I. **Policy:**

To prevent conflicts of interest among learners and learning providers, and to ensure that learning providers communicate funding and held partnerships.

II. **Procedure(s):**

A. There shall be no sales and / or promotional presentation given by a learning provider and its representation at planned continuing professional educational programs.

B. Financial stipends shall not be accepted by internal / external instructors, developers or those who are involved with a planned continuing professional educational program to support or promote a specific product.

C. Outside promotional materials shall not be displayed or distributed before, during and immediately after a planned continuing professional educational program.

D. Funding sources and sponsors shall be acknowledged in printed materials only, verbalization of this shall not be allowed.

E. Mention of specific products from funding sources and sponsors shall not be allowed.

F. Internal / external instructors and developers, and learning providers shall communicate, in writing, any conflicts of interest that may be encountered in funding or partnerships.