

**Virginia OEMS**  
**CISM – Peer support Team Accreditation**  
**Renewal Requirements - 2025**

The following list outlines the items that must be recorded and included during the upcoming accreditation period. Most of the required information will be captured within the application itself. Please ensure that all supporting documentation is included in your application packet for review to facilitate a smooth accreditation process.

1. Completed Application for Accreditation
2. Membership Roster and Certification Training Records
3. Overview of training activities for renewals
  - a. 12 hours per member within the 3-year accreditation period
    - i. Renewal training must consist of:
      1. Crisis Counselling or related topics
      2. Documentation required
        - a. Course content
        - b. Course length
        - c. Date(s)
        - d. Rosters
4. Proof of an alerting process
5. Quarterly meeting minutes
  - a. One per year per 3-year cycle for review
6. Review of Policies and Procedures
  - a. Submit copies of current SOPs/SOGs, policies, etc.
7. Peer outreach
  - a. Documentation of 3 outreach efforts per accreditation period to show interaction with Peer group outside of team membership.
8. Utilization of Support Animals (if applicable)
  - a. Documentation of support animal involvement in CISM or peer support activities.
  - b. Evidence of training and certification of support animals and their handlers.
  - c. Health and safety protocols for animal use during critical incidents.
  - d. Summary of impact or feedback regarding the use of support animals in peer support efforts.

**Note:** *The requirements outlined in this document may be subject to change. Please ensure you refer to the most current version of the guidelines or confirm with the Virginia Office of EMS for any updates before submission.*