

Division of Community Nutrition

<i>Subject:</i> Eligibility Overview		<i>Policy:</i> CRT 01.0
<i>Reference:</i> CFR §246.8	<i>Effective:</i> August 12, 2013	<i>Supersedes:</i> August 1, 2007

I. Policy:

At each certification visit, the eligibility status of an applicant shall be determined.

II. Procedure(s):

A. An applicant shall meet all of the following requirements to be eligible for WIC Program benefits:

- 1) Categorical (CRT 02.0)
- 2) Residential (CRT 03.0, CRT 04.0)
- 3) Financial (CRT 05.0)
- 4) Nutritional Risk (CRT 06.0)

B. All applicants / participants to be certified on the WIC Program shall be physically present during the certification process.

1) In accordance with the Federal Americans with Disabilities Act (ADA), the following exceptions apply:

a. The State or local agency shall grant an exception to applicants who are qualified individuals with disabilities and are unable to be physically present at the WIC clinic because of their disability or applicants whose parents or legal guardians are individuals with disabilities that meet the following federal standard.

1. Documented medical condition that necessitates the use of medical equipment that is not easily transportable
2. Documented medical condition that requires confinement to bed rest, or
3. Documented serious illness that may be exacerbated by coming in to the WIC clinic

b. The documentation from a medical professional shall be scanned into the participant's file

2) Any infant or child who is hospitalized and receiving ongoing health care shall be exempt from being physically present during the certification process

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- a. The documentation of ongoing health care from a medical professional shall be scanned in the participant's record in Crossroads
 - b. Food benefits shall be issued upon hospital release in accordance with FDS 04.2
- 3) For homeless applicants or participants residing in homeless facilities, refer to CRT 04.1.
 - 4) For incarcerated applicants / participants refer to PRR 02.1.