

Executive Committee Meeting
Courtyard by Marriott, Glen Allen, Virginia
May 5, 2016
11:00 AM

Members Present:	Members Absent:	Staff:	Others:
Gary P. Critzer, Chair Central Shenandoah EMS Council	Marilyn Mcleod, MD Blue Ridge EMS Council	Dennis Molnar Virginia Office of EMS	Chad Blosser Central Shenandoah EMS Council
Genemarie McGee, Vice-Chair Tidewater EMS Council		Warren Short Virginia Office of EMS	Jeff Michael Rockingham County
Bruce W. Edwards Board of Health – EMS Representative		George Lindbeck, MD Virginia Office of EMS	Jim Chandler Tidewater EMS Council
David Hoback Virginia Fire Chiefs Association		Gary R. Brown Virginia Office of EMS	Ed Rhodes VFCA/VAVRS
Christopher L. Parker Virginia Emergency Nurses Association / Virginia Nurses Association		P. Scott Winston Virginia Office of EMS	
Ronald Passmore Southwest Virginia EMS Council		Irene M. Hamilton Virginia Office of EMS	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
Call to Order – Gary Critzer	Mr. Critzer, Chair, called the meeting to order at 11:09 a.m.	
Approval of the Agenda	The draft meeting agenda was approved as presented.	
Approval of the February 4, 2016 meeting minutes	The minutes from the February 4, 2016 meeting were approved as presented.	
OEMS Updates	<ul style="list-style-type: none"> Travel Reimbursements At Gary Brown’s request, Irene Hamilton explained the new procedures for processing travel reimbursements. Travelers only have to complete the Non-Employee Worksheet – OEMS Travel Expense Reimbursement Information. The change is that Kim Owens at OEMS will use this form to type the Non-Employee Travel and Expense Reimbursement form, which will be emailed to travelers for their signature. They need to sign and send the form back in the U.S. Mail because OEMS is required to have an original signature on the form. Dennis Molnar explained that the stipulation requiring original signatures is mandated by the Department of Accounts. <div style="text-align: center;">   </div> <p style="text-align: center;">OEMS Worksheet - Non-Employee Travel Non-employee Travel NTERV form 04 03 20*</p>	

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	<ul style="list-style-type: none"> • Division of Educational Development (DED) – Warren Short Mr. Short gave program updates. <ul style="list-style-type: none"> ○ The 199 Workgroup is scheduling a webinar meeting to determine their future direction. ○ A Regulation Workgroup has been established to review the EMS Regulations. ○ They are proceeding to move to the National Registry NCCP Program. Transition will probably begin July 4 or 5, 2016. After initiation, the EMS system will be bought down and all EMS providers CE records will be updated to reflect the new CE standards. ○ They have completed the transition of EMT Enhanced Providers to the AEMT. ○ They are working on a Council portal. ○ DED is looking at a new CE Scanner process. The device-specific program that is currently being used and the device and program by Microsoft is no longer supported. They plan to make it a PC, and hopefully a MAC-based, tablet compatible software program. ○ They are updating the Psychomotor examinations so they reflect more current practices. ○ They are planning to redesign their educational coordinator process using the National Registry for that component and making the Institute shorter. Their suggested changes can be found in the Quarterly Report (Appendix C). ○ They hope to have Symposium registration open by July 1. • National Registry State Mr. Critzer asked Warren Short if they have looked at the possibility of switching to an all National Registry state in the future. Mr. Critzer explained this would mean they would no longer offer Virginia certification cards. The group discussed the pros and cons of making this transition. After an in-depth discussion, it was decided that an initial group of the OEMS Training staff and the Executive Committee coordinators will meet and start looking at all the dimensions of training and continuing education and begin discussions on whether Virginia should become a National Registry state. Warren Short will coordinate the effort. • CentreLearn Solutions merged with TargetSolutions David Hoback asked if CentreLearn Solutions had been merged with TargetSolutions. Warren Short confirmed that this was correct. Chief Hoback asked him to make sure that providers are aware of this change. • ALS Program Competency Issues Mr. Short reported that there were some ALS program competency issues discussed at the 	<p>Warren Short will coordinate a meeting(s) for the Executive Committee Coordinators to meet with Training Staff to begin looking at training and continuing education and the pros/cons of Virginia becoming a National Registry state.</p> <p>Warren Short will post information on the OEMS Web site to inform EMS providers that CentreLearn Solutions has merged with TargetSolutions.</p>

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	<p>Medical Direction Committee. The Medical Direction Committee pulled their action item back and they will develop a work group to discuss the issues surrounding training.</p> <ul style="list-style-type: none"> • There is no longer an I to P Bridge. If a provider is an Intermediate, they will enroll in a Paramedic program. • Emergency Operations Division – Karen Owens <p>Triage System – Ms. Owens reported that multiple jurisdictions have indicated that they are starting the process of moving into SALT triage and the MUCC standard. Ms. Owens said that it is the opinion of the Emergency Management Committee, and the EMS Advisory Board about 18 months ago, that Virginia should continue with START until FICEMS has finished reviewing the curriculum and finalize the draft White Paper. OEMS will then make the move to SALT. Emergency Operations will let jurisdictions know that Virginia is currently still using START.</p> <p>Ms. Owens also reported that the State is rewriting the Statewide Interoperability Executive Committee Charter, revisiting the mission and vision statement for interoperability communications. EMS is actively involved in that conversation to make sure that we are represented and not negatively impacted and have a voice in that change.</p> <ul style="list-style-type: none"> • Regulation and Compliance – Michael Berg <p>Mr. Berg reported that more localities are asking questions about how emergency medical services should be provided and who should be providing the services. Mr. Berg talked about inappropriate use of funds by some agencies. Mr. Berg reported that he participated with the Fire Services Board and Fire Programs in a Fire/EMS study for Charles City County. Mr. Berg discussed some of the problems noted during the study. Mr. Berg asked the Executive Committee if the Office of EMS bears any burden to help when they know that a county is understaffed.</p> <p>Mr. Berg reported that in regards to the ambulance standards the NFPA document is available for review and comments. He will attend a meeting in October in Kansas City to review the comments. The CAAS Ground Vehicle Standards v.1.0 has been published and will take effect this year. The Transportation Committee is meeting Monday to discuss the direction the Office of EMS should take once the GSA document is retired.</p> <p>Mr. Berg attended the NASEMSO Spring meeting. At the meeting, two manufacturers presented on the challenges, issues and strife that would be endured if they have two different product lines. At the meeting, they had a panel discussion of the state directors who were asked if they were leaning towards a decision regarding the ambulance</p>	

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	<p>standards. The state directors did not feel they had the expertise to make a decision.</p> <ul style="list-style-type: none"> • Medical Direction – George Lindbeck Dr. Lindbeck elaborated on the issue of competencies that Warren Short discussed earlier and discussion that took place regarding this issue at the Medical Direction Committee (MDC) meeting. At theMDC they also discussed I99, and they decided not to vote on the issue at that time. <p>They have two more OMD classes for the season. Mr. Berg reported that the attendance has been low for these classes. Dr. Lindbeck said that attendance is largely depended on the Councils and how they promote the classes.</p> <ul style="list-style-type: none"> • ACS Pre-Hospital Workgroup Dr. Aboutanos has agreed to add more OMDs to the ACS Pre-Hospital Workgroup. • State EMS Plan – Scott Winston Mr. Winston gave a status update on the review of the State EMS Plan. Tim Perkins has met with OEMS Division Managers and has given them a template that was developed during the last State Plan review for their use in reviewing their sections of the State EMS Plan. <p>Mr. Winston also talked about some of the other areas that should be included within the State EMS Plan.</p> <ul style="list-style-type: none"> ○ The EMS Agenda for the Future - NHTSA is initiating a review of the EMS Agenda for the Future. A webcast is scheduled on May 16 at 2 p.m. ○ EMS v3.0 – A lot of discussion about community health and changes; and the method of providing EMS; it is going from a transport-based service to more of a value based , community oriented service. <p>Mr. Winston discussed the time line for the State EMS Plan. There will be a public comment period in late fall, and perhaps a webinar for public participation. They want to have a final draft at the November 2016 EMS Advisory Board meeting and present the plan at the first Board of Health meeting in March 2017.</p> <p>Mr. Winston suggested having the Executive Committee hold a retreat to have a more in-depth discussion regarding what should be included in the State EMS Plan. Mr. Critzer agreed and asked Scott Winston to let him know when they want to hold that meeting.</p>	<p>The Executive Committee will meet to discuss the State EMS Plan at a date to be determined.</p>
FAA Deregulation Legislation	Dr. Lindbeck said he was part of a NASEMSO workgroup that worked on the National Model Guidelines for Air Medical Services. The guidelines were sent to FAA and they have gotten a response	

