

Request for Disaster Exemption

INSTRUCTIONS FOR APPLICATION:



1. **Guidance Document:** Review the guidance document entitled *Disaster Exemption for Temporary Bed Increases, OLC-1005-G*.



2. **Application:** Be sure that all information is completed on the application.



3. **Attachments:** While an attachment is not required, requesters are welcome to attach documentation to support the request for a disaster exemption.

An incomplete application will delay the processing of your application. Documents submitted with an application are the property of the Office of Licensure and Certification (OLC) and cannot be returned.

Please mail the completed application to the OLC at:

**Virginia Department of Health
Office of Licensure and Certification
9960 Mayland Drive, Suite 401
Henrico, VA 23233**

The completed application may be faxed to the OLC at **(804) 527-4502** or be emailed to OLC-inquiries@vdh.virginia.gov.

Questions regarding the application can be directed to the OLC at OLC-inquiries@vdh.virginia.gov or by calling (804) 367-2102.

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Request for Disaster Exemption

FACILITY INFORMATION	
Facility Name Westminster Canterbury of Lynchburg	
License Number NH2723	Certificate of Public Need Number VA-04527
Authorized Bed Count 105	Anticipated Bed Count during Disaster 110
Administrator Elizabeth E. Kail (Liz)	
Administrator's Telephone Number (434) 386-3833	Administrator's Email LKail@wclynchburg.org

DISASTER INFORMATION
What disaster is causing the temporary increase in beds? <input checked="" type="radio"/> Natural <input type="radio"/> Man-made
If the disaster is natural, please indicate what type of natural disaster. <input type="radio"/> Hurricane <input type="radio"/> Flood <input type="radio"/> Fire <input type="radio"/> Tornado <input type="radio"/> Earthquake <input checked="" type="radio"/> Other: Covid-19 Pandemic - Communicable Disease Threat
If the disaster is man-made, please indicate what type of man-made disaster. <input type="radio"/> Terrorism <input type="radio"/> Attack by a foreign nation <input type="radio"/> Industrial, nuclear, or transportation accident <input type="radio"/> Power failure <input type="radio"/> Resource shortage <input type="radio"/> Other:
Briefly describe the disaster, <u>including how it has led or will lead to an evacuation and a shortage of beds.</u> Bed Shortage: The City of Lynchburg has seen an increase in Covid-19 cases so we want to be prepared if we have a surge of admissions of our own residents in this continuing care retirement community.
How many days do you anticipate needing a disaster exemption? (Cannot exceed 30 days) 30 days

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AFFIRMATION

I certify all of the information submitted with this application and attachments is true and complete. I am aware that submitting false information or omitting pertinent or material information in connection with this application is cause for denial, suspension, or revocation of Westminster Canterbury of Lynchburg 's license.

I have carefully read the laws and regulations related to the type of licensed facility for which I serve as the administrator in the Commonwealth of Virginia. Westminster Canterbury of Lynchburg agrees to abide by and remain current with the laws and regulations administered by the Virginia State Board of Health.

Elizabeth E. Kail

07/22/2020

Signature

Date

Elizabeth E. Kail, LNHA

Vice President Health Services

Printed Name

Title

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Name/Address:

Westminster-Canterbury of Lynchburg Inc.
501 VES Road
Lynchburg, Virginia 24503

Brief description: This is a continuing care retirement community with 230 independent living residents, 78 assisted living and 105 nursing home beds...over 400 residents residing on our campus.

Requested Beds: Nursing Home Beds – 105 Current (80 Dually Certified/25 Non-Certified)

Requesting increase of five (5) nursing home beds – Addition of Licensed Nursing Home Bed Capacity under Executive Order 52. The beds would be licensed only.

