



Division of
**Consolidated
Laboratory Services**



DCLS Connect
Newborn Screening Portal



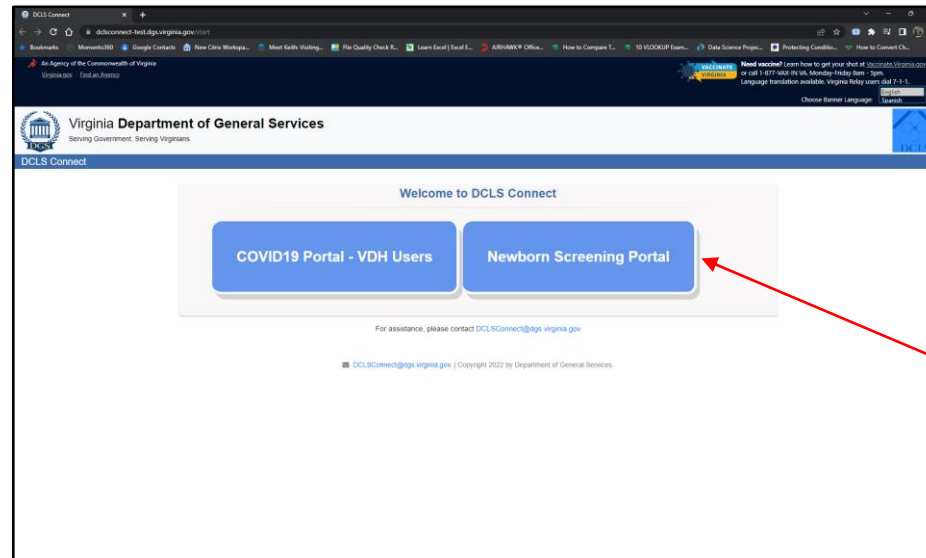
Available account types

- **Submit & view samples collected specifically by your facility**
 - Authorized facility personnel can submit orders for Newborn Screening Samples electronically and access patient results specific to their facility
 - Access authorization form will need to be signed by both the account holder and the facility director prior to account approval
- **View results for samples collected by a different facility**
 - Account holder must have a valid VDHP license number
 - VDHP License Type must be 'Medicine', 'Licensed Nurse Practitioner' or 'Licensed Midwife'

Current portal users may request the ability to submit samples through their existing account

To access DCLS Connect:

<https://dclsconnect.dgs.virginia.gov/>



Choose
Newborn Screening
Portal



DCLS Connect front page

The screenshot shows a web browser window with the URL `dclsconnect-test.dgs.virginia.gov/login`. The page header includes the Virginia Department of General Services logo and the text "Virginia Department of General Services" and "Serving Government. Serving Virginians." The DCLS logo is also present in the top right. A navigation bar below the header contains the text "DCLS Connect".

The main content area features a "Newborn Screening Portal Login" form with the following elements:

- User Name input field
- Password input field
- Log In button (blue)
- Back button (red)
- Forgot Username or Password link (green)
- Don't have an account? Sign Up link (green)

Below the form, there is a contact instruction: "For assistance, please contact DCLSConnect@dgs.virginia.gov".

A warning message is displayed: "WARNING: Any or all uses of the data and/or application IS monitored and audited. Audits are provided to the appropriate authorities and law enforcement personnel as needed. Unauthorized or improper use of this application will result in potential civil and criminal penalties, as allowed under state and federal guidelines. By continuing to log into this application, you are acknowledging awareness of and consent to the above stated terms and conditions of use."

At the bottom, there is a footer: "DCLSConnect@dgs.virginia.gov | Copyright 2022 by Department of General Services."



Creating an account

DCLS Connect

dcslconnect-test.dgs.virginia.gov/login

An Agency of the Commonwealth of Virginia
Virginia.gov Find an Agency

VACCINATE VIRGINIA
Need vaccine? Learn how to get your shot at vaccinate.virginia.gov or call 1-877-VAX-IN-VA, Monday-Friday 8am - 5pm. Language translation available. Virginia Relay users dial 7-1-1.

Choose Banner Language: English Spanish

Virginia Department of General Services
Serving Government. Serving Virginians.

DCLS

DCLS Connect

Newborn Screening Portal Login

User Name

Password

Log In

Back

[Forgot Username or Password](#)

[Don't have an account? Sign Up](#)

For assistance, please contact DCLSConnect@dgs.virginia.gov

WARNING: Any or all uses of the data and/or application IS monitored and audited. Audits are provided to the appropriate authorities and law enforcement personnel as needed. Unauthorized or improper use of this application will result in potential civil and criminal penalties, as allowed under state and federal guidelines. By continuing to log into this application, you are acknowledging awareness of and consent to the above stated terms and conditions of use.

