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March 31, 2020

Erik Bodin, Director
Division of Certificate of Public Need
Virginia Department of Health
9960 Mayland Drive, Suite 401
Richmond, Virginia 23233
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Re: Request for authorization to add 36 beds at Novant Health UVA Haymarket Medical Center PD8 under the authority of EO52

Dear Mr. Bodin:

In response to Executive Order 52, and the need to increase bed capacity within the Commonwealth of Virginia to address expected shortage of acute care capacity due to the COVID-19 pandemic Novant Health UVA Health System Haymarket Medical Center (NHUVA HAMC) seeks authorization from the State Health Commissioner under EO52 to increase our licensed bed capacity from 60 to 96. Please see the following information which outlines our ongoing and planned activities to expand our capacity to deal with the expected surge in patients' demand for our services.

- **The name and address of the specific facility requesting the additional beds:**

Novant Health UVA Health System Haymarket Medical Center
15225 Heathcote Blvd, Haymarket, Virginia, 20169

- **How many additional licensed beds are requested:**

We are requesting a total of 36 additional beds. These beds are the first steps in expanding capacity to support the expected surge in COVID-19 patients. The spaces identified are the results of a careful assessment by our clinical team to identify areas that can be readily staffed to support a surge in patients. This involved the evaluation of clinical care areas and patient rooms that could safely accommodate addition additional beds, thereby increasing our capacity and while providing access to a functional area that is set-up to handle the acuity of patients that will be placed there. The bed expansion also leverages temporary diversion of obstetric patient volume from NHUVA Haymarket Medical Center (NHUVA HAMC) to a larger unit at NHUVA Prince William Medical Center (NHUVA PWMC) that can more readily accommodate the obstetric volume while effectively freeing up a unit at NHUVA HAMC for use, which also makes

staffing more efficient. This also allows us to limit comingling of obstetric patients with sick patients when the projected surge in COVID-19 patient volume intensifies.

- **Beds Requested by Bed Type**

Bed Type	Current Number of Licensed Beds	Increase in Beds	Total Beds After Capacity Expansion
1. Hospitals			
Medical/Surgical	36	36	72
Intensive/Coronary Care	8		8
TOTAL	44	36	80

- **Where the additional licensed beds will be located and if the proposed space currently meets life safe code requirements for the type of patients or residents expected to occupy the space; and if not, what will be done to meet life safety codes requirements for the space:**

Bed Type	Beds Location. E.g. PACU, Pre-op, etc.
1. Hospitals	
Medical/Surgical	+12 Med/Surg West
	+24 Med/Surg East (open closed unit)
	+16 Obstetrics/Mother Baby

All additional beds will be located in existing clinical space within NHUVA HAMC, a relatively new, fully Life Safety Code compliant facility that opened in 2014.

We will prioritize activation/utilization of current clinical care space that can readily accommodate double occupancy, paying attention to staffing supply and appropriate staffing ratios/coverage. When planning for utilization of these spaces, we will tailor their use based on the acuity of patients that will be located in those areas, patient safety, egress and other life safety considerations, such as sleeping suite requirements.

These proposed areas are provided with medical gas headwalls that will meet the needs of the patients. The hospital has 100% sprinkler coverage and smoke detection coverage as required by the Life Safety Code. The fire alarm and sprinkler systems are monitored 24/7. These areas are part of the hospital's existing Life Safety compartments and suites. The Life Safety Code size limitations will not be exceeded. Egress and additional life safety measures will be taken as needed to ensure safe utilization of these spaces.

- **The planned use of the additional licensed beds (e.g. used to supplement normal operations due to existing bed occupancy by COVID-19 patients, or specifically for COVID-19 patients):**

The additional beds requested will be used to supplement normal operations due to the existing and projected increase in bed occupancy by COVID-19 patients.

- **The plan for staffing the beds**

Our first line of action to address the increase in demand for staff is to redeploy teammates whose regular jobs have been impacted by reduction/cessation of elective procedures and other services at the hospital. They will be redeployed to the areas and departments that will be in high demand during the expected surge of COVID-19 patients. We have also developed a centralized staffing pool that calls in additional services from within and without our health system while optimizing their skills and capabilities. For example, we are working with local physician offices and their clinical staff so that staff who have had hours reduced given the decreased scope of services at physician offices are available to assist with the coming patient surge. We are also collaborating with other partners, including the outpatient surgical hospital on the campus of Prince William Medical Center, to redeploy their staff to hospital functions. In addition, we are examining/adjusting our paid time/days off policy to give us staffing flexibility during the expected surge. We are coordinating with local partners to ensure that staff childcare coverage needs are addressed. Additionally, we are temporarily diverting obstetric patient volume to NHUVA Prince William Medical Center (NHUVA PWMC) to enhance patient safety by cohorting an at-risk population in one location and taking advantage of staffing efficiencies. This also allows us to create capacity at NHUVA HAMC for an additional 16 medical/surgical bed spaces.

- **Supplies and Equipment Plan for Additional Beds**

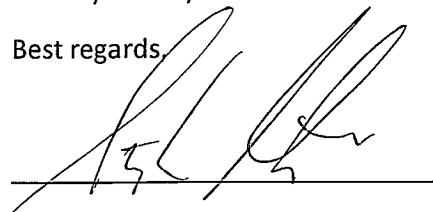
We have modified various hospital policies such as visitor and personal protective equipment (PPE) to facilitate appropriate conservation of PPE. We have modified our PPE utilization policies to conserve these supplies while ensuring the safety of our patients, their families, staff and clinicians. We are also working with our Joint Operating Company (JOC) parent organizations – Novant Health and the University of Virginia – as well as local, state and federal bodies to access existing stock of PPE and to increase various supplies needs to support demand. We are also accepting donations from the community to enhance our supply needs.

- **Describe Efforts Implemented and Ongoing to Increase availability of existing Beds**

Other efforts that we have employed to expand our capacity to address the expected surge in COVID-19 patients include – postponing/suspending elective procedures/surgeries and patient visits, temporarily diverting obstetric volume to NHUVA PWMC, transitioning as much ambulatory care as is appropriate to virtual/tele visits.

Thank you for your consideration of this request. Please let me know if you need further information.

Best regards,

A handwritten signature in black ink, appearing to read 'S. Smith', is written over a horizontal line.

Dr. Stephen Smith
President,
Novant Health UVA Health System Haymarket Medical Center