

Minority Health Advisory Committee Meeting
December 20, 2006 –
Location – VDH – Richmond, VA - Conference Room 1218

Attendees: Dr. Robert Stroube, Rene Cabral Daniels, Karen E. Reed, Cynthia Beadle, Ellen McCutcheon, Dr. Edward Peeples, Michael Pyles, PhD, Co-Chair, Paul Puryear, PhD, Judy Anderson, Jane Cabarrus, Annette Holmes, M.S.A., CPM, CPHQ, Baxter Harrington, MS, Judy Anderson, David Simmons, MSN, RN, CNN, Lucie Ferguson, PhD, MPD, RN, Gloria Addo-Ayensu M.D., M.P.H

Absentees: Gail Jennings, PhD, Horace Jackson, MD, Pharia Le, Sue Saunders, Alberto Quiroga, Rudolph Wilson

Welcome: Dr. Robert B. Stroube

Dr. Stroube commenced the meeting by welcoming everyone. Dr. Stroube gave a brief overview of the history on Office of Minority Health (OMH) and expressed his appreciation to the new MHAC members for their willingness to serve on the MHAC.

Adoption of Agenda – MHAC Members

The agenda was adopted as presented.

Introduction MHAC Members:

MHAC members introduced themselves and gave a brief overview of their organizational affiliations as it related to minority health.

Award Presentation: Retiring Member Dr. Edward Peeples

Dr. Stroube presented an award of appreciation to retiring MHAC member, Dr. Edward Peeples for his outstanding contribution to the success of the Minority Health Advisory Committee (MHAC). Dr. Peeples was also honored by committee members for his enthusiasm, passion and commitment to the committee activities and minority health initiatives. Dr. Peeples graciously thanked the committee for its recognition. He also informed the committee of the various web-sites he had been instrumental in creating that contains minority health information.

Role of MHAC: Dr. Robert Stroube/ Rene Cabral-Daniels

Members were provided with MHAC operating guidelines. Rene Cabral-Daniels explained that MHAC meetings must be conducted in accordance with laws pursuant to Code of Virginia § 2.2-30701. Guidelines indicate that MHAC will meet at regular designated intervals agreed upon by the membership. Meetings will operate under a simplified version of Robert's Rules of Order. Decisions will be made by a majority rule.

Minority Health Advisory Committee Meeting

December 20, 2006

Page 2

Further discussion included an explanation of the definition of a "Meeting: - Meeting" or "meetings" means the meetings including work sessions, when sitting physically, or through telephonic or video equipment pursuant to § 2.2-3708, as a body or entity, or as an informal assemblage of **(i) as many as three members or (ii) a quorum, if less than three, of the constituent membership, wherever held, with or without minutes being taken, whether or not votes are cast, of any public body.**

MHAC Activities Reports – 2006

Pandemic Flu Advisory Committee:

David Simmons one of MHAC representatives on this committee spoke of the challenges communities would face if there were a Pandemic Flu outbreak. This outbreak could produce millions of casualties. Mr. Simmons provided the committee with projected statistics of numbers of deaths, hospitalized individuals and individuals needing care. Mr. Simmons stressed the challenges communities would meet in handling such a pandemic. To date, communities are not equipped to handle such an epidemic. Mr. Simmons continues to serve on the Pandemic Flu statewide Advisory Committee.

Statewide Pandemic Flu Summit in Richmond, VA:

Baxter Harrington a representative of MHAC attended this summit and suggested Pandemic Flu preparation should include providing school programs with information. He suggested health officials contact rural committees and perform a mass mailing in different languages to help communities prepare for this outbreak.

Fairfax Health Dept. Pandemic Flu Activities:

Dr. Gloria Addo-Ayensu described the success that Fairfax County had when it held a public health event inviting the business community, child care and faith based communities to learn more about preparing for a possible pandemic.

Overview of OMH Activities – 2006- Rene Cabral-Daniels/Karen Reed

Rene Cabral-Daniels informed the MHAC of the results of an internet survey OMH conducted. OMH was not known by partners, and the majority of the respondents would like to know more about its activities. Since the survey, OHM has obtained greater visibility.

**Minority Health Advisory Committee Meeting
December 20, 2006
Page 3**

Karen Reed reported:

OMH sponsored health and cultural programs during the respective national heritage months designated for African-Americans, Asians, Hispanics, and Native Americans.

OMH also has developed a comprehensive website designed to meet the needs of Virginia's minority population.

OMH exhibited at a number of events throughout the state.

OMH/Cultural Linguistic Appropriate Services Act website information was showcased at a number of events.

OMH Staff addition – Cynthia Beadle as Minority Health Specialist.

On December 21, 2006, Virginia OMH will host the first Regional State Office of Minority Health meeting for region III..

MHAC Activities for 2007- Brainstorming/Action Plan

Item deferred due to time constraints. The MHAC decided to convene an immediate meeting to specifically discuss this item.

Special Meeting:

February 9, 2007 – 10:00 am - 2:00 pm

Location – Virginia Department of Health, 109 Governor Street, Richmond, VA

Agenda

Brainstorming session to plan for initiatives in 2007

MHAC Regular Meeting Dates – 2007

Location – Virginia Department of Health, 109 Governor Street, Richmond, VA

Time: 11:00am-1:00pm

- April 10, 2007
- July 10, 2007
- October 9, 2007

Questions or special needs – please contact: Cynthia Beadle, Minority Health Specialist – 804-864-7427 – Cindi.Beadle@vdh.virginia.gov

Minutes prepared by: Ellen McCutcheon/Cynthia Beadle

Minutes submitted by: Karen E. Reed