



## VA-SORH Funding Recipient Obligations

VA-SORH Funding recipients must...

1. All funded recipients **must** Publicize VA-SORH sponsorship via logo in all the official documents related to the funded program (announcements, program, website, presentations, flyers etc.).
2. All funded recipients **must** insure that all presentations include a designated VA-SORH slide that will provided upon request by the VA-SORH program manager.
3. During a public programming event, a representative of VA-SORH **must** be allowed to attend if scheduling permits and VA-SORH **must** have the opportunity to advertise and have a vendor both if applicable.
4. **Sponsorship Funding Only:** After the meeting, the recipient **must** submit a report, 500 words minimum, to the VA-SORH program manager that includes: a summary of events, outcomes met, an agenda and an attendance list.
5. **Programming Funding Only:** After the meeting, the organizers should submit a report to VA-SORH of the programs summary of events and an attendance list each quarter when implemented.