

**System Improvement Committee Meeting
 Virginia Office of Emergency Medical Services
 Embassy Suites by Hilton Richmond
 2925 Emerywood Parkway, Richmond, Virginia 23294
 November 16, 2023
 10:00am.**

Members Present:	Position	OEMS Staff:	Others:
Dr. Stan Kurek	Chair	Mindy Carter	Dr. Paula Ferrada
Valeria Mitchell	Burn	Cam Crittenden	Sarah Bradley
Dr. Jeff Haynes	Peds	Daisy Banta	Linzi Bereitschaft
Jessica Rosner	Epidemiologist	George Lindbeck	Whitney Pierce
Michelle Pomphrey	Registrar	Ashley Camper	Nicole Laurin
Alistair Capewell	PI Coordinator		Steve Powell
Greg Nieman	Education		Sid Bingley
Mike Watkins	Member-PHC		Andrew Baxter
Tracy Taylor	Member-ACC		Wayne Perry
Anne McDonnell	Citizen		Lauren Faunce
Jess Brady	Research		Michael FaJohn
Dr. Rahil Dharía	Level III TMD/TPM		Brittney Payne
			Courtney Caton
			Autumn Davis
			Dan Freeman
			Afton Jamerson
			Tanya Trevilian
			Erin Jones
			Matt Lawler
			Britney Ewers
			Valerie Quick
			Diane Jewett
			Courtney Rodriguez
			Echoe Edmond
			Valerie Vagts
			Kate Davenport
			Beth Broering
			Kellie Lavine
			James Reynolds
			Cassie Herman

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to order, a. Introductions b. Approval of today's agenda	Chair Kurek calls the meeting to order and there is quorum. There is a motion by Dr. Ferrada to approve the addition of the data dictionary to item number III of the agenda. Mr. Nieman seconds and the edit passes. Introductions are made.	Agenda approval.
II. Data Dictionary	<p>Ms. Taylor reviews concerns that the TPM group have identified with the pending data dictionary. There are issues raised with mapping, inconsistent inclusion criteria, and unclear definitions to name a few. Dr. Ferrada makes a motion to pause the release of the data dictionary to allow time for a workgroup to meet and discuss how to best implement recommended changes. Mr. Watkins seconds and the motion passes.</p> <p>Ms. Carter explains to the committee that after a meeting with ESO there have been bigger issues than they originally anticipated, and they have set up a workgroup at the OEMS office the following afternoon in hopes to collectively resolve some of the issues.</p> <p>Ms. Pomphrey, Mr. Capewell, and Ms. Tracey Taylor volunteer to join the workgroup at OEMS. Ms. Quick inquires about next steps of the manual. Ms. Carter informs the committee that the office has been working with the manual, it was retyped by an intern over the summer, and it is currently a major project in the office. After a first draft is constructed, a workgroup can assist in reviewing the document. <u>The current document will remain in use and there will be a grace period to allow facilities to transition.</u></p>	Release of Data Dictionary is delayed currently. -Workgroup to convene the following day for Data Dictionary meeting. Ms. Pomphrey, Mr. Capewell and Ms. Taylor have volunteered to participate.
III. Review Data Report	<p>Ms. Banta introduces herself to the group and presents the Q2 2023 data. It is requested to make it more prominent on the website title to describe the data as EMS in origin to prevent confusion. There is a conversation on primary versus secondary impression of injury and how the two can conflict transport destination decisions. It is also discussed how to link the EMS data with the patient once they enter the hospital. Clarify topics are presented to include pediatric age being listed as 15 and the list of trauma centers being updated every static report, due to new ones coming up in recent years.</p> <p>Mr. Watkins introduces the need to reassess the collection of medication administration data. He has observed what appears to be a discrepancy between doses of Fentanyl and Narcan given versus what the state is collecting for numbers.</p>	None. Informational
V. Public Comment	None.	None. Informational
VI. Old Business	None.	None. Informational
VII. New Business	None.	None. Informational
VIII. Adjournment	Dr. Kurek thanks everyone and meeting is adjourned at 11:00am.	None. Informational

Respectfully submitted by Ashley Camper and Mindy Carter