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	<p>from them. Dr. Lindbeck reported that there are several bills in the House and Senate trying to clarify what states can regulate in regards to Air Medical services.</p>	
VPHIB Update	<p>Gary Brown reported that Bryan Hodges has sent out the new validation rules. He said they have communicated with most EMS agencies throughout the state that should have technically transitioned to v3 working with them to determine and fix their problems. All EMS agencies now have until the end of the year to transition to v3. The Office of EMS has found and corrected a lot of coding errors. Mr. Brown said feedback from the EMS agencies has been very positive in regards to how OEMS is handling their issues.</p>	
ACS Task Force Update	<p>Mr. Critzer reported that he has been attending all the ACS Task Force meetings. He said initially it was confusing and some frustration. However, now everything is organized, stable and moving forward. Mr. Critzer encouraged everyone to look at the meeting schedule and minutes on the Town Hall and OEMS website.</p> <p>Bruce Edwards asked if there were specifics about the Task Force and the workgroups that he can share with the Board of Health. Mr. Brown told him that the information is included in the Quarterly Report.</p> <p>Mr. Critzer volunteered to attend the next Board of Health meeting to give the Board an update. Both the Board of Health and the Trauma System Plan Task Force and Workgroups meet on June 2.</p>	<p>Bruce Edwards will let Gary Critzer know if he wants him to attend the June 2 Board of Health meeting and give the Board of Health an update on the Task Force.</p>
Committee Work/Actions – Coordinators	<ul style="list-style-type: none"> • Administrative Coordinator – David Hoback Mr. Hoback reported that in August at their meeting they will bring in a vendor that will look at the electronic patient tracking system. It will cross the borders VDEM, Medical Direction Committee, the Hospital Association and Regional EMS Councils. If they decide they want to move forward with the system, it will probably be brought to the EMS Advisory Board as an action item at the November meeting. • Professional Development Coordinator – Ron Passmore Mr. Passmore reported that the Training and Certification Committee (TCC) has a motion they plan to bring forth at the EMS Advisory Board meeting to accept the new ALS Certification Program Clinical Hour and Competency Summary Requirements with the understanding that the Medical Direction committee (MDC) will review the minimum number of intubations. <p>Gary Critzer, and the other members of the Executive Committee, said that they feel it is better to pull this motion until after the MDC has reviewed and agreed on the minimum number of intubations.</p> <ul style="list-style-type: none"> • Virginia Fire Chiefs Officer 101 Course David Hoback asked if the EMS Officers Training Program included training of EMS officer on basic principles of financing, financial stability, continuity of operations, their responsibility as an agency executive to maintain certain records, and the OSHA Standards 	<p>The Executive Committee requested that the motion should not be brought before the EMS Advisory Board until MDC approves.</p>

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	<p>of record maintenance. Mr. Critzer said to his knowledge agency leaders are not receiving this type of training.</p> <p>Chief Hoback said that the Virginia Fire Chiefs started Chief Officer 101 which is a foundation of what you need to know as a leader in the fire department. He outlined the curriculum of the two-day class. Chief Hoback asked if it is OEMS responsibility to make sure that EMS agency leaders are trained in these areas.</p> <p>Gary Critzer asked Chief Hoback to send the information and PowerPoint to Scott Winston and him. Gary Critzer said that he will distribute the information to relevant EMS organizations.</p> <ul style="list-style-type: none"> • Chief Deputy Commissioner, Public Health and Preparedness Gary Brown announced that Dr. Hughes Melton will be at the EMS Advisory Board meeting. Dr. Melton has replaced Dr. Trump. • EMS Representative to the Board of Health Mr. Brown said that the Executive Committee needs to start discussions for a replacement for Bruce Edwards as the EMS Representative to the Board of Health. Mr. Edwards rotates off the Board next year. <p>Mr. Critzer said that he thinks the process last used seemed to work well. They solicited interest from the Board, and they were asked to submit resumes to the Executive Committee. The Executive Committee will make recommendations to the full EMS Advisory Board, and they will vote on them and the Secretary of Commonwealth office.</p> <p>Mr. Critzer said they should start the discussion by August so they will have names to submit by February or March 2017 for a July 1, 2017 appointment.</p> <ul style="list-style-type: none"> • Bruce Edwards Retirement Mr. Edwards was congratulated on his retirement from Virginia Beach EMS. 	<p>Chief Hoback will send the information to Scott Winston and Gary Critzer.</p>
Adjournment	The meeting was adjourned at 1:56 p.m.	