

**Financial Assistance Review Committee (FARC)**  
**Quarterly Meeting**  
**Courtyard Marriott**  
**Glen Allen, Virginia**  
**May 5, 2016**  
**1:00 PM**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Administration Staff:</b>	<b>Staff/Other Guests:</b>
Robert Trimmer, Chairman	Mark Nugent	Amanda Davis	Karen Owens
Barbara Brown		Linwood Pulling	Michael Berg
Dan Norville			Heather Phillips
Curtis Sheets			William Ferguson
Karen Wagner			Damien Coy
			Jeff Michaels

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>I. Approval of 02/04/2016 Meeting Minutes</b>	Robert Trimmer, Chair made a motion to approve the minutes from February 4, 2016.	Minutes approved
<b>II. Grants Unit:</b> A) Payments Processed February – April 2016	The grants unit processed payments totaling \$2,031,125.00 between February - April 2016.	No further action is required
<b>III. Grant Manager Report:</b> A) Quarterly Grant Report	<p>This information can be found in the OEMS Quarterly Report to the State EMS Advisory Board dated Friday, May 6, 2016. The Spring 2016 RSAF grant deadline was March 15, 2016. OEMS received 158 grant applications requesting \$10,839,908.00 in funding. Funding amounts are being requested in the following agency categories: 140 Licensed EMS Agencies requesting \$10,207,375.00 and 18 Non EMS Agencies requesting \$632,533.00.</p> <p>Funding amounts are being requested in the following regional areas: Blue Ridge EMS Council – requesting funding of \$1,153,082.00; Central Shenandoah EMS Council – requesting funding of \$726,238.00; Lord Fairfax EMS Council – requesting funding of \$259,810.00; Northern Virginia EMS Council – requesting funding of \$111,315.00; Old Dominion EMS Alliance – requesting funding of \$1,429,841.00; Peninsulas EMS Council – requesting funding of \$1,365,750.00; Rappahannock EMS Council – requesting funding of \$1,197,031.00; Southwestern Virginia EMS Council – requesting funding of \$1,592,544.00; Thomas Jefferson EMS Council – requesting funding of \$387,768.00;</p>	<p>No further action is required</p> <p>No further action is required</p>

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<p>B) P25 Capable – Comm. Committee Discussion</p>	<p>Tidewater EMS Council – requesting funding of \$1,355,203.00 and Western Virginia EMS Council – requesting funding of \$1,261,326.00.</p> <p>Funding amounts are being requested for the following item categories: 12-Leads - \$1,628,801.00, Audio Visual and Computers - \$135,672.00; Communications - \$267,083.00; Cot Retention Systems - \$678,416.00; Emergency Operations - \$170,293.00; BLS &amp; ALS Equipment - \$1,605,919.00; Special Projects - \$194,289.00; Training - \$141,542.00 and Vehicles - \$6,017,893.00.</p> <p>P25 Compatibility has the biggest impact on the rural areas since the agencies are required to use the communications system within their localities. Some localities/jurisdictions have multiple radio vendors and they aren't able to communicate with other jurisdictions outside their area. The localities are not bound to the P25 issue but do dictate to the agencies what they are going to use. A draft with recommendations is being developed by the Communications Committee, however FARC will continue with the requirement of P25 compatibility for communications requests.</p>	<p>No further action is required</p> <p>No further action is required</p>
<p>IV RSAF</p> <p>A) RSAF General Grant Guidelines Update</p> <p>B) June-2016 Grant Cycle</p> <p>1) Change Notice 9</p> <p>2) ALS Cert. Request</p>	<p>The last cycle, there were a couple of items the Commissioner recommended be taken out of the recommended awarded items. The City of Virginia Beach EMS recruitment grant was amended to remove the clothing for retention and Central Shenandoah EMS Council (CSEMS) was amended to remove four desktop computers and monitors. The Health Commissioner recommended that this should be part of the cost of doing business and not be funded by RSAF grant funds. Other recommendations were received by the Health Commissioner; OEMS grants staff will update the Grant Guidance documentation to include the exclusions to grant requests.</p> <p>Michael Berg, Regulation and Compliance Manager, spoke on the Federal Specification for the Star-of-Life Ambulance, KKK-A-1822F, Dated August 1, 2007, Change Notice 9. This change notice is not cumulative and shall be retained until such time as the standard is revised. The following changes are approved by the General Services Administration for use by all agencies. Add the following: Society of Automotive Engineers (SAE), Inc., Standards and recommended practices: SAE J3043 Ambulance Equipment Mounts 3.11.1 interior storage accommodations. Add the following: 3.11.1.3 Equipment Mounting Devices: Installed Oxygen cylinder, cardiac monitor, and fire extinguisher mounting devices shall meet the performance requirements of SAE J3043 The reason for those 3 items is that the availability by the government that will meet that requirement, don't exist yet.</p> <p>Roanoke County Fire &amp; Rescue requested training courses for EMS provider certification during this grant cycle. This funding is available through the ALS training funds offered by OEMS. Discussion occurred regarding if this agency is receiving funding from the</p>	<p>Grant Guidance will be updated to include the exclusions recommended by the Health Commissioner for future RSAF grants.</p> <p>The grants unit will notify FARC if this gets approved.</p> <p>No further action is required</p>

