

April 13, 2020

**DELIVERED BY E-MAIL AND U.S. MAIL**

M. Norman Oliver, MD, MA  
State Health Commissioner  
Virginia Health Department  
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Richmond, VA 23219  
[norm.oliver@vdh.virginia.gov](mailto:norm.oliver@vdh.virginia.gov)

Erik O. Bodin, III  
Director, Division of COPN  
Virginia Department of Health  
9960 Mayland Drive, Suite 401  
Henrico, VA 23223  
[copn@vdh.virginia.gov](mailto:copn@vdh.virginia.gov)

Re: Executive Order 52 Request for Retreat Doctors' Hospital  
(HCA Health Services of Virginia, Inc.)

Dear Dr. Oliver and Mr. Bodin:

Pursuant to Executive Order 52, Retreat Doctors' Hospital seeks authorization for additional temporary beds to respond to the increased demand for beds resulting from COVID-19.

- The name and address of the specific facility requesting the additional beds.*  
Retreat Doctors' Hospital, 2621 Grove Avenue, Richmond, VA 23220.
- How many additional licensed beds are requested.*  
Retreat is requesting authorization to operate up to 14 additional temporary med/surg beds. The hospital has taken a number of steps to increase the availability of existing beds, including suspension of elective procedures that, if delayed, are not anticipated to cause harm to the patient. The hospital has also developed plans to convert progressive care beds to ICU beds. This can be done without increasing the current total of 227 licensed beds at the hospital and is therefore not included in this EO 52 request.
- The breakdown of requested beds by type (e.g., med/surg, ICU, etc.).*  
All 14 new beds would be med/surg beds.
- Specifically where the additional licensed beds will be located and if the proposed space currently meets life safety code requirements for the type of patients or residents expected to occupy the space; and if not, what will be done to meet life safety code requirements for the space.*

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The 14 new med/surg beds would be located in the PACU and Pre-Op areas on the third floor of the hospital. The new beds would be equipped with oxygen, medical gases, and vacuum capabilities, and the spaces meet applicable life safety code requirements.

5. *The planned use of the additional licensed beds (e.g., used to supplement normal operations due to existing bed occupancy by COVID-19 patients or specifically for COVID-19 patients).* The new beds would, of course, be used as needed, but Retreat anticipates that the beds would be used to supplement normal operations due to existing bed occupancy by COVID-19 patients.

6. *The plan for staffing the beds.*

HCA Virginia hospitals can utilize team members (both locally and across the state) that have been flexed due to low utilization in other portions of our healthcare system and have developed appropriate education to swiftly repurpose team members into needed areas to help support patient care efforts.

Thank you for considering this request. Please let me know if you would like additional information regarding our request

Sincerely,



Elizabeth L. Matish  
CEO

cc: Thomas J. Stallings  
[tstallings@mcguirewoods.com](mailto:tstallings@mcguirewoods.com)