



Training Modules for Community COVID-19 Vaccinators

Last Updated: June 28,

2021

The Virginia Department of Health (VDH) **recommends all community COVID-19 vaccinators** and **requires volunteer vaccinators working at a VDH clinic** take the following trainings (also listed in Table 1) to prepare themselves to provide safe and effective immunizations.

1. Manufacture-specific training for the specific vaccine(s) they will be administering
2. How to Use an EpiPen
3. Safe Use and Disposal of Multi-Dose Vials
4. Proper Administration of Intramuscular Vaccines
5. Complete a skills checklist to review all skills necessary to vaccinate. See Appendix A.

In addition, **proper storage and handling of these new and unique vaccines is critical** for administering safe and effective vaccines. VDH recommends that those involved in the storage and handling of COVID-19 vaccines understand the respective CDC guidelines. The CDC has updated their vaccine storage and handling toolkit and provided additional storage and handling guidance on their vaccine [website for healthcare professionals](#). VDH has also created a [one-stop-shop of EUA Fact Sheets and Storage and Handling resources](#). **Specific trainings for vaccine storage and handling are also listed in Table 1 and checklists can be found in Appendices B, C, and D.**

VDH requires their employees and volunteers to use the Learning Management System (LMS) [TRAIN Virginia](#) when completing training courses for training documentation purposes. Instructions for signing up for an account as a VDH Community Volunteer Vaccinator are in Appendix E. Make sure you use the same first name, last name and email address when signing up for TRAIN Virginia as you used when you registered as a volunteer. Upon creating an account, those not associated with VDH can use the direct links to trainings below.

The following Virginia healthcare providers with active licenses or previously active in the last five years are authorized to administer the COVID-19 vaccine in some capacity and are provided liability protection as set forth by the federal amended [PREP Act](#): MD, DO, Physician Assistant, Registered Nurse, Nurse Practitioner, Licenses Practical Nurse, Pharmacist, Podiatrist, Certified Nurse Midwife, Dentist, Veterinarian, Optometrist, Respiratory Therapist, Advanced or Intermediate Emergency Medical Services Providers. Pharmacy Technicians and interns can administer with direct on-site oversight by a licenses pharmacist. Healthcare students may vaccinate only under the supervision required by their licensing board. Please note that this list does not include federal responders or healthcare providers with an out-of-state license or certification, who may also be authorized to vaccinate under certain circumstances.

If you are seeking additional trainings, refer to VDH's [full training plan and skills checklists](#) and explore available trainings in the free [TRAIN Virginia system](#). Some recommended trainings include airborne pathogens ([1087669](#)), bloodborne pathogens ([1028520](#)), and vaccinating in the COVID-19 pandemic environment ([1095195](#)). You can also watch [Lightning Learnings: Best Practices for Busy Providers](#) and read [Best Practices for COVID-19 Vaccination Clinics](#) informed by active COVID-19 vaccine providers at the [resources for vaccine clinics webpage](#).

Refer to the appendices of this document for the skills checklists and guidance on creating a TRAIN account.

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Table 1: COVID-19 Vaccinator Trainings

All trainings are required for those volunteering at a VDH clinic, and strongly recommended for others.

Topic/Course Name	Link <i>*Training completion will not be recorded</i>	TRAIN ID and Estimated Duration <i>*VDH volunteers must use TRAIN</i>	Vaccinators	Storage & Handling Staff
Pfizer BioNTech Vaccine Preparation and Administration	https://www2.cdc.gov/vaccines/ed/covid19/pfizer/index.asp	1095215 (~25 minutes)	X	
Moderna Vaccine Preparation and Administration	https://www2.cdc.gov/vaccines/ed/covid19/moderna/index.asp	1095345 (~25 minutes)	X	
J&J/Janssen Vaccine Training/s	https://www2.cdc.gov/vaccines/ed/covid19/janssen/index.asp	1096541 (~25 minutes)	X	
How to Use an Epi Pen	https://www.epipen.com/en/about-epipen-and-generic/how-to-use-epipen	1095208 (~10mins)	X	
Safe Use and Disposal of Multi-Dose Vials*	https://tinyurl.com/4tuhbh4r	1097616 (~30 mins)	X	
Proper Administration of Intramuscular Vaccines	https://youtu.be/yp5XOAr1WKc	1096822 (~15mins)	X	
Completion of the Skills Assessment Checklist for Administration	Refer to Appendix A	1096532 (~20 mins)	X	
Pfizer BioNTech Vaccine storage and handling	https://www.cvdvaccine-us.com/product-storage-and-dry-ice	1095212 (~15mins)		X
Returning the Pfizer BioNTech thermal shipper	https://www.cvdvaccine-us.com/product-storage-and-dry-ice	1095218 (~15mins)		X
Moderna Vaccine Storage and Handling	https://www2.cdc.gov/vaccines/ed/covid19/moderna/index.asp	1095345 (~15mins)		X
J&J/Janssen Vaccine Storage and Handling	https://www2.cdc.gov/vaccines/ed/covid19/janssen/index.asp	1096541 (~15 minutes)		X
Working with Dry Ice	https://youtu.be/12-UjwDNghM	1093708 (~10mins)		X
Completion of the Skills Assessment Checklist for Storage & Handling	Refer to Appendices B, C, and D			X



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**It's not necessary for vaccinators who already completed and passed the earlier YouTube version take this course.*