VDH VIRGINIA DEPARTMENT OF HEALTH
Protecting You and Your Environment

RH-F-21 05/27/2021a

OFFICE OF RADIOLOGICAL HEALTH
P.O. Box 2448 • 7th Floor
Richmond, VA 23218
(804) 864-8150

X-Ray Machine Inspection Report

FACILITY ID NO:	PAGE OF

FACILITY

FACILITY NAME

ADDRESS

CITY ST ZIP

PHONE EMAIL

INSPECTOR

NAME

SIGNATURE

DATE PHONE

SPECIFY PRACTICE TYPE

HOSPITAL	
MEDICAL	
DENTAL	
VETERINARY	
PODIATRIC	
CHIROPRACTIC	
NON-MEDICAL	

TOTAL NO. X-RAY TUBES AT THIS LOCATION	NO. TUBES INSPECTED	NO. OF SERIOUS VIOLATIONS DISCOVERED	NO. OF NON-SERIOUS VIOLATIONS

OK	N/A	N/S	S	GENERAL ADMINISTRATIVE ITEMS / EVALUATION CRITERIA
☐	☐	☐	☐	1. Form RH-F-12, "Notice to Employees", not posted (12 VAC 5-481-2260-A5). **NON-SERIOUS.**
☐	☐	☐	☐	2. Personnel radiation dose limits exceeded *(explain in remarks)* (12 VAC 5-481-640, 700 & 710). **SERIOUS.**
☐	☐	☐	☐	3. Radiation exposure levels in unrestricted areas are excessive *(explain in remarks)* (12 VAC 5-481-720). **SERIOUS.**
☐	☐	☐	☐	4. Personnel monitoring records inadequate *(explain in remarks)* (12 VAC 5-481-680F). **SERIOUS.** Company Name: _____ Account #: _____ Frequency: Monthly/Quarterly/Other:
☐	☐	☐	☐	5. Personnel monitoring is necessary but not properly provided (12 VAC 5-481-760). **SERIOUS.**
☐	☐	☐	☐	6. Safety procedures not posted, inadequate, or not available (12 VAC 5-481-1591-A4). **NON-SERIOUS.**
☐	☐	☐	☐	7. Patient gonadal shielding is necessary, but not available (12 VAC 5-481-1591-A6). **SERIOUS.**
☐	☐	☐	☐	8. Operators of dental handheld x-ray units wear protective shielding while operating unit (if applicable) (12 VAC 5-481-591-A5). **NON-SERIOUS**
☐	☐	☐	☐	9. Information and maintenance records inadequate or not available (12 VAC 5-481-1591-A12). **NON-SERIOUS.**
☐	☐	☐	☐	10. Registration form not available for review (12 VAC 5-481-290-1). **NON-SERIOUS.**
☐	☐	☐	☐	11. Operator's list not posted, inadequate, or not available (12 VAC 5-481-1591-A14). **NON-SERIOUS.**
☐	☐	☐	☐	12. Imaging Practices: ☐ Manual ☐ Automatic ☐ CR ☐ Digital Are procedures in place to document film processing practices? ☐ YES ☐ NO **NON-SERIOUS.**
☐	☐	☐	☐	13. Technique chart for the x-ray examination procedure not posted, inadequate, or not available (12 VAC 5-481-1591-A3). **NON-SERIOUS.**
☐	☐	☐	☐	14. Other/Remarks: