Division of Community Nutrition

Subject: **Mid-Certification Assessments**		*Policy:* **NEd 09.0**
Reference: **CFR §246.7**	*Effective*: **October 1, 2022**	*Supersedes*: **August 12, 2013**

I. Policy:

Mid-certification assessments shall be completed for all infant, child, and breastfeeding participants with certifications longer than six months in length.

II. Procedure(s):

A. Mid-certification assessments shall be completed for all infant, child, and breastfeeding participants with certifications longer than six months in length.

1) Although the provision of food benefits stops six months after delivery for partially breastfeeding women whose infant receives formula from WIC in amounts that exceed the maximum monthly allowances (MMA), their certification continues twelve months after delivery and they remain eligible for all other WIC benefits and therefore must be scheduled for mid-certification assessments.

B. Mid-certification appointments shall be scheduled approximately six months from certification date.

1) If a mid-certification appointment is missed, the participant and their family shall have their benefit issuance frequency reduced to 1-month until the assessment can be completed or the participant's current certification period ends.

C. Mid-certification assessments shall include the following:

1) Anthropometric measurements, performed and documented in accordance with policy CRT 06.1
2) Hematological testing for anemia screening, performed and documented in accordance with policy CRT 06.2
3) Health and Dietary assessment
    i. Review of the information collected on the Diet & Health Screen in Crossroads at the most recent certification appointment, determine if any changes have occurred
    ii. Dietary assessment, following Value Enhanced Nutrition Assessment (VENA) methodology
    iii. Confirmation the participant is receiving ongoing care from a health care provider
    iv. Follow-up on previous referrals and assessment for current referral needs

v. Follow-up on previous goals
vi. Follow-up immunization screening, for participants under age 2 only

4) Nutrition education, to include breastfeeding promotion and support as applicable, following VENA methodology
5) Provision of identified referrals

D. Documentation for mid-certification assessments shall be entered in the Individual Nutrition Assessment section of the Crossroads' Care Plan Summary screen.