



Bon Secours St. Francis Medical Center

December 6, 2024

Karen Shelton, MD
State Health Commissioner
Virginia Department of Health
109 Governor Street, 13th Floor
Richmond, VA 23219

VIA EMAIL

Dear Dr. Shelton:

I am writing to advise you that Bon Secours-St. Francis Medical Center, Inc. (“Bon Secours St. Francis”) intends to file a Certificate of Public Need request for the addition of up to 40 acute care beds – to include 36 medical/surgical and four intensive care beds – in patient tower expansions to the existing Bon Secours St. Francis hospital building in Midlothian, VA, in Planning District 15.

Please send the appropriate application forms for this undertaking to my attention at joseph_wilkins@bshsi.org. Thank you for your assistance with this matter.

Sincerely,

A handwritten signature in black ink that reads 'J. Wilkins'.

Joseph D. Wilkins
President
Bon Secours St. Francis Medical Center

CC: Erik Bodin III – Director, Division of Certificate of Public Need, Virginia Department of Health
Erin Whaley – Counsel, Troutman Pepper Hamilton Sanders LLP
Alex Brown – Counsel, Bon Secours Mercy Health
Michael Lutes – President, Bon Secours Richmond Health System
Chris Accashian – Chief Operating Officer, Bon Secours Richmond Health System