

EMS Advisory Board Communications Committee
Virginia Office of Emergency Medical Services
1041 Technology Park Drive
Glen Allen, Virginia
November 16, 2023
2:00 p.m.

Members Present:	Members Absent:	OEMS Staff:	Guests:
Sonny Saxton , Chair	Eric Albert , VML (EXCUSED)	Sam Burnette	Ashley Hart, DCJS
Richard Rubino , Member-at-Large	Tracey McLaurin , EMS Councils (EXCUSED)	Devin Chinault	Mary Binford, VDEM
Gary Tanner , Virginia Association of Counties	Judson Smith , Virginia NENA	Amber Wells	
Gabe Elias , Virginia SWIC			
Mike Keefe , Virginia Dept of Emergency Mgmt			
Lewis Cassada , VA Dept of Emergency Mgmt			
JC Bolling , SWVA EMS			
Kristina Farley , APCO			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to Order	The meeting called to order by the Chair at 2:03pm.	
II. Committee Chair	<p>Chair had committee members and attendees introduce themselves.</p> <p>Review/approval of meeting agenda – approved at 1403, motion by Tanner, second by Rubino</p> <p>Review/approval of minutes from July 2023 – approved at 1405, motion by Rubino, Second by Tanner</p> <p>Chair Report (Sonny Saxton):</p> <ul style="list-style-type: none"> - Thank you to the OEMS staff for getting us back together this meeting, but also last meeting. The July meeting was successful in Bristol and the event afterwards. JC shares that he’s gotten a lot of great feedback from the stakeholders in that area. Amber adds that a survey has been sent out and will share comments at the next meeting. 	<p>Agenda approved by the committee</p> <p>Minutes approved by the committee</p>
III. OEMS Report	<p>Sam Burnette:</p> <ul style="list-style-type: none"> - Committee membership discussed, especially when a board member represents an organization. For continuity of representation, the Committee has sought out representatives from the organization. Moving forward, every July, the Committee will send a letter as a reminder to organizations to remind them of representation and confirmation of their representation. - RAC/911 services board: training work group is working with key stakeholders to work on programs to include partner agencies. <p>Devin Chinault:</p> <ul style="list-style-type: none"> - No report; see grant update below 	

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III. OEMS Report Cont.	Amber Wells: <ul style="list-style-type: none"> - EMD implementation status report given, as well as vendor break down across the Commonwealth - Grant and accreditation update below 	
IV. Member Reports	<p>APCO (Kristina Farley):</p> <ul style="list-style-type: none"> - Report provided prior to meeting; no further discussion at meeting. - APCO welcomes everyone to the fall conference in October 2024 <p>NENA (Mary Binford on behalf of Judson Smith)</p> <ul style="list-style-type: none"> - Winter Summit is on February 7, 2024 in Chesterfield - NENA/APCO Spring Conference is May 13-15 in Williamsburg – call for papers currently open <p>Regional EMS Directors Representative (Tracey McLaurin absent)</p> <ul style="list-style-type: none"> - No report provided <p>VDEM – Statewide Interoperability Coordinator (Gabe Elias)</p> <ul style="list-style-type: none"> - Fall conference – updated SKIP will come out after the edits are out - GETS and WPS cards: new guidance is <i>“do not wait until emergency to use them, use them now per CISA and revalidate POC once a year for agencies”</i> - SAFECOM survey did close – VA did end up #2 or #3 – thank you to Sam for getting us there with his continued outreach! <p>Virginia Association of Counties (Gary Tanner):</p> <ul style="list-style-type: none"> - No report <p>Virginia Municipal League (Eric Albert absent):</p> <ul style="list-style-type: none"> - No report <p>VDEM Communications and UAS Programs (Mike Keefe-Thomas):</p> <ul style="list-style-type: none"> - No report <p>VDEM 911 and Geospatial (Lewis Cassada)</p> <ul style="list-style-type: none"> - NG911 Deployment Update: 70 of 124 PSAPs are deployed, calendar year 2024 is to deploy 8 in January, 8 in February, then 5/month in remaining months through October. <p>Member-at-Large (Richard Rubino)</p> <ul style="list-style-type: none"> - Report provided prior to meeting; no further discussion at meeting. <p>Advisory Board Member, Southwest Virginia EMS Council (JC Bolling):</p> <ul style="list-style-type: none"> - No report 	

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V. New Business	<p>Rescue Squad Assistance Fund Grant:</p> <ul style="list-style-type: none"> - Devin: 2 agencies for physical equipment, broke down the details – 2 agencies requesting communications equipment, was a mixture of repeaters and subscriber units. - Amber: 2 EMD grants – 1 PSAP with PDS as initial EMD onboarding and 1 PSAP transitioning to PowerPhone Total Response program - Gabe speaks about working with Devin and Amber on reviewing grants and guiding grantees, ensuring that minimum requirements are being met and maximizing the grant program <p>Planning for next committee meeting:</p> <ul style="list-style-type: none"> - Next advisory board has not been scheduled yet – tentative for February 8, 2024 afternoon. - Vice Chair: we need one and it must be an advisory board member. JC Bolling nominated Gary Tanner, Rubino made a motion to close. Seconded by Gabe, motion carries. 	
VI. Unfinished Business	<p>PSAP online directory – 2 PSAPs online at this time, superuser education completed and will work on outreach plan for PSAPs.</p> <p>EMD Regulation and Training Standard:</p> <ul style="list-style-type: none"> - Regulation development is still being worked on with rules and regulations, however main focus is on EMD Training Standard due to July 1, 2024 training mandate. - Proposed training standards presented today to the committee for discussion. Each section was heavily discussed and it was decided that the document would go back out to the committee for red line review and feedback. The reviews will come back to Amber Wells to consolidate and redistribute prior to the next meeting; at the next meeting, we will need to finalize the reviews. - Dr. Lindbeck will be consulted for his feedback and presented at the next meeting. - Karen Owens, Division Director of Emergency Operations at OEMS, present to discuss the Motion Form that will need to be completed to present this standard in front of the Advisory Board. <p>EMD Accreditation – Amber Wells</p> <ul style="list-style-type: none"> - Year 2023 Goal (24 agencies) was met as of 11/15/2023 - Still looking at going to a Center of Excellence tiered program. This program will have 3 levels of accreditation; there will be minimum requirements for the base requirement, and each level will compound requirements. This program will hopefully go live July 1, 2024. <p>Fire/EMS training standards – Sam Burnette</p> <ul style="list-style-type: none"> - Still working on getting all three agencies together to provide a systematic approach 	Motion to move forward with EMD Training Standards to the advisory board. Motion by Rubino, Second by Tanner
VI Public Comment	No Public Comment	
VIII Adjournment	Motion to adjourn. Motion by Rubino, Seconded by Tanner. Meeting adjourned at 1535.	