DCLSConnect@dgs.virginia.gov | Copyright 2022 by Department of General Services.



Select the type of account you are requesting and click Register

Register for Newborn Screening DBS Portal

- Please select all functions you would like access to in the Newborn Screening Dried Blood Spot (DBS) Portal
- After making your selection(s), please complete the registration form to request access to the Portal


I would like to: **Submit & View Samples from my facility** If your practice will be collecting and submitting dried blood spot samples

To submit Newborn Screening Samples electronically, select this option. You will be able to view results for all samples your facility has submitted

Query NBS Results from ALL Submitters If your practice does not collect and submit dried blood spot samples

In order to query all Newborn Screening patient results, the following requirements must be met:

- Account holder must have a valid VDHP license number
- VDHP License Type must be 'Medicine', 'Licensed Nurse Practitioner' or 'Licensed Midwife'
- Please ensure an up-to-date email address is listed as the 'email address of record' on your [VDHP account](#) before registering

I'm not a robot 

[Proceed to Registration Form](#) [Cancel](#)

For assistance, please contact DCLSCconnect@dgs.virginia.gov



Successful registration

- Depending upon the type of account you are requesting, you will see one of these messages

Register for Newborn Screening DBS Portal

Thank you for registering for the Newborn Screening Sample Submission function. Please allow 3 business days for DCLS to review your request. Once the review is complete, you will receive an email informing you of the status of your request and additional instructions if required. If you have not received an email after that time, please contact DCLSCoconnect@dgs.virginia.gov

[Back](#)

Register for Newborn Screening DBS Portal

Account created for NBS Results Query. An email containing instructions to complete the registration process was sent to the email account registered with VDHP. If you do not receive an email, please go to [VDHP](#) and verify that the correct email address is listed on your account.

[Back](#)

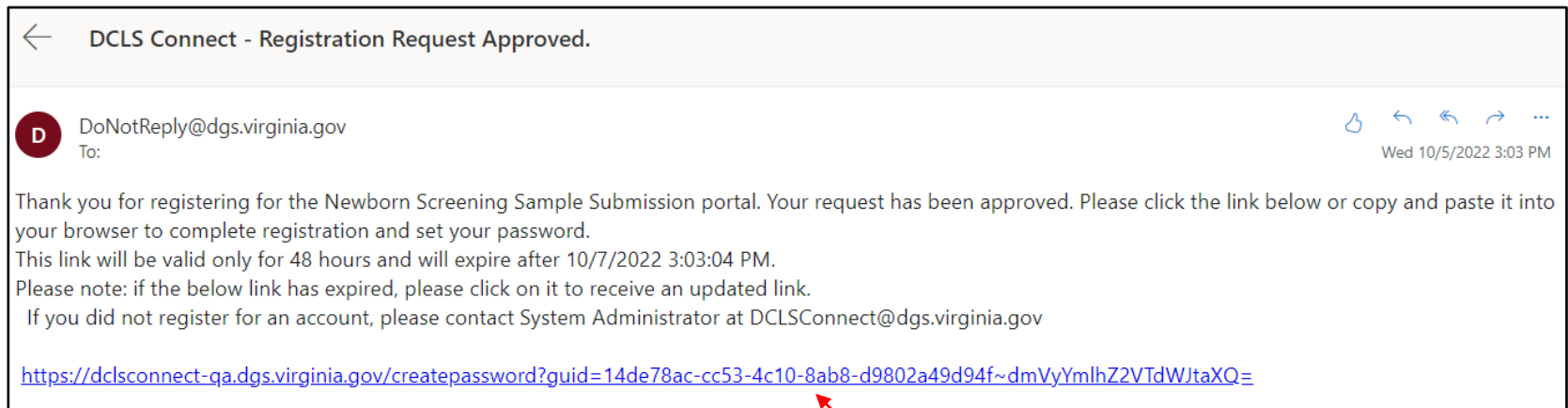


After registration

- If more information is needed to establish your account, DCLS will contact you within 3 business days
- When your account is approved, you will receive a notification by email

