginia Emergency Medical Services Agencies
Regional Emergency Medical Services Councils

FROM: Ronald D Passmore, NRP
Manager – Regulation & Compliance Division

SUBJECT: **Change in Process** - Fingerprint background check eligibility notification

As of May 18, 2020, all fingerprint background check eligibility determinations, completed by the Virginia Office of EMS (OEMS), will be **emailed** to the SuperUser on file in the requesting agency's OEMS portal account.

The OEMS will no longer mail eligibility results letters via the United States Postal Service. This new process will afford each agency eligibility results in a more timely and efficient manner.

Should an agency SuperUser desire eligibility letter(s) to be sent to a different member of the agency, please forward the appropriate email address to Kathryn.Hodges@vdh.virginia.gov for your agency.

As agencies update SuperUsers, please be sure to notify Mrs. Hodges of your agency's changes to avoid delays in receiving your agency's results.

For questions or concerns, please contact me @ 804-888-9131 or Ron.Passmore@vdh.virginia.gov.