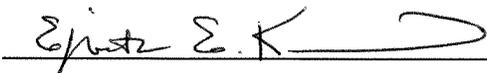
Disaster Bed Count 110 (80 Dually Certified/30 Non-Certified) Long Term Care

Additional five beds would be located in the old-Drinkard building that is vacant. Prior to our move to a new healthcare center, this building was previously (July 2019) certified by CMS for skilled nursing and meets Life Safety Code with sprinkler, generator, call bell, and all private rooms. See letter and attachments

The planned use of the five nursing home beds would be to establish a contained area for residents that are tested positive for Covid-19. We want to be prepared in case our campus has a surge of Covid-19 during the pandemic. We want to assure adequate beds are available while not contaminating other sections of the campus.

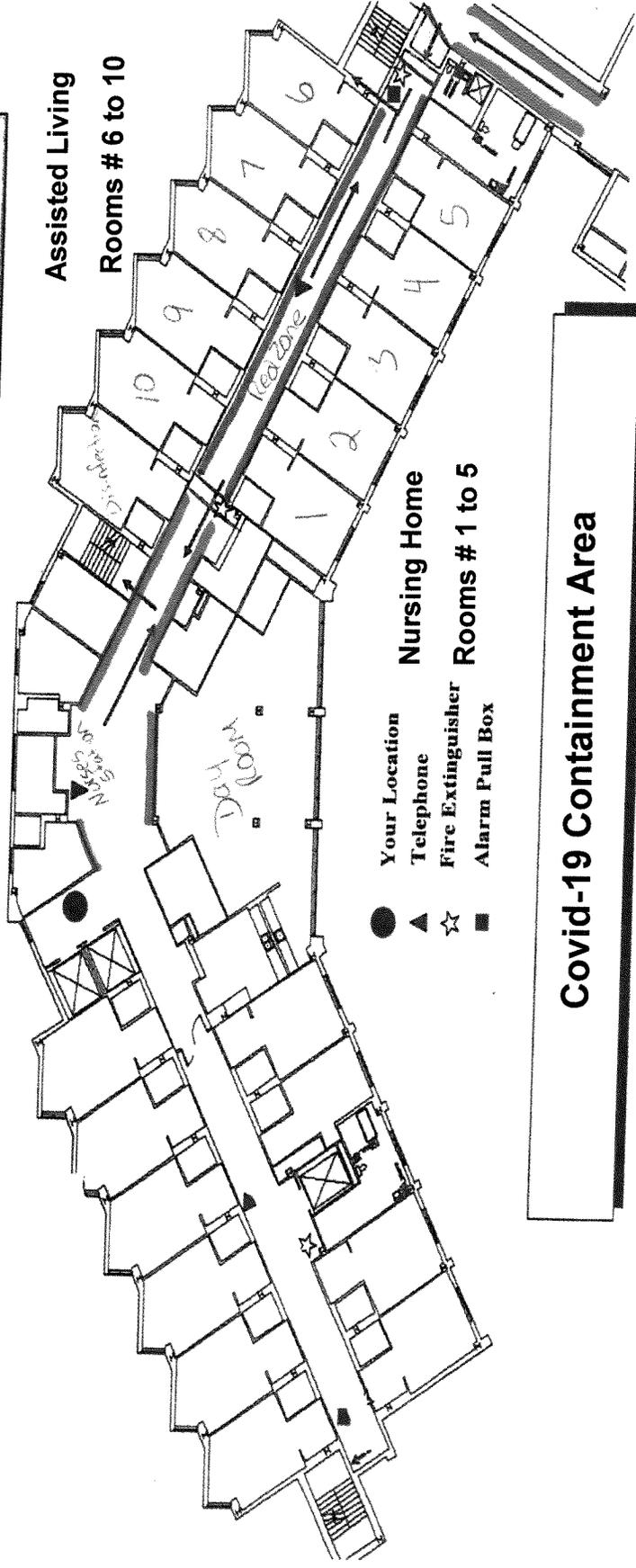
The plan for staffing is with the attachments, but we would have one nurse 24/7 and based on acuity of the residents and occupancy we will staff one nurse/one CNA 24/7.

The plan for implementation is attached for staff training. We have adequate staff and PPE to handle an increase of five nursing home beds.

