



December 30, 2025

**VIA EMAIL (copn@vdh.virginia.gov)**

Karen Shelton, MD, FACOG  
State Health Commissioner  
Virginia Department of Health  
109 Governor Street, 13th Floor  
Richmond, VA 23219

RE: Letter of Intent  
Winchester Medical Center  
Expand Surgical Capacity by Adding Four (4) General Purpose Operating Rooms

Dear Dr. Shelton:

I am writing to advise the Division of Certificate of Public Need (DCOPN) of Winchester Medical Center's (WMC) intent to seek Certificate of Public Need (COPN) approval to expand its surgical capacity by adding four (4) general purpose operating rooms to its existing surgical suite at WMC in Winchester, Virginia located in Planning District 7, Health Planning Region I. This expansion is intended to meet the growing demand for surgical services in the region and to improve access to timely, high-quality care for residents of the service area.

Please transmit all application forms to Winchester Medical Center at the following address:

Mary Welch-Flores  
Program Manager, Planning and Market Intelligence  
220 Campus Blvd., Ste. 215  
Winchester, VA 22601

Should you have any questions regarding the proposed project or require additional information to process this Letter of Intent, please do not hesitate to contact Mary Welch-Flores, Program Manager, Planning and Market Intelligence at Valley Health, at (540) 536-2504 or via e-mail at [mzufall@valleyhealthlink.com](mailto:mzufall@valleyhealthlink.com). Thank you for your time and assistance with this process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carmen Stewart Clipper', is written over a light blue circular stamp.

Carmen Stewart Clipper, MHA  
Vice President, Planning and Growth