

**Workforce Development Committee Meeting
Virginia Office of Emergency Medical Services
Embassy Suites Hotel
2925 Emerywood Parkway, Richmond, VA 23294
May 4, 2023
10:30 a.m.**

Members Present:	Members Absent:	OEMS Staff:	Others:
Valerie Quick , Chair	Chris Payne , At-Large	Tim Perkins	Nancy Shrewsberry
Christina Smith , VACO	Mike Watkins , VAGEMSA	Dave Edwards	R. Jason Ferguson
Laurie Hill , VA Recruitment & Retention Network		Wanda Street	John Bianco
Paul Hoyle , At-Large		Debbie Akers	Sid Bane
Dreama Chandler , VAVRS		Greg Woods	
Byron Andrews , VA State Firefighters		Daniel Linkins	
Gene Dalton , WVEMS			
David Tesh , VA Recruitment & Retention Network			
Cody Jackson , Commercial Ambulance Association, Vice-Chair			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to order/Welcome:	Valerie Quick called the meeting to order at 10:34 a.m.	
II. Review and Approval of May's Minutes:	A motion was made to review and approve the November meeting minutes by Byron Andrews, seconded by Gene Dalton.	
III. Introductions:	Everyone around the room introduced themselves.	
IV. Chair's Report- Valerie Quick:	This meeting is scheduled to be Valerie's last meeting as chair unless her board seat is not replaced by the next meeting in August. Valerie expressed it has been her pleasure to serve as the committee chair and she will continue to remain involved with the board and the committee with ongoing projects in the future.	
V. High School EMS Program Presentation- Debbie Akers:	Debbie Akers: Debbie Akers spoke on the evaluation of EMS programs in the high school settings regarding target audiences and increasing high school EMS programs. The ACE Division met with the Department of Education and high school EMS course instructors. The goal was to target items that may be a possibility for the Advisory Board to assist in assisting	

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	<p>these programs. There have been numerous issues that have been identified and ACE Division (OEMS) and Program Directors recommend a published White Paper by the Advisory Board through Workforce Development to provide formal guidance to high school administrators and guidance counselors. This would then allow all high school EMS programs to be administered with the same standards and requirements across Virginia. The White Paper or Memorandum should include: clearly outlines basic eligibility requirements before placing students into the EMS programs, proficient in reading, writing, speaking the English language, a minimum GPA prior to placement, age of 16, parental permission forms and to educate the parents as to what the course fully entails. This should be conducted in the summer session for parents and students to be oriented to the course content and expectations prior to enrolling and committing to the program to reduce the number of course withdrawals during the course. A DOE approved PowerPoint presentation for the orientation meeting. Should not have a physical or mental impairment that would prevent the abilities to perform. BLS CPR as a co-requisite. A current valid state ID/license, passport, or federal visa to meet the requirements for testing.</p>	
<p>VI. OEMS Report:</p>	<p>Dave Edwards: EMSC survey is open until 31 March. Currently at a 82% return rate, our goal is 80% or higher. The assistance by all to reach the 82% return is appreciated.</p> <p>Tim Perkins: The preliminary selections for presentations are in process for Symposium 2023. The leadership and management track has around 30 courses included in it.</p>	
<p>VII. EMS Officer – Tim Perkins</p>	<p>The next 2 offerings for EMSO1 will be May 16-17 at the Tidewater EMS Expo and June 9-10 at the VAVRS Rescue College.</p> <p>EMSO1 is scheduled for 12 classes across Virginia in 2023. The offering at the CSEMS Expo was not scheduled so we will be partnering with Rockingham County Fire Rescue for a valley offering. With a few additional offerings being planned for 2023, we look to be offering 12-14 classes in 2023. This will equal all the offerings we have had prior from 2016-2022.</p>	
<p>VIII. Standards of Excellence: Tim Perkins</p>	<p>No new applications have been submitted and we are working on scheduling the resubmission visit to Hampton for their review. With the ramping up of SOE we have been working with agencies who have agency of excellence designation to help them go through the process again.</p>	
<p>IX. Virginia Recruitment and Retention Network – Laurie Hill/Dave Tesh:</p>	<p>Laurie Hill and Spencer Cheatham will be stepping down from their positions with the network. Replacements are in the process to be found now and hope to have them in place by the end of February. The Network will have a course offering at the Symposium in November.</p>	

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X. Unfinished Business:	<p>A. Keeping the Best Tool Kit- Dave Tesh/John Bianco We are working on formalizing the program and will be meeting this afternoon to work on the next steps.</p> <p>B. Needs Assessment- Tim Perkins Nothing new to report as we are still awaiting the data reports. The needs assessment was presented last March to the Advisory Board. We are in the process of creating a Tableaux dashboard to display the comparisons of 2012-2020 assessments. OEMS staff continue to work on cleaning the data from PNG and connecting the dots between the 2012 and the current assessments. With the increased discussions in the GA about the financial costs of EMS in Virginia. OEMS has since reengaged with PNG to obtain a comprehensive financial assessment of the State from an EMS perspective.</p>	
IX. New Business:	No new business	
XII. Public Comment:	No public comment	
XIII. Adjournment:	Meeting was concluded @ 11:20am.	