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March 23, 2020

VIA EMAIL: (copn@vdh.virginia.gov)

M. Norman Oliver, M.D., M.A.
State Health Commissioner
Virginia Department of Health
James Madison Building
109 Governor Street, 13th Floor
Richmond, VA 23219

**RE: Carilion Giles Memorial Hospital
Hospital Licensure Number: H 1837
Request for Authorized Bed Capacity Increase in Response to COVID-19
Architecture and Design Temporary Variance Request for Bed Addition**

Dear Commissioner Oliver:

Pursuant to Executive Order Fifty-Two (2020) issued on March 21, 2020, Carilion Giles Memorial Hospital ("CGMH") requests the Commissioner's authorization for a licensed bed capacity increase to serve additional patients during the COVID-19 pandemic emergency. Currently licensed to operate 25 beds, CGMH requests authorization to operate 39 or more licensed beds. Enclosed for your review are floor plans and photographs illustrating the proposed bed addition.

To expand bed capacity, CGMH will take the following steps:

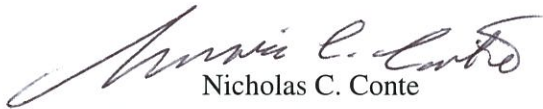
- (1) Convert an existing outpatient department to nine (9) private inpatient rooms: All 9 rooms are equipped with stretchers, GE vital sign monitors, wall oxygen and suction and Alaris IV pumps. As shown on the attached floor plan, one bathroom is located between Rooms 1 and 2. A second bathroom is located between Rooms 3 and 4. A third bathroom is located between rooms 5 and 6. Also, all rooms have access to a clean supply room containing linen, a small blanket warmer, patient care supplies and IV fluids. Five mobile computer carts will be used to serve patients in the bed addition.
- (2) Convert space in the existing PACU to five (5) private inpatient rooms: All 5 rooms are equipped with stretchers, GE vital sign monitors, wall oxygen and suction, and Alaris IV pumps.

The proposed plan will allow CGMH to accommodate patients in a safe and effective environment of care. To the extent the proposed bed addition does not strictly comply with the architectural and design requirements set forth at 12 VAC 5-410-650, CGMH seeks a temporary variance to these standards in accordance with 12 VAC 5-410-30.

If you require additional information or have any questions regarding this notice, please contact Paul B.Davenport, VP, Hospital Operations at 540-981-9448 or pbdavenport@carilionclinic.org. Additionally, I can be reached at 540-676-5754.

I appreciate your attention and consideration to our request.

Very Truly Yours,



Nicholas C. Conte
Executive Vice President & General Counsel

cc: Ruthanne Risser, Director, Acute Care Division, Virginia Department of Health
(Via email: Ruthanne.Risser@vdh.virginia.gov)
Paul Davenport

Giles

