

EMERGENCY MEDICAL DISPATCH ACCREDITATION PROGRAM

The following documents will be submitted with a completed application for accreditation. An accreditation period will be for three (3) years from month of approval. Annual reports will be submitted to OEMS to confirm requirements are met throughout the year.

DOCUMENTS TO SUBMIT FOR NEW APPLICANTS

- Roster of all employees whose job description include answering emergency calls
- EMD training certificates for all applicable employees OR **vendor provided** roster in lieu of certifications
 - Priority Dispatch: “Agency Verification Roster”
 - APCO: “Agency Roster”
 - PowerPhone: “Agency Report”
 - NECI: Contact vendor for roster
- CPR training certificates for all applicable employees or a roster that includes employees name, CPR vendor (AHA, ASHI, etc.) and expiration date
- Continuing education policy (specific to EMD)
- Agency QA/QI policy
 - Include last 12-month QA summary
- MOU’s or policy related to the provision of EMD protocols
- OMD/EMS Physician endorsement and/or letter signed by physician, MOU or service contract

QUESTIONS?

If there are any questions or need for clarifications, reach out to the EMD Accreditation coordinator:

Amber Wells, Phone: 804-888-9126, Email: Amber.Wells@vdh.virginia.gov

