

**Virginia Department of Health Advisory Board
 Virginia Office of Emergency Medical Services
 Trauma Administrative and Governance Committee Meeting
 Embassy Suites, 2925 Emerywood Parkway
 Richmond, VA 23294
 November 17th, 2023
 8:00am**

Members	Position	OEMS	Attendees
Dr. Paula Ferrada	Chair	Mindy Carter	Michelle Pomphrey
Tracey Taylor	TPM	George Lindbeck	Echoe Edmond
Trey Brooke	VHHA	Ashley Camper	Kellie Lavine
Valeria Mitchell	Burn Centers	Cam Crittenden	Zac Chrisley
Dr. Jeffery Haynes	Pediatric Trauma Centers		Pier Ferguson
Dr. Rahil Dharia	Level III TDM		Alistair Capewell
Dr. Stan Kurek	Chair- Systems Improvement Committee		Courtney Caton
Mike Watkins	Chair- Pre Hospital Committee		Autumn Davis
Beth Broering	Chair- Post Acute Care Committee		Melinda Myers
			Kate Davenport
			Whitney Pierce
			Nicole Laurin
			Linzi Bereitschaft
			Sarah Beth Dinwiddie
			Amy Green
			Linda Watkins
			Matthew Marry
			Britney Ewers
			Courtney Rodriguez
			Diana Jewett
			Parker Hu
			Dan Freeman
			Afton Jamerson

Members	Position	OEMS	Attendees
			Tanya Trevillian
			Michelle Ludeman

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to order:	Dr. Paula Ferrada, Chair calls meeting to order at 0800. Introductions are made. It is established that the committee has quorum.	None. Informational.
a. Approval of agenda	a. Chair Ferrada requests a motion to approve agenda. Mr. Kurek motions to approve agenda and Mr. Watkins seconds.	Agenda approved.
II. Chair Reports	Dr. Ferrada addresses the committee, requesting a motion to be considered. Ms. Taylor and herself discussed extending the invitation to another TPM to be a voting member. They would like to offer the position to Tanya Trevillian. Ms. Taylor motions to bring Ms. Trevillian on to the TAG committee as a member filling the TPM position. Dr. Dharia seconds. The vote results in Ms. Taylor becoming the Acute Care Committee rep.	Tanya Trevillian is voted in as the TPM representative.
III. TAG committee report out	<p>a. Systems Improvement Committee - Dr. Kurek addresses the committee for the Systems Improvement report. The committee met yesterday and there was quorum. Alistair Capewell has been voted into the Performance Improvement Coordinator seat. There was discussion about the data dictionary and a workgroup is meeting this evening to collaborate on the project. The Office of EMS is currently working rewriting the designation manual with more to follow in the beginning of next year, and the potential of another workgroup being made. The new quarterly report is on the OEMS website, and he informs members to reach out if they are not sure how to access it.</p> <p>b. Injury and Violence Prevention Committee - Ms. Watkins reports out for the IVP committee. She states they met yesterday and there was not quorum. The committee discussed how it could collaborate with other groups and organizations to promote IVP initiatives. There is a pending membership vote that has been postponed to the February meetings. Dr. Ferrada informs Ms. Watkins if there is an issue with obtaining quorum,</p>	None. Informational.

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	<p>you may vote a member in if they are present. She says she can meet with the IVP chair and OEMS to help IVP get a plan for achieving quorum.</p> <p>c. Pre-Hospital Care Committee -Mr. Watkins informs the committee they met yesterday and had quorum. They also reviewed the quarterly report and the biggest topic addressed was the quality of data that's getting transmitted from the agencies to the state. There may be concerns with agencies being on multiple vendors as well as others awaiting transitions for new versions. There is a large discrepancy in some medication administrations, for example Fentanyl, between what agencies are charting versus data that is being retrieved at the state level. NEMESIS v3.5 is delayed for many agencies.</p> <p>d. Acute Care Committee - Ms. Taylor informs the committee they met yesterday and had quorum. They were able to vote all the member seats in and now have a full committee roster. The committee has also completed two of their objectives. Possibilities for data collection were discussed and a previous report that use to come out for PI may be referenced for that. The TPM formed a work group to assist in constructing a list with data points to request reports with.</p> <p>e. Post-Acute Care Committee - Ms. Broering informs the committee that PAC met yesterday and had quorum. It is believed all the seats are filled. There is a consideration of adding a community health worker seat. The is an intent to reach out to VDH channels to inquiry about rehab and LTAC data and if they are collecting it. There is also talk of what a pilot program would look like for post-acute care data collection and more is to follow on that.</p>	
IV. Trauma program manager report	Ms. Taylor informs the members the committee met yesterday and discussed a list of recommendations to bring to the workgroup being held that evening on the data dictionary. It is clarified that the release of the data dictionary will be delayed at this time.	None. Informational.
V. VA ACS-COT report	Dr. Ferrada addresses the ACS-COT report, informing that there has been an expansion of the vice chairs, to include Level II and Level III representation, and will be continued to include TPMs. The winner of the Resident Research Competition was a Carilion facility. There is work to set up multi-center trial research and data. She reminds the committee if they want to share data it must meet	None. Informational.

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	IRB requirements/agreements for any American College of Surgeons programs, such as Stop the Bleed or ATLS.	
VI. OEMS report	Ms. Crittenden informs the members she is the acting director of OEMS. The office is still progressing to ensure the duties of the office are being fulfilled and that we are supporting the EMS community.	None. Informational.
VII. Public comment	Mr. Watkins informs the committee the 2023 Commonwealth Public Safety Memorial Ceremony is the following day at 2pm at Capital Square. Ms. Broering requests an update on the trauma fund when it is ready. She adds she knows items of it are outside control of OEMS.	None. Informational.
VIII. Unfinished business	None.	None. Informational.
IX. New business	None.	None. Informational.
X. Adjourn	Dr. Ferrada adjourns the meeting at 8:35am.	None. Informational.
		Respectfully submitted by Ashley Camper and Mindy Carter