

April 13, 2020

DELIVERED BY E-MAIL AND U.S. MAIL

M. Norman Oliver, MD, MA
State Health Commissioner
Virginia Health Department
109 Governor Street, 13th floor
Richmond, VA 23219
norm.oliver@vdh.virginia.gov

Erik O. Bodin, III
Director, Division of COPN
Virginia Department of Health
9960 Mayland Drive, Suite 401
Henrico, VA 23223
copn@vdh.virginia.gov

Re: Executive Order 52 Request for Chippenham Hospital
(Chippenham & Johnston-Willis Hospitals, Inc.)

Dear Dr. Oliver and Mr. Bodin:

Pursuant to Executive Order 52, Chippenham Hospital seeks authorization for additional temporary beds to respond to the increased demand for beds resulting from COVID-19.

- The name and address of the specific facility requesting the additional beds.*
Chippenham Hospital, 7101 Jahnke Road, Richmond, VA 23225.
- How many additional licensed beds are requested.*
Chippenham is requesting authorization to operate up to 63 additional temporary ICU beds. The hospital has taken a number of steps to increase the availability of existing beds, including suspension of elective procedures that, if delayed, are not anticipated to cause harm to the patient. The hospital has also developed plans to convert step-down unit beds to ICU beds. This can be done without increasing the current total of 466 licensed beds at the hospital and is therefore not included in this EO 52 request.
- The breakdown of requested beds by type (e.g., med/surg, ICU, etc.).*
All 63 new beds would be ICU beds.
- Specifically where the additional licensed beds will be located and if the proposed space currently meets life safety code requirements for the type of patients or residents expected to occupy the space; and if not, what will be done to meet life safety code requirements for the space.*

47 of the new ICU beds would be located in the PACUs, Pre-Op areas, and operating rooms located on the first (15 beds), second (17 beds), and fourth (15 beds) floors of the hospital, and an additional 16 new ICU beds would be located in the cardiac cath treatment and recovery space on the second (4 beds) and third (12 beds) floors of the hospital. The new beds would be equipped with oxygen, medical gases, and vacuum capabilities, and the spaces meet applicable life safety code requirements.

5. *The planned use of the additional licensed beds (e.g., used to supplement normal operations due to existing bed occupancy by COVID-19 patients or specifically for COVID-19 patients).* The new beds would, of course, be used as needed, but Chippenham anticipates that the beds would be used to supplement normal operations due to existing bed occupancy by COVID-19 patients.

6. *The plan for staffing the beds.*

HCA Virginia hospitals can utilize team members (both locally and across the state) that have been flexed due to low utilization in other portions of our healthcare system and have developed appropriate education to swiftly repurpose team members into needed areas to help support patient care efforts.

Thank you for considering this request. Please let me know if you would like additional information regarding our request

Sincerely,

A handwritten signature in blue ink, appearing to read 'William Lunn', with a stylized flourish extending to the right.

William Lunn, MD

CEO

cc: Thomas J. Stallings
tstallings@mcguirewoods.com