

**Workforce Development Committee Meeting
Virginia Office of Emergency Medical Services
Embassy Suites Hotel
2925 Emerywood Parkway, Richmond, VA 23294
November 17, 2022
10:30 a.m.**

Members Present:	Members Absent:	OEMS Staff:	Others:
Valerie Quick , Chair	Chris Payne , At-Large	Chris Vernovai	John Bianco
Cody Jackson , Commercial Ambulance Association, Vice-Chair	Christina Smith , VACO	Chad Blosser	Steve Simon
Laurie Hill , VA Recruitment & Retention Network	David Tesh , VA Recruitment & Retention Network	Greg Woods	Joseph Williams
Paul Hoyle , At-Large		Mohamed Abbamin	Michelle Ludeman
Dreama Chandler , VAVRS		Dave Edwards	Jenny Wilson
Byron Andrews , VA State Firefighters		Daniel Linkins	Ryan Hite
Gene Dalton , WVEMS		Cam Crittenden	Sid Bingley
Mike Watkins , VAGEMSA			Michael Clark
			R. Jason Ferguson
			Chris Montera
			James Larrick
			Beth Behring
			Brian Frankel
			Dan Norville
			Tatiana Pedroza

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to order/Welcome:	Valerie Quick called the meeting to order at 10:30 a.m.	
II. Review and Approval of May's Minutes:	A motion was made to review and approve the August meeting minutes by Gene Dalton, seconded by Byron Andrews.	
III. Introductions:	Everyone around the room introduced themselves.	
IV. Chair's Report- Valerie Quick:	No report currently.	
V. OEMS Report:	Chris Vernovai - Symposium went well and had a great turnout. Thank you to all who attended, sponsored, lectured and instructed at the Symposium. The call for presentations will be opening soon. If you have any topics that would be related to workforce development, you are encouraged to submit when the call for presentations is open.	

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	<p>Greg Woods is the newest OEMS staffer to join the Office. The Southwest EMS Council has started the transition to become a hybrid office and we welcome Greg to the staff as the new Director of SWEMS.</p>	
<p>VI. EMS Officer – Chris Vernovai:</p>	<p>EMS Officer was taught in September at Tri- City Fire EMS School with 15 students completing the program. At Symposium there was 2 concurrent classes held with 47 students completing the course. In 2022 we had a total of 72 people complete the class from 3 offerings. From 2016 to 2022 we held 16 courses with 305 students. In 2023 there are 12 class offerings being planned with up to 30 students in each class.</p> <p>2023 classes include the Virginia Fire Chiefs Conference in February. Larry Oliver will be coordinating 2 courses in Loudoun. Additional classes in: Caroline County, Chesterfield at the Central Virginia EMS Expo, Rescue College, Tri-City Regional Fire EMS School.</p> <p>Officer 2 Committee will plan to meet after March.</p>	
<p>VII. Standards of Excellence: Chris Vernovai</p>	<p>With the ramping up of SOE we have been working with agencies who have agency of excellence designation to help them go through the process again. We currently have two volunteers Byron Andrews and Dave Edwards that will serve as site reviewers to help with the process. There is a logo established for the decals, there just needs to be a discussion about operationalizing them.</p>	
<p>VIII. Virginia Recruitment and Retention Network – Laurie Hill:</p>	<p>The Network taught a class at symposium, and it went really well. Next meeting is being planned for a December-January timeframe and the next big “training meeting” will be held in February in conjunction with the Virginia Fire Chiefs Conference.</p>	
<p>IX. Unfinished Business:</p>	<p>A. Keeping the Best Tool Kit- John Bianco There were 2 programs offered at symposium. One was basic retention program which was a four-hour session. There were 61 registered and 30 attended. The other class was cultures, which was the advanced retention principles. 26 were registered and 20 attended. The next stage is working on formalizing the programs into 2- and 4-hour blocks. Once the materials are created, they will be uploaded into Blackboard for future classes.</p> <p>B. State EMS Plan- Chris Vernovai The plan has been completed and goes before the Advisory Board tomorrow for final approval. Following the approval by the Board, it will then be presented to the Board of Health for approval in March 2023.</p> <p>C. Needs Assessment- Chris Vernovai OEMS staff continue to work on cleaning the data from PNG and connecting the dots between the 2012 and the current assessments.</p>	

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X. New Business:	A presentation by Beth Mehring from UVA on “Earn While You Learn” Program. Beth is the manager of the program. The program pays individual a full-time salary with full time benefits, covers training expenses while the employee/student is completing the training programs. Programs include: EMT, Pharmacy Technician, certified nurse assistant, certified medical assistant, phlebotomist, sterile process technician.	
XI. Public Comment:	R. Jason Ferguson presented the Skills USA program to the committee and requested support from the committee and will be presenting to the Executive Committee as well for support to the board. Byron Andrews made a motion, seconded by Mike Watkins and was passed to support the Skills USA program to include EMS Programs as an option.	Motion passed to support the Skills USA program to include EMS Programs.
XII. Adjournment:	Meeting was concluded @ 11:30am.	