



Prince William
Health District

**PRINCE WILLIAM HEALTH DISTRICT
ENVIRONMENTAL HEALTH**

Division Onsite Sewage and Water Services
5 County Complex Court, Suite 240, Woodbridge, VA 22192
Telephone: 703-792-6310x2
*In Cooperation with the Virginia Department of Health
Serving: City of Manassas, City of Manassas Park, Prince William County*

Demolition Application

Property Owner: _____

Property Address: _____

Property GPIN#: _____

(Circle all the appropriate abandonments 1-4)

1. Abandonment of existing **septic tank** (submit Permanent Septic Tank Abandonment Report (Manifest Form) thoroughly filled out)
2. Abandonment of existing **drilled** well
3. Abandonment of existing **bored well** (concrete casing)
4. **Existing well to be kept** for irrigation purposes (will not be cross connected to any other water source, private or public)

Owner/agent _____

Phone _____

Mailing address _____

E mail: _____

Requirements before considering accepting application:

Please submit a drawing to scale (example: 1"= 50') or distance noted, depicting tank location, well location and any structure.

No fee will be required for a septic tank abandonment, however the tank abandonment form must be filled out by the contractor performing the abandonment and a copy provided to the Health District along with the pump out manifest from the hauler.

If the well is to be abandoned a permit from the Health Department will be needed. The Health Department fee for a well abandonment application review is \$450.00 dollars. Please contact an onsite soil evaluator, professional engineer, or well driller to assemble the permit application that will be submitted to the Health Department.



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PERMANENT ABANDONMENT OF ALL SEPTIC COMPONENTS

Property Owner: _____

Property Address: _____

Property GPIN#: _____

Perform abandonment actions, complete this form and return it to the Health District at the above address

Licensed Prince William sewage handler must empty any tanks and boxes, transport contents to an approved disposal site, and submit the PWC Manifest Form to the Health District.

Licensed Contractor must indicate method utilized below print and sign, submit Permanent Septic Tank Abandonment Report to Health District.

AOSE/PE to inspect some aspect of the Abandonment Process

Indicate Abandonment Method Utilized

- ☐ Empty components unearthed and removed from property and disposed of properly. The excavation was filled with clean soil and appropriately compacted, OR
- ☐ Empty components left in place and completely filled with an essentially self-leveling inert material (flow-able-fill, and or concrete), OR
- ☐ Empty components crushed in -place (top and at least one sidewall collapsed) and resulting void filled with clean soil material, compacted in place.

**** Components include but not limited to: Tanks, distribution box, surge box, pump tank, and/or treatment tanks****

In all cases, every component (unless removed) and soil areas exposed to sewage were generously coated with hydrated lime prior to closure of the excavation.

Certification: Existing components of the onsite sewage disposal system(s) at this property have been removed from service and safely, properly, and permanently abandoned per conditions and specifications indicated above. Manifest Form(s) -PWC Septic Tank Maintenance Program indicating final cleaning of each tank is/are attached.

Sewage Handler Company Name:	Sewage Handler Representative Print Name:	Date:
	Signature:	
Septic Tank Contractor Company Name:	Septic Tank Contractor Representative Print Name:	Date:
	Signature:	
OSE/PE Print Name:	OSE/PE Signature:	Date:



Manifest Form - PWC Onsite Sewage System Maintenance Program
Prince William Health District
Division of Onsite Sewage and Water Services
5 County Complex Court, Suite 240, Woodbridge, VA 22192
Phone: (703) 792-6310, option 2

White copy: Homeowner's file
Yellow copy: Submit to PWHD
Pink copy: Contractor's copy



Pump and Haul ☐ Maintenance Pump-out ☐ Tank Replacement ☐ Abandonment ☐

System Type: Conventional ☐ Alternative ☐ Other _____

Date: _____ GPIN (required): _____

Property Address: _____ Owners Name: _____

Mailing Address if different: _____

Gallons Pumped: _____ Disposal Site: _____ System has an Effluent Filter (Circle one): YES / NO

Company Name: _____ Truck Number: _____

Company Address: _____

Maintenance comments: _____

This form provides information to the PWC Onsite Sewage System Maintenance Program to enable tracking of maintenance to your onsite sewage system. PWHD recommends that you have your Septic or other primary sewage holding tank pumped out every 3-5 years. Regulations under the Chesapeake Bay Preservation Act require that tanks be pumped at least every five (5) years.

All repairs to Onsite Sewage systems, including pump and tee replacements, must be permitted and inspected by PWHD. Contractors performing repairs must be licensed and bonded in Prince William County as Sewage Disposal System Installers.