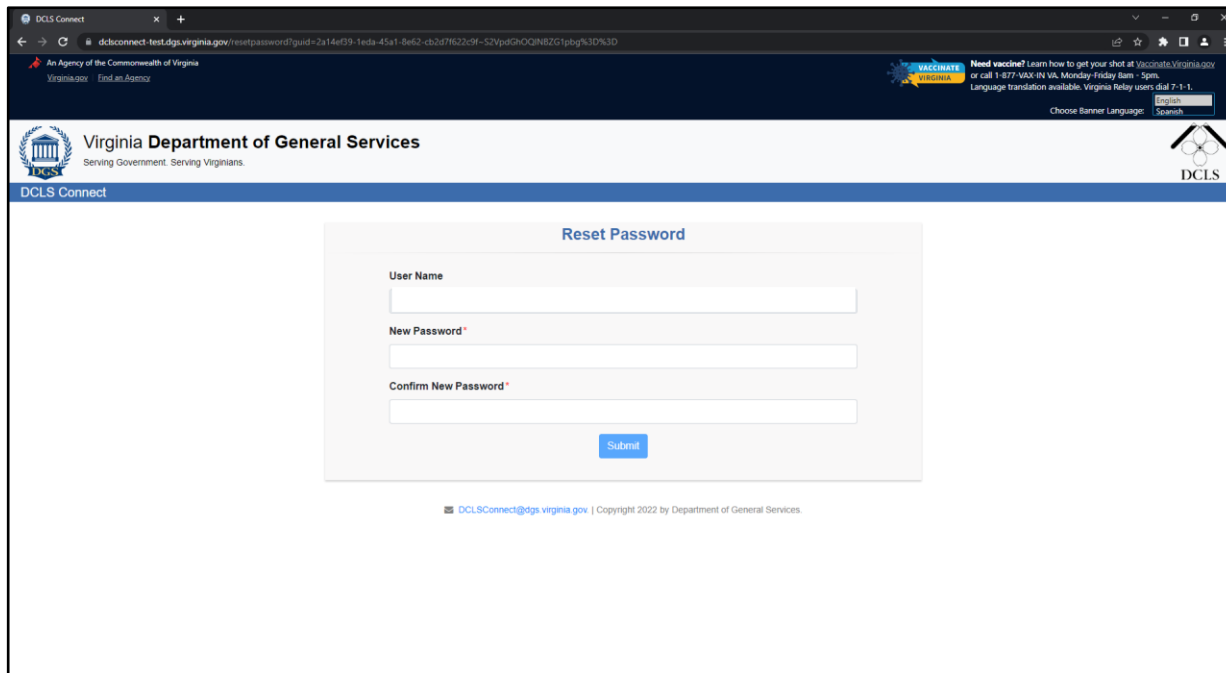


When your account is approved, an email will be sent containing a link to create a password



**Click on the link
provided in the email**

Create password



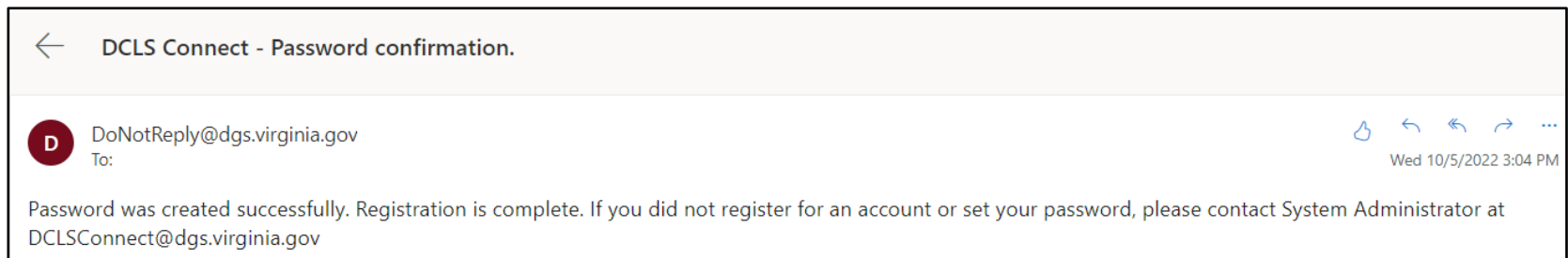
The screenshot shows a web browser window with the URL `dcconnect-test.dgs.virginia.gov/resetpassword?guid=2a14d99-1eda-45a1-8e62-cb2d7822c9f-52vpaGHOQINBZG1pbg%3D%3D`. The page header includes the Virginia Department of General Services logo and the text "DCLS Connect". The main content area is titled "Reset Password" and contains three input fields: "User Name", "New Password*", and "Confirm New Password*". A blue "Submit" button is located below the fields. At the bottom of the page, there is a footer with the email `DCLSConnect@dgs.virginia.gov` and the copyright notice "Copyright 2022 by Department of General Services".

Password requirements:

- 1 upper case letter
- 1 number
- 1 special character
- 1 lower case letter
- Minimum of 8 characters (max 15)
- Cannot reuse passwords (last 24 passwords)



You will receive an email confirming the creation of your password



You will now be able to log in to the DCLS Connect Newborn Screening Portal



For further assistance, contact DCLS at
dclsconnect@dgs.virginia.gov