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<p>3) eVA/Cardinal Update</p> <p>4) Budget Amendment – Stretcher Retention Systems</p> <p>5) Input for 2016 EMS State Plan</p>	<p>ALS training funds for EMS provider certifications, whether they will continue to ask for more funding in the future and if an EMS provider decides not to finish the class, is there an obligation to return those funds to the county? Many questions were asked and this discussion will continue during the RSAF grants award meeting in June.</p> <p>All RSAF grantees are now required to register as a vendor in eVA, Virginia’s procurement system, in order to be reimbursed. This includes but is not limited to payments made to: Regional EMS Councils, Committee Members, EMS Training Funds Contracts, Consolidated Testing, RSAF Grants and the Virginia Trauma Centers. The grants unit sends out a vendor registration packet that has step by step instructions for registering as a vendor in eVA to all grantees seeking reimbursement. eVA will work with Cardinal, the Commonwealth’s newly implemented financial system, to match the W-9 to the IRS listing which includes the spelling or legal name, the address, the Entity Type - non-profit, governmental or other and the Entity Classification. At this time, OEMS fiscal staff does not have access to the Cardinal system so they are working back and forth with eVA and Cardinal to resolve many reimbursement and payment issues. There has been a delay of reimbursements due to this issue and OEMS will continue to work with the vendors to try and resolve existing issues.</p> <p>The Governor’s budget amendment was approved by the 2016 General Assembly and requires OEMS to reserve \$840,000.00 for the cot retention/power load systems that are now required to be installed on all new ambulances beginning July 1, 2015. This amounts to around \$420,000.00 each cycle. The cot retention/power load systems can vary in price depending on what type or style an agency chooses, this could be around \$40,000.00 for each system. This requirement will need to be discussed internally at OEMS in order to track the amounts and systems.</p> <p>The Virginia Statewide Emergency Medical Services Plan was discussed that included FARC milestones covered 2013 – 2016. The plan will be discussed in further detail at the RSAF awards meeting in June.</p>	<p>No further action is required</p> <p>No further action is required</p> <p>FARC will review the plan and make recommended changes or updates during the June 2 meeting.</p>
<p>V. Open Discussion</p> <p>A) Hot warm zone medic safety equipment</p> <ul style="list-style-type: none"> <li>• Karen Owens</li> </ul> <p>B) Council Comments</p> <ul style="list-style-type: none"> <li>• Council Review</li> </ul>	<p>Karen Owens, Emergency Operations Manager, discussed the topic of hot/warm/hostile environments or zones and medic safety equipment. There are several grants this cycle asking for Personal Protective Equipment (PPE). Discussion occurred around fire vs. EMS needs for this type of equipment. Mrs. Owens will be working with here division to draft a document on requirements for this type of equipment and possible technical questions needed on future RSAF applications.</p> <p>Due to comments from the regional councils there is some discussion that council reviews should be standardized to prevent so much subjectivity. The grants are reviewed by different committees/individuals within each council and the comments submitted are</p>	<p>No further action is required</p> <p>This topic will continue to be discussed at later meetings.</p>

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	<p>based on a number of different ideologies. One of the councils submitted comments and grades that were based on rationalization that the agency application did not meet the intent the review committee agreed on. The rationalization was the agency should have asked for an emergency grant because the need was so great, therefore they graded the grant low and the comments reflected their point of view. Another application was graded low because the review committee thought they should have applied for a larger quantity. If grant review was standardized many of these confusing statements may be prevented. Education is needed for the grant review members and is provided by OEMS, however many do not attend the webinars.</p>	
VI. Adjournment	Robert Trimmer, FARC Chairman, made a motion to adjourn.	<p>The June 2016 Pre-Awards/Awards meeting will be on June 2-3, 2016. The next quarterly meeting will take place on August 6, 2016. The fall RSAF grant cycle opens August 1, 2016 and closes September 15, 2016.</p>

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