

PPE Guidance Based on Role/Position

Role	Exposure Risk	Measures to Take	PPE to Use	Change out Frequency or Re-Use Recommendation
Site Leader/Supervisory <ul style="list-style-type: none"> ● Site Leader ● Supply/Logistics ● Sign-In/Accountability ● Traffic Flow Supervisor ● Testing Supervisor ● Records Supervisor ● Infection Control Officer 	<i>Minimal Client Contact</i> Staff oversee operational functional areas. May handle completed paperwork, supplies and equipment at site, some– staff oversee operational functional areas	Distancing from clients (6 foot minimum) Avoid direct conversations Avoid contact with surfaces/items handled by clients or staff with direct client contact.	Gloves if handling completed paperwork by individuals who have been tested. Gloves are not needed by those handling “clean” items– items not handled by those who have been tested but should be worn if available to prevent cross contamination. Staff will need to be trained to properly doff gloves and perform hand hygiene.	Gloves should be changed if they become visibly soiled, prior to eating or using the restroom, or if entering or handling materials from “clean” areas of the operation.
Greeters Verbally communicate with arriving clients	<i>Minimal to Moderate</i>	Distancing from clients (6 foot minimum) Avoid close conversations	Gloves, N-95 Respirator if available. CDC recommends use of a facemask if N95 is not available.	Gloves when visibly soiled or if the greeter comes into direct contact with individuals to be tested and prior to eating or using the restroom. N95/facemask if the integrity becomes compromised, before eating and drinking or using the restroom. N95 respirators should not be worn longer 8 hours without being changed.
Screeners or Forms Reviewer verbally communicate with clients in ranges of 2 to 3 feet and handle paperwork/clipboards used by clients	<i>Moderate to High</i>	Wear appropriate PPE and maintain as much distance away from client while also being able to effectively communicate and receive paperwork	Gloves, N-95 respirator, Goggles or Face shield, Gown or Tyvek Coveralls. CDC recommends use of a facemask if N95 respirator is not available.	Gloves when visibly soiled, prior to entering the “clean” areas of the operation, and before eating or using the restroom. Similar instructions for the Gown and respirator. N95 respirators should not be worn longer than 8 hours without being changed.

Specimen Collectors	<i>High</i>	Wear appropriate PPE	Gloves, N-95, Goggles or Face shield, Gown or Tyvek Coveralls.	Gloves should be changed and hand hygiene performed between each patient. N-95 respirator, face shield or goggles, and gown or Tyvek coveralls should be changed when visibly soiled and prior to entering the “clean” area of the operation and prior to eating or using the restroom. N 95 respirators should not be worn longer than 8 hours before being changed.
Test Prep Test Assistants Test Sample Packaging Will be in close proximity to the Specimen Collector and clients being tested. May handle completed specimens for packaging	<i>Moderate to High</i>	Wear appropriate PPE maintain as much distance away from client	Gloves, N95 respirator if available, gown or Tyvek coveralls, and goggles or face shield. These individuals will not be participating in an aerosolizing procedure. If a N95 respirator is not available, CDC recommends a facemask.	Gloves when visibly soiled, prior to eating or using the restroom, or when entering a “clean” area of the operation. Facemask or N95 respirator, goggles or faceshield, and gown or Tyvek coveralls when visibly soiled, prior to eating or using the restroom, or when entering the “clean” areas of the operation. N95 respirators should not be worn longer than 8 hours before being changed.
Traffic Flow Monitors Traffic Guides	<i>Minimal to Moderate</i>	Distancing from clients (6 foot minimum) Avoid close conversations	HCP remaining at this distance from the patient should not need to enter the patient care area; if entry required: facemask and gloves. While not required, should wear gloves to prevent cross contamination.	
Security/Law Enforcement	<i>Minimal*</i> Security/LE assisting with traffic or without close client contact.	Distancing from clients (6 foot minimum) Avoid close conversations	Gloves, N-95 Respirator if available or a facemask. Gown would be advisable if there is time to properly don or doff the equipment.	Doff PPE and perform hand hygiene when arrest and transport is complete.

	*For LE that may have to intervene or have direct client contact (such as detaining) – full PPE should be readily available.	*For LE that may have to intervene or have direct client contact (such as detaining) – full PPE should be readily available.	(as needed based on client proximity and probability for client physical contact – such as conducting arrest). May wear gloves while on duty to prevent cross contamination.	
Safety Assistant Monitors Runners	<i>Minimal to Moderate</i>	Distancing from clients (6 foot minimum) Avoid close conversations	No PPE required. PPE guidance should follow Traffic Flow Monitors if entering the patient care area at a distance of less than 6 feet. Gloves, if available, may be worn to prevent cross contamination.	

[CDC poster:](#) correct sequence for donning and doffing PPE. In addition to the visual and written descriptions provided in the previous links, TRAIN course 1087637 includes a video that provides an extensive review of donning and removing (doffing) PPE for contact, droplet, and airborne precautions. Please note, however, that the video contains general information not specific to the COVID-19 response

Planning assumptions:

1. Staff participating will have been fit tested and trained in donning and doffing of PPE they are assigned to wear.
2. PPE is available and that on site staff control of PPE distribution is in place.
3. Handwashing facilities and/or hand sanitizer are available in quantities sufficient to complete the mission.