

Registration, Cancellation and Refund Policies

- Attendance is mandatory for all classes offered.
- A government issued identification card must be presented at the time of the exam and must match the name provided on the registration form to receive the exam.
- Due to limited seating, **only registered students for the Certification and Re-certification classes will be admitted.**
- **All cancellations must be received at least two (2) business days before the start of the first class. Cancellations must be received by one (1) of the following methods:**
 - Telephone (757) 382-8672,
 - In writing via fax (757) 382-8713
 - By email: ChdEnvHlth@vdh.virginia.gov
- Registration refunds are subject to a \$70 text-book fee for the 16 hour Certified Food Manager Class and a \$10 text-book fee for the 4 hour CFM Recertification Class.



Food Handlers Class **Pre-registration is NOT required**

Approximately two (2) hours of Basic Food Safety Education for food service employees and anyone interested in learning the concepts of food safety. **The Food Handlers card is valid for two (2) years.**

COST: \$10

Month	<u>9 -11:00 a.m.</u>	<u>2:30-4:30 p.m.</u>
JAN	8	22
FEB	5	19
MAR	5	19
APR	2	16
MAY	7	21
JUN	4	18
JUL	9	23
AUG	6	20
SEP	3	17
OCT	1	22
NOV	5	19
DEC	3	17

2015

Chesapeake Health Department Foodservice Courses



Protecting the Public through education

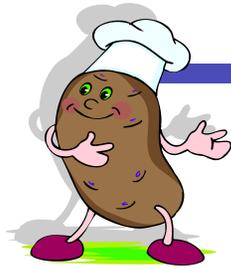
**Practice Food Safety
First !!**



Chesapeake Health Department
748 Battlefield Blvd., North
Chesapeake, VA 23320-4941

Tel: 757-382-8672

Fax: 757-382-8713



Certified Food Manager Class

This class includes: Sixteen (16) hours of classroom instruction, SERVSAFE Essential textbook, exam and a 3-year Chesapeake Registered CFM certificate.

COST: \$180

MONTH	WEEK 1		WEEK 2		TIME
	Tues.	Thurs.	Tues.	Thurs.	
JAN	6	8	13	15	5:30-9:30 PM
FEB	3	5	10	12	5:30-9:30 PM
MAR	3	5	10	12	5:30-9:30 PM
APR	7	9	14	16	5:30-9:30 PM
MAY	5	7	12	14	5:30-9:30 PM
JUN	2	4	9	11	9:00 AM-1:00 PM
JUL	7	9	14	16	5:30-9:30 PM
AUG	4	6	11	13	5:30-9:30 PM
SEP	8	10	15	17	5:30-9:30 PM
OCT	6	8	13	15	5:30-9:30 PM
NOV	3	5	10	12	5:30-9:30 PM
DEC	1	3	8	10	9:00 A.M-1:00 PM

Certified Food Manager Re-certification Class

This class includes: Four (4) hours of classroom instruction, textbook, exam and a 3-year Chesapeake CFM registration. **Proof of current certification is required at time of registration.**

COST: \$60

MONTH	DAY	TIME
JAN	20	5:30-9:30 PM
FEB	17	5:30-9:30 PM
MAR	17	5:30-9:30 PM
APR	21	5:30-9:30 PM
MAY	19	5:30-9:30 PM
JUN	16	9:00 AM-1:00 PM
JUL	21	5:30-9:30 PM
AUG	18	5:30-9:30 PM
SEP	22	5:30-9:30 PM
OCT	20	5:30-9:30 PM
NOV	17	5:30-9:30 PM
DEC	15	9:00 AM-1:00 PM

Registration Form

Please choose the class you wish to attend:

- Certified Food Manager Class (CFM)
- CFM Re-certification class

PLEASE PRINT

Date of Class(es): _____

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Employer: _____

Contact telephone number: _____

LANGUAGE OPTIONS FOR THE CFM COURSE:

(PLEASE CIRCLE YOUR PREFERENCE)

TEXTBOOK: ENGLISH SPANISH CHINESE KOREAN

EXAM: ENGLISH SPANISH CHINESE KOREAN

Language options are for the 16hr CFM course only. Additional charges may apply.

Re-certification class is available in English only.