



Prince William
Health District

Prince William Health District

5 County Complex Court · Suite 240
Woodbridge, VA 22192
Phone: 703-792-6310
Fax: 703-792-4743
www.vdh.virginia.gov/LHD/PrinceWilliam

Date Issued

TO: Contractor
Anywhere Street
City, State Zip Code

FROM: Prince William Health District, Division of Onsite and Water Services

SUBJECT: **Sewage Disposal System Installer Contractor Permit**

Prince William County Sewage Disposal System Installer Contractor Permit expires on June 30th, 20xx. Failure to renew your permit before the expiration date of your current permit will cause requests for inspections to be denied and may prompt further sanctions or actions by the district.

For us to issue a new permit or to renew your permit, please submit all information listed below to the Health District, in one complete package.

1. Completed Application
2. Installers Bond or Continuation Certification
3. Copy of your state contractor's license with SDS Specialty
4. Individual licensure for all employees of the company that intend to practice as an onsite sewage system installers from (DPOR) Department of Professional and Occupational Regulations Office
5. \$30.00 fee check only payable to Prince William County
6. Copy of your current Prince William County Business License or statement of exemption from the requirement to have such license.

If you wish to set-up a meeting regarding installing systems in Prince William County, please contact the office at 703-792-6310 option 2. All meetings will take place at the Prince William Environmental Health District, Division of Onsite & Water Services, 5 County Complex Court - Suite #240, Woodbridge, Virginia 22192. Please contact (703) 792-6310 option 2 to schedule an individual conference or if you have any questions.



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**Only Licensed Prince William County Septic Contractors can call in inspections.
Please have the following information ready when you call in.**

- No inspections are performed on Mondays & Fridays
- For 24 hr. turn around, the inspection call needs to be made before 3pm the previous day.

Request Date: _____

Property Address: _____

GPIN #: _____ HDID #: _____

Type of Inspection: _____

Business Contractor Name: _____ Phone #: _____



Accredited Health Department
Public Health Accreditation Board

VDH VIRGINIA
DEPARTMENT
OF HEALTH

PRINCE WILLIAM HEALTH DISTRICT

ENVIRONMENTAL HEALTH

APPLICATION FOR

SEWAGE DISPOSAL SYSTEMS INSTALLERS LICENSE

Applicant _____ *Phone #* _____

Address

Street *City* *State* *Zip*

Business Name _____ *Phone #* _____

Address

Street *City* *State* *Zip*

Business Email Address _____

Pursuant to Chapter 23, Article III, Section 23-28, Prince William County Code, I hereby make application for a license to engage in the business of installing individual sewage disposal systems in Prince William County, Virginia.

I have read and understand the provisions of the Code and the State Board of Health Sewage Handling and Disposal Regulations.

To further satisfy the requirements of the Health District, I have participated in a conference/discussion of the State Board of Health Sewage Handling and Disposal Regulations and local Health Department requirements.

Signature of Applicant

Date

SEWAGE DISPOSAL SYSTEM - INSTALLERS BOND

KNOW ALL MEN BY THESE PRESENTS, THAT _____,
principal, and surety, are held and firmly bound unto the Board of County Supervisors or Prince
William County, Virginia, and its assigns in the sum of Two Thousand Dollars (\$2,000.00) for
the payment whereof, well and truly to be made, we the said principal and surety, bind ourselves,
our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by
these

presents:

WHEREAS the said principal has applied for a license to engage in the installation of
individual sewage disposal systems in Prince William County, Virginia.

WHEREAS the said license contains certain conditions and requirements and that a certain
ordinance entitled ASewage Disposal Ordinance≡, is applicable to such installations of individual
sewage disposal systems in Prince William County, Virginia.

WHEREAS it is the desire of the principal and surety hereunder to guarantee to the Board of
County Supervisors of Prince William County, Virginia, that the conditions set forth in the said
license and that the requirements of certain ordinance entitled and ASewage Disposal Ordinance≡,
Prince William County, Virginia to be complied with.

NOW THEREFORE, the conditions of this bond are such that if the above named principal
shall comply with the said permit and indemnify and save harmless the said Board of County
Supervisors of Prince William County, Virginia, as well as any person, firm or corporation, from all
expense or damage that may be incurred by such, caused by any failure to comply with the
provisions of the said A Sewage Disposal Ordinance≡, then the above obligation to be and of no
effect, otherwise this obligation shall be in full force and effect, but in no event is the liability of the
surety here-under to exceed the amount of this bond.

The bond to be executed for one year to expire June 30, 20

Signed, sealed, and delivered this _____ day of _____ 20

_____(SEAL)

Principal

_____(SEAL)

Surety

STATE OF VIRGINIA

COUNTY OF _____, TO WIT:

I, _____, a Notary Public in and for the State and County
aforesaid, do certify that _____, agent of the above named surety,
whose name is signed to the writing above bearing the date and the _____ day of _____,
20____, has acknowledged the same before me this _____ day of _____ 20 ____.

Notary Public _____

My Commission expires: _____

STATE OF VIRGINIA

COUNTY OF _____, TO WIT:

I, _____, a Notary Public in and for the State and County
aforesaid, do certify that _____, agent of the above named surety,
whose name is signed to the writing above bearing the date and the _____ day of _____,
20____, has acknowledged the same before me this _____ day of _____ 20 ____.

Notary Public _____

My Commission expires: _____