# Exercise Evaluation Guide

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| *Exercise Name:* Active Shooter/Complex Attack Incident*Exercise Date:* [Insert exercise date]  | *Organization/Jurisdiction:*Virginia Department of Health  | *Venue:*Local Health District |
| **Response** |
| *Exercise Objective:* Examine the ability of Health Department and its hospital/emergency response partners to share critical information in an incident that involves an active shooter/complex attack |
| *Core Capability:* **Situational Assessment, Intelligence and Information Sharing**Provide all decision makers with decision-relevant information regarding the nature and extent of the hazard, any cascading effects, and the status of the response.Provide timely, accurate, and actionable information resulting from the planning, direction, collection, exploitation, processing, analysis, production, dissemination, evaluation, and feedback of available information concerning physical and cyber threats to the United States, its people, property, or interests; the development, proliferation, or use of WMDs; or any other matter bearing on U.S. national or homeland security by local, state, tribal, territorial, Federal, and other stakeholders. Information sharing is the ability to exchange intelligence, information, data, or knowledge among government or private sector entities, as appropriate. |
| **Organizational Capability Target 1: Notification of Situation and Sustained Situational Awareness***Critical Task:* Describe the essential elements of information (EEIs) that are used to inform local and state partners*Critical Task:* Describe the process for event notifications/situation reporting: to whom, frequency, mode of transmission**Source(s):** District Active Shooter/Complex Attack Plan/ VDH Emergency Response Plan, Annex B Tactical Communications, Information Technology, and Information Sharing  |

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| **Organizational Capability Target** | **Associated Critical Tasks** | **Observation Notes and** **Explanation of Rating** | **Target Rating** |
| Notification of situation and sustained situational awareness  | Describe the essential elements of information (EEIs) that are used to inform local and state partners |  |  |
| Notification of situation and sustained situational awareness | Describe the process for event notifications/situation reporting. |  |  |
|  |  | **Final Core Capability Rating** |  |

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| **Ratings Key** |
| P – Performed without ChallengesS – Performed with Some ChallengesM – Performed with Major ChallengesU – Unable to be Performed  |

Evaluator Name

Evaluator E-mail

Phone

## Ratings Definitions

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| **Performed without Challenges (P)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Performed with Some Challenges (S)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified. |
| **Performed with Major Challenges (M)** | The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws. |
| **Unable to be Performed (U)** | The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s). |