Submitted:  Date: 07/22/2020
Elizabeth E. Kail, LNHA, Vice President Health Services



Assisted Living
Rooms # 6 to 10



- Your Location
- ▲ Telephone
- ☆ Fire Extinguisher
- Alarm Pull Box

Covid-19 Containment Area

Drinkard 6th Floor

501 V.E.S. Road
Lynchburg, VA 24503
(434) 386-3500
1 (800) 962-3520
www.wclynchburg.org

Westminster Canterbury

Lynchburg



July 22, 2020

Ms. Nicole Keeney, LTC Supervisor
Division of Long Term Care Services
Office of Licensure and Certification
Commonwealth of Virginia, Department of Health
9960 Mayland Drive, Suite 401
Henrico, Virginia 23233-1485

Subject: Westminster Canterbury-Lynchburg Provider # 495120

Dear Ms. Keeney:

As you know we have an empty building that we vacated in July 2019 that was previously certified for CMS for skilled nursing, meaning sprinkler, generator, call bell & wander system ... meets life-safety code. Our nursing home license moved to the new building and is operating at 100% capacity. We do have a 20-bed skilled unit in the old Hearthside building that is licensed/certified by CMS. We use it for skilled short-term rehab and temporary care of our campus residents until a permanent bed opens in the new building.

The City of Lynchburg and surrounding area has seen an increase in Covid-19 cases. As a campus, WC-Lynchburg continues to have no residents with Covid-19, but is seeing positive results in some of our staff. The campus houses over 400 residents in independent living, assisted living, memory support and healthcare. In addition, we have 75 independent residents with WC's at home programs. We would like to assure adequate beds are available, while not contaminating other sections of the campus. As the team met, we'd like to request to temporarily license five private rooms as nursing home beds in the old-Drinkard building that are vacant under Executive Order 52 (EO52). Our objective is to have a Covid-19 containment area for nursing home level of care, and assisted living residents. We are only **requesting five beds** (Room #s 1-5) in order to maintain adequate staffing, while providing PPE for our staff. Across the hall, we'll have five more beds (Room #s 6-10) for assisted living. Both will be in the same containment area.

Attached is the Floor Plan...the building is identified as old-Drinkard. The area will be opened on the same floor as our licensed skilled unit but it is around the corner from the licensed beds, isolated to prevent any cross-contamination. We will only utilize half of the floor...the rooms between the old-nurse's station to the connector of the Hearthside Building. I have also enclosed our plans for implementation with our staff and the staffing pattern. Let me know if you need anything else or if we need to talk. You can reach me at 434-386-3833.

Sincerely,

Elizabeth (Liz) Kail, LNHA, VP Health Services

CC: Ms. Kim Beasley, Director OLC
Division of Certificate of Public Need



BED CHANGE STATUS FORM

FACILITY NAME Westminster-Canterbury of Lynchburg Inc. PROVIDER # 495120

TELEPHONE #: 434-386-3500 EFFECTIVE DATE:

FISCAL INTERMEDIARY NAME: Palmetto GBA

FISCAL INTERMEDIARY ADDRESS: P.O.Box 100238, Columbia, S.C. 29202-3238

Room No.	No. of beds	Medicare and Medicaid	Medi-Care Only	Medi-Caid Only	Licensed Only	Room No.	No. of beds	Medicare and Medicaid	Medi-Care Only	Medi-Caid Only	Licensed Only
1	1				Yes						
2	1				Yes						
3	1				Yes						
4	1				Yes						
5	1				Yes						

Totals 5 Covid-19 Beds Licensed Only

Totals Covid-19 Area - 6-Old-Drinkard 5 Beds

Administrator - Elizabeth E. Kail

Cost Reporting Year Ending 09/30/2020


State LTC Supervisor Signature

State approval effective date:

This form is to reflect designation after the requested changes. This form works from left to right and is divided into two graphs. The effective date must be on the first day of a cost reporting year

