# Exercise Evaluation Guide

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| *Exercise Name:* Active Shooter/Complex Attack Incident*Exercise Date:* [Insert exercise date]  | *Organization/Jurisdiction:*Virginia Department of Health | *Venue:*Local health District |
| **Response** |
| *Exercise Objective:* Discuss the plans of Health Department and hospital/emergency partners to coordinate an emergency response involving an active shooter/complex attack |
| *Core Capability:* **Planning**Conduct a systematic process engaging the whole community as appropriate in the development of executable strategic, operational, and/or community-based approaches to meet defined objectives. |
| **Organizational Capability Target 1: Plan Development** *Critical Task:* Discuss if there is an Active Shooter/Complex Attack Incident Plan and partners participated in developing it.*Critical Task:* Describe the response factors that are included in the plan for the health districts and its partners**Source(s):** District Active Shooter/Complex Attack Incident Plan |

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| **Organizational Capability Target** | **Associated Critical Tasks** | **Observation Notes and** **Explanation of Rating** | **Target Rating** |
| Plan Development | Discuss if there is an Active Shooter/Complex Attack Incident Plan and partners participated in developing it. |  |  |
| Describe the response factors that are included in the plan for the Health District and its partners |  |  |
|  |  | **Final Core Capability Rating** |  |

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| **Ratings Key** |
| P – Performed without ChallengesS – Performed with Some ChallengesM – Performed with Major ChallengesU – Unable to be Performed  |

Evaluator Name

Evaluator E-mail

Phone

## Ratings Definitions

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| **Performed without Challenges (P)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Performed with Some Challenges (S)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| **Performed with Major Challenges (M)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Unable to be Performed (